

**Regional Transit Authority
Finance Committee
Meeting Notes**

February 6, 1997

Call to Order

The meeting was called to order at 12:10 p.m. by Finance Committee Vice Chair Mary Gates.

Attendance

Mary Gates
Ed Hansen
Rob McKenna
Paul Miller
Norm Rice
Cynthia Sullivan

Report of the Chair

Ms. Gates had no report.

Finance Director Report

Ms. Hendrickson indicated that her report would be covered under specific agenda items.

Interim Financing

Ms. Hendrickson reviewed a document titled "Interim Financing Briefing" with committee members (copy on file).

The committee consensus was that the RTA should pursue a revolving line of credit.

Criteria for RTA Headquarters Location

Committee members reviewed a draft criteria (on file).

Ms. Hendrickson indicated that RFP's and RFQ's will be issued for space planners and tenant representatives. The tenant representative will solicit proposals for space.

Ms. Sullivan suggested adding the concept of an environmentally sensitive design to the criteria.

Mr. Hansen asked that cost be more clearly broken out. He also raised the issue of parking availability at a reasonable cost.

Ms. Hendrickson indicated she would incorporate committee members' comments into the criteria. Headquarters criteria will appear on the next Finance Committee agenda for action by the committee.

Resolution No. 82

It was moved by Ms. Sullivan, seconded by Mr. Rice and carried unanimously by all committee members present that the Finance Committee recommend passage of Resolution No. 82 be to the full Board.

Next Meeting

The next meeting of the Finance Committee is scheduled for Thursday, February 20, 1997, from 12:00 to 1:30 p.m.

As there was no other business, the meeting was adjourned at 1:15 p.m.

Recorded by Marcia Walker, Board Administrator
Transcribed by Amy Ebersole, Board Administrator's Assistant