

Sound Transit Board Programmatic Work Plan – 2024 (This look-ahead summary shows anticipated Board and committee work by quarter, separated by workstreams. Sound Transit Board committees include: System Expansion Committee (SEC), Rider Experience and Operations Committee (REO), Finance and Audit Committee (FAC), and Executive Committee. The work listed is subject to change)

May-June Project work	Q3 Project work	Q4 Project work
<p>Link Projects in Planning</p> <p>Ballard Link Extension</p> <ul style="list-style-type: none"> ✓ Presentation: South Lake Union area feasibility assessment, public engagement, and staff recommendation – SEC and Board <p>Everett Link Extension</p> <ul style="list-style-type: none"> ✓ Action: Project Administration Agreement with the City of Lynnwood for Everett Link Extension – SEC and Board <p>Operations and Maintenance Facility South</p> <ul style="list-style-type: none"> ✓ Action: Select project to be built for Operations and Maintenance Facility South – SEC and Board ✓ Action: Separate Operations and Maintenance Facility South and Tacoma Dome Link Extension Budgets – SEC and Board 	<p>Link Projects in Planning</p> <p>West Seattle Link Extension</p> <ul style="list-style-type: none"> ✓ Presentation: West Seattle Link Extension Final EIS – Executive and Board ✓ Action: Property acquisition for West Seattle Link Extension – SEC and Board ✓ NEW Action: Direct CEO to develop a work plan on measures to address rising project costs and inform future baselining decisions on the West Seattle Link Extension - Board <p>Operations and Maintenance Facility South</p> <ul style="list-style-type: none"> • Action: Approve honorarium for Operations and Maintenance Facility South – SEC and Board (No longer needed) ✓ Action: Property acquisition for Operations and Maintenance Facility South – SEC and Board 	<p>Link Projects in Planning</p> <p>Ballard Link Extension</p> <ul style="list-style-type: none"> • Action: Early property acquisition for the Ballard Link Extension – SEC and Board (<i>Carried over from Q3</i>) • Presentations: National Environmental Policy Act (NEPA) scoping for Ballard Link Extension, and Public feedback from scoping period – SEC (<i>Carried over from Q3</i>) • Presentation: Draft Environmental Impact Statement Publication for Ballard Link Extension – SEC (Will be carried over to 2025) <p>Everett Link Extension</p> <ul style="list-style-type: none"> • Presentation: Project update on Everett Link Extension – SEC (Will be carried over to 2025) <p>West Seattle Link Extension</p> <ul style="list-style-type: none"> • Action: Select project to be built for West Seattle Link Extension – SEC and Board (<i>Carried over from Q3</i>) • NEW Action: Section 106 Programmatic Agreement for West Seattle Link Extension – SEC and Board • Action: Early property acquisition for West Seattle Link Extension – SEC and Board • Action: Third party funding agreement/term sheet with City of Seattle and King County for West Seattle Link Extension – SEC and Board (Will be carried over to 2025) • Action: Task Order under City of Seattle Project Administration Agreement for West Seattle Link Extension – SEC and Board (Will be carried over to 2025) • Action: Amend budget for the West Seattle Link Extension – SEC and Board (<i>Will be carried over to 2025</i>) • Action: Contract for civil final design for West Seattle Link Extension – SEC and Board (Will be carried over to 2025) • Action: Construction services agreement with Puget Sound Energy for West Seattle Link Extension – SEC (No longer needed) <p>Link Infill Stations</p> <ul style="list-style-type: none"> • Presentation: Update on the Graham Street infill station – SEC and Board (<i>Changed to be a presentation</i>) • Action: Identify the preferred alternative for the Boeing Access road infill station – SEC and Board <p>Tacoma Dome Link Extension</p> <ul style="list-style-type: none"> • Presentation: Draft Environmental Impact Statement for Tacoma Dome Link Extension – SEC (<i>Carried over from Q3</i>) • NEW Action: Reimbursement agreement with City of Tacoma for Tacoma Dome Link Extension – SEC and Board • Presentation and Action: Modify or confirm the preferred alternative for Tacoma Dome Link Extension – SEC and Board (Will be carried over to 2025)

