

**Central Puget Sound
Regional Transit Authority**

**December 6, 1996
Board Meeting Summary Minutes**

Call to Order

The meeting was called to order at 2:08 p.m. in the Puget Sound Regional Council's Board Room, 1011 Western Avenue, Seattle, Washington, by Chairman Drewel.

Roll Call

Chair

(P) Bob Drewel, Snohomish County Executive

Vice Chairs

(P) Paul Miller, City of Tacoma Councilmember

(P) Greg Nickels, King County Councilmember

(P) Dave Earling, City of Edmonds Council President

(P) Mary Gates, City of Federal Way Councilmember

(A) Jane Hague, King County Council Chair

(P) Ed Hansen, City of Everett Mayor

(P) Ann Kirk Davis, City of Lakewood Councilmember

(A) Gary Locke, King County Executive

(P) Rob McKenna, King County Councilmember

(P) Sid Morrison, WSDOT Secretary

(A) Norm Rice, City of Seattle Mayor

(A) Dave Russell, City of Kirkland Councilmember

(P) Bill Stoner, Pierce County Councilmember

(P) Cynthia Sullivan, King County Councilmember

(P) Doug Sutherland, Pierce County Executive

(A) Jim White, City of Kent Mayor

The Board Administrator indicated a quorum of the Board was present.

Minutes of November 1, 1996 Board Meeting

It was moved by Mr. Nickels, seconded by Mr. Sutherland and carried by the unanimous vote of all Board members present that the minutes of November 1, 1996 be approved as presented.

Public Comment

The following individual presented comments to the Board:

Mr. Richard Haase, Bellevue

Comments are on file with the Board Administrator.

Report of the Chair

Mr. Drewel reported that he would be recommending that the Board meeting schedule be shifted from the second and fourth Friday afternoons to the second and fourth Thursday afternoons of each month.

He then asked Mr. Gunter for a briefing on Resolution No. 20 (copy on file).

Mr. Gunter explained that Resolution No. 20 is the Code of Ethics adopted by the Board. He indicated that Ms. Choe had raised questions regarding the current ethics policy and its adequacy considering the contracting level to be undertaken by the RTA. He indicated that legal counsel was recommending a refinement of the Ethics Policy.

Mr. Miller suggested that Resolution No. 20 be referred to the Rules Committee to work through any necessary changes or refinements in the policy.

Mr. Morrison, referring to the conflict of interest section, indicated that each Board member, as representatives of different jurisdictions, has a financial interest in some working relationship with the RTA. He suggested the addition of the word "personal" to the language.

Executive Director Report

Executive Director White indicated that he had no report.

Motion No. 18 - Committing to the Timely Establishment of a Citizen Oversight Panel

It was moved by Mr. Earling and seconded by Mr. Miller that Motion No. 18 be approved as presented.

Board members reviewed Motion No. 19, committing to the development of a public involvement program (copy on file), and discussed the selection process for the members of the panel. Mr. Earling suggested that the selection process be further developed through the Finance or Public Involvement Committees, and called for the question on Motion No. 18.

Motion No. 18 was approved by the unanimous vote of all Board members present.

Motion No. 20 - Establishing Board Policy Direction, Committee Structure and Policy-Making Process

It was moved by Mr. Miller, seconded by Mr. Stoner and carried by the unanimous vote of all Board members present that Motion No. 20 be approved as presented.

Motion No. 21 - Establishing Revised Committee Responsibilities

It was moved by Mr. Miller and seconded by Mr. Nickels that Motion No. 21 be approved as presented.

Mr. Hansen, responding to a concern of Mr. Miller, suggested that Item 7 of the Finance Committee responsibilities be changed from "insure RTA's progress toward its long-term financial goals and commitments..." to "review RTA's progress toward its long-term financial goals and commitments..".

Motion No. 21, with the change of the word "insure" to "review" in Item 7 of the Finance Committee responsibilities, was carried by the unanimous vote of all Board members present.

Motion No. 22 - Committee Appointments

It was moved by Mr. Stoner and seconded by Mr. Miller that Motion No. 22 be approved as presented.

Ms. Walker indicated that the new meeting schedules would become effective January 1, 1997.

Motion No. 22 was carried by the unanimous vote of all Board members present.

Convene Executive Session to Review Performance of RTA Employees

Mr. Drewel announced the Board would take a 20-minute executive session in which to review the performance of the Executive Director and the Board Administrator.

The Board recessed at 2:55 p.m.

Reconvene Board Meeting

The meeting was reconvened at 3:17 p.m.

Mr. Sutherland commended the Executive Director and the Board Administrator, and indicated that the Board wished to retain both individuals and to adjust the salaries for each.

He suggested that staff be instructed to prepare a motion to establish the salary for the Executive Director at a rate of \$112,000 per year, beginning January 1, 1997. In addition, the Executive Director would receive \$7,500 in deferred compensation and a monthly automobile allowance of \$500. Mr. Sutherland also suggested that Mr. White submit a series of objectives for 1997, for Board review and approval.

Mr. Sutherland proposed continued employment for the Board Administrator and suggested a salary of \$63,500 per year.

Mr. Drewel indicated that Mr. Sutherland's proposal will be discussed by the Board at its December 13 meeting.

Next Meeting

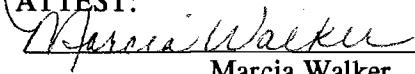
The next RTA Board meeting will be held on Friday, December 13, 1996 in Room 310 of the HUB at the University of Washington, from 2:00 to 4:00 p.m.

As there was no other business, the meeting was adjourned at 3:25 p.m.



Bob Drewel
Chairman of the Board

ATTEST:



Marcia Walker
Board Administrator