Sounder Projects in Planning

Sounder Access Improvements

- ✓ Presentation: Sounder South Strategic Plan update – SEC

Sounder Projects in Planning

Sounder Access Improvements

- ✓ Action: Funding agreement with City of Lakewood for Sounder Lakewood access improvements project – SEC and Board
- ✓ Action: Establish baseline budget for Sounder Lakewood Access Improvements – SEC and Board
- ✓ Action: Establish baseline budget for Sounder South Tacoma Access Improvement Project - SEC and Board
- ~~Action: Task order under WSDOT Umbrella Agreement for S Tacoma Access Impv. Project – SEC and Board (Will be carried over to 2025)~~

Sounder Projects in Planning

Sounder Access Improvements

- Action: Funding agreement with the City of Tacoma for the Sounder South Tacoma Access Improvement Project – SEC and Board (*Carried over from Q3*)

Link Projects in Construction

East Link Extension

- ✓ Action: Increase contingency for multiple East Link Extension contracts – SEC and Board
- ✓ Action: Budget transfer for East Link Extension – SEC and Board

Federal Way Link Extension

- ✓ Action: Contract to construct traffic mitigation elements for the Federal Way Link Extension – SEC

Link Projects in Construction

East Link Extension

- ✓ Action: Amend task order under WSDOT Umbrella Agreement for East Link
- ~~Action: Approve Service and Fare Equity Report for East Link Extension – REO and Board (Will be carried over to 2025)~~

Link Projects in Construction

East Link Extension

- **NEW** Action: Amend Budget for East Link Extension – SEC and Board
- **NEW** Action: Increase Systems Contract for East Link Extension – SEC and Board
- **NEW** Action: Increase contract contingency for multiple East Link Extension contracts – SEC and Board
- **NEW** Action: Amend task order under WSDOT Umbrella Agreement for East Link – SEC and Board

Downtown Redmond Link Extension

- Action: Approve Service and Fare Equity Report for Downtown Redmond Link Extension – REO

Federal Way Link Extension

- Action: Amend agreement with WSDOT to extend date for site occupation – System Expansion and Board (*Carried over from Q3*)

Stride Projects in Construction

- ~~Action: Contract modification for additional Stride coaches – SEC and Board (Will be carried over to 2025)~~

Stride Projects in Construction

- **NEW** Action: Project Administration Agreement with City of Bellevue for Stride – SEC and Board
- Action: Agreement with King County for South Renton Transit Center – SEC and Board
- ~~Action: Construction contract for the Stride Bus Base North project – SEC and Board (Will be carried over to 2025)~~

Transit-Oriented Development

- ✓ Action: Contribution to **revolving loan fund** – Executive and Board
- ✓ Action: **Marymoor Village TOD** surplus declaration – Exec and Board
- Action: **Surrey Downs TOD** offering strategy – Board (*Postponed*)
- ✓ Presentation: Joint development program - Executive

Transit-Oriented Development

- **NEW** Action: Amend agreement with the City of Bellevue to temporarily reduce station parking during construction of TOD at Belred Station – Executive and Board
- **NEW** Presentation: **Joint-development program** update - Executive
- Action: **Federal Way Transit Center TOD** – Executive and Board
- Action: **Kent Des Moines South TOD** updated offering strategy – Executive and Board
- Action: Approve key business terms for **Lynnwood City Center TOD** project – Executive and Board (*Carried over from Q3*)
- Action: Key business terms for **University District TOD** project – Executive and Board (*Carried over from Q3*)

Project Reporting

- ✓ Presentation: Projects in Construction – SEC

Project Reporting

- ✓ Presentation: Capital Delivery Program Update – SEC and Board
- ✓ Presentation: Sound Transit Recent Accomplishments and Look ahead – SEC and Board

Project Reporting

- Report: 2024 Annual Program Review – Board
- Presentation: Capital Delivery Program Update - SEC

May-June Policy work

Policy Work

- ✓ Action: Update the **Fare Policy** – Executive and Board
- ✓ Action: Update the **System Expansion Project Scope and Betterments Policy** – Board

Q3 Policy work

Policy Work

- ✓ Presentation: Update on **fare capping** and Reduced Fare Simplification – REO
- ✓ Presentation: Annual **report on Sustainability** – Executive
- ✓ Presentation: Annual **report on Fares** – FAC

Q4 Policy work

Policy Work

- ~~Presentation and Action: Update the **Restroom Policy** – Executive and Board (Will be carried over to 2025)~~
- ~~Presentation: **Faregate Assessment** – REO (Will be carried over to 2025)~~

May-June Financial work

Financial Reporting

- ✓ Presentation: Economic and Sound Transit financial management overview – FAC

Q3 Financial work

Financial Reporting

- ✓ Presentation: Quarterly financial report (Q1 2024) – FAC
- ✓ Presentation: Asset and Liabilities Management quarterly report – FAC

Q4 Financial work

Financial Reporting

- Presentation: Quarterly financial report (Q2 2024) – FAC
- Presentation: Quarterly financial report (Q3 2024) – FAC
- Presentation: Asset and Liabilities Management quarterly report – FAC
- Presentation: Annual Green Bonds Report – FAC

Audit Reporting

- ✓ Presentation: State Auditor's Office presentation on 2022 Accountability audit exit – FAC Committee

Audit Reporting

- ✓ Presentation: 2023 Financial Audit Report - FAC
- ✓ Presentation: Internal Audit update quarterly report – FAC

Audit Reporting

- Presentation: 2024 Financial Audit and Single Audit Entrance - FAC
- Presentation: State Auditor's Office presentation on 2023 Accountability Audit exit – FAC Committee
- Presentation: Internal Audit update quarterly report – FAC

Budget and Financing

- Action: Statutory increase to the Property Tax Levy – Board
- Presentation: Proposed 2025 Budget and Transit Improvement Plan and Long-Range Finance Plan Update – FAC and Board
- Presentation and Action: Forward system expansion portion of the proposed 2025 Budget to the FAC – SEC
- Presentation and Action: Forward enhancement, state of good repair, administrative and transit operations portions of the proposed 2025 Budget to the FAC – REO
- Presentation and Action: Forward systemwide program portion of the proposed 2025 Budget to the FAC – Executive
- Action: Approve the Proposed 2025 Budget and Transit Improvement Plan – FAC and Board

May-June Operations work

Maintenance/Operation Actions

- ✓ Presentation: Vertical conveyances – REO
- ✓ Action: Contract modification for Passenger Information Management System – REO

Q3 Operations work

Station Naming

- ✓ Action: Adopt Stride permanent station names – REO and Board

Service Planning and Delivery

Q4 Operations work

Service Planning and Delivery

- Presentation: Outreach for the 2025 Service Plan – REO (*Carried over from Q3*)
- Action: Adopt the 2025 Service Plan – REO and Board

Property Leases

- ✓ Action: Amend agreement for office space at 705 Union Station – REO and Board
- ✓ Action: Agreement for East Warehouse Facility in Redmond – REO and Board

- ✓ Public Hearing and Action: Approve 2024 Transit Development Plan and 2023 Annual Report – REO and Board
- ✓ Presentation: Preview of 2025 Draft Service Plan – REO
- ~~Presentation: Update on the Title VI program – Executive (Will be carried over to 2025)~~

Safety

- ✓ Action: Approve annual Agency Safety Plan – REO and Board
- ✓ **NEW** Action: Direct CEO to develop a Rainier Valley safety master plan and a Systemwide safety master plan for improvements to at-grade crossings – SEC, REO and Board

Maintenance/Operation Actions

- ✓ Action: Construction contract for a second SeaTac elevator – REO
- ✓ Action: Contract for Agency-wide vertical transportation maintenance – REO and Board
- ✓ **NEW** Action: Contract for track, signal and bridge maintenance services for Sound Transit's Lakewood Subdivision and Sounder Everett Yard right-of-way – REO
- ✓ Action: Contract for janitorial services – REO
- ~~Action: Contract modification for software, hardware and professional services – REO (Executed within the CEO's delegated authority)~~
- ~~Action: Contract for pressure washing services – REO (Executed within the CEO's delegated authority)~~

Operations and Maintenance Agreements

- ✓ Action: Amend Construction and Maintenance Agreements with BNSF for 5th and 7th Street crossings in Puyallup – System Expansion and Board
- ✓ Action: Extending participation in King County income-based pilot program for fares – REO and Board
- ✓ Action: Agreement with Community Transit for paratransit services in Snohomish County – REO and Board
- ✓ Action: Umbrella operations and maintenance agreement with WSDOT for Link projects – REO and Board
- ✓ Action: Operations and Maintenance Agreement with WSDOT for the Lynnwood Link Extension – REO and Board

Property Leases

- ✓ **NEW** Action: Amend lease for Sound Transit property in Lakewood, WA – REO

- Presentation: Update on light rail efficiencies work – REO and Board
- ~~Action: Authorize award of a Stride contract service provider contract – REO and Board (Will be carried over to 2025)~~

Safety

- **NEW** Presentation: Rainier Valley safety master plan and Systemwide safety master plan for improvements to at-grade crossings – Board

Agreements

- **NEW** Action: Amend Construction and Maintenance Agreement with WSDOT for I-5 Steilacoom-DuPont Road to Thorne Lane Corridor – REO and Board
- **NEW** Action: Agreement with King County for Auburn Bus Stop Improvements – System Expansion and Board

Reporting

- ✓ Presentation: Passenger Experience Survey – REO
- ✓ Presentation: Rider Experience Metrics report (Monthly) – REO
- ✓ Presentation: Passenger Impact Portfolio Plan update (Monthly) – REO

Reporting

- ✓ **NEW** Presentation: Communicating Upcoming System Changes to Riders – REO
- ✓ Presentation: Fare Ambassador Quarterly Update – REO
- ✓ Presentation: Rider Experience Metrics report (Monthly) – REO
- ✓ Presentation: Passenger Impact Portfolio Plan update (Monthly) – REO
- ✓ **NEW** Presentation: Annual Safety Report – REO and Board

Reporting

- Presentation: Enterprise Risk Management program – FAC
- Presentation: Marketing – REO (*Carried over from Q2*)
- Presentation: Fare Ambassador Quarterly Update – REO
- Presentation: Rider Experience Metrics monthly report – REO
- Presentation: Passenger Impact Portfolio Plan monthly update – REO

May-June Internal Improvements and Oversight work

Technical Advisory Group and Independent Consultant to the Board

- ✓ Presentation: TAG quarterly report – Executive and SEC
- ~~Presentation: Quarterly report from Dave Peters – Executive (Not needed this quarter)~~

Oversight work

- ✓ Action: Two appointments to the Community Oversight Panel (COP) – Executive and Board
- ✓ Presentation and Action: Recommendation and potential appointment to the COP for final Pierce County vacancy – Executive and Board

Reporting

- ✓ Presentation: Status of Implementing TAG recommendations (Monthly) – Executive and SEC

Q3 Internal Improvements and Oversight work

Technical Advisory Group and Independent Consultant to the Board

- ✓ Presentation: TAG report – SEC and Board
- ~~Presentation: Quarterly report from Dave Peters – Executive (Not needed this quarter)~~

Agency leadership

- ✓ **NEW** Action: Extend Goran Sparrman's appointment as Interim CEO – Executive and Board

Reporting

- ✓ Presentation: Status of Implementing TAG recommendations (Monthly) – Executive and SEC

Q4 Internal Improvements and Oversight work

Technical Advisory Group and Independent Consultant to the Board

- Presentation: TAG quarterly report – Executive and SEC
- Presentation: Quarterly report from Dave Peters – Executive

Oversight work

- Presentation: Annual Community Oversight Panel presentation to the FAC Committee – FAC
- **NEW** Action: Reappointments to the Community Oversight Panel (COP) – Executive and Board

Agency Leadership

- **NEW** Action: Elect Sound Transit Board Chair and Vice Chairs for 2025-2026 – Executive and Board

Reporting

- Presentation: Status of Implementing TAG recommendations (Monthly) – Executive and SEC