

**Central Puget Sound  
Regional Transit Authority**

**July 10, 1997  
Board Meeting Summary Minutes**

**Call to Order**

The meeting was called to order at 3:07 p.m. by Vice Chair Miller in Suite 500 of the Puget Sound Air Pollution Control Agency, 110 Union, Seattle, Washington.

**Roll Call**

**Chair**

(A) Bob Drewel, Snohomish County Executive

**Vice Chairs**

(P) Paul Miller, City of Tacoma Councilmember

(P) Greg Nickels, King County Councilmember

(A) Sarah Casada, Pierce County Councilmember

(P) Dave Earling, City of Edmonds Council President

(P) Mary Gates, City of Federal Way Councilmember

(A) Jane Hague, King County Council Chair

(A) Ed Hansen, City of Everett Mayor

(P) Ann Kirk Davis, City of Lakewood Councilmember

(P) Richard McIver, City of Seattle Councilmember

(P) Rob McKenna, King County Councilmember

(A) Sid Morrison, WSDOT Secretary

(P) Norm Rice, City of Seattle Mayor

(A) Dave Russell, City of Kirkland Councilmember

(P) Ron Sims, King County Executive

(P) Cynthia Sullivan, King County Councilmember

(P) Doug Sutherland, Pierce County Executive

(P) Jim White, City of Kent Mayor

The Board Administrator announced that a quorum of Board members was not present at roll call.

The following Board members arrived after roll call:

Greg Nickels, King County Councilmember

Richard McIver, City of Seattle Councilmember

Ron Sims, King County Executive

Doug Sutherland, Pierce County Executive

**Public Comment**

No members of the public addressed the board.

**Report of the Chair**

Mr. Miller reported that the location for the July 24, 1997 board retreat had been changed from the Woodmark Hotel in Kirkland to the Embassy Suites in Lynnwood.

## **Executive Director Report**

Executive Director White referred board members to a memorandum entitled "Draft Policy Timetable." Attached to that memorandum is a table which extracts from the departmental work programs the items which would come before the board for policy direction or business decisions, based on the current committee structure and charters (copies on file). At the retreat, board members will have an opportunity to review whether those adopted structures and charters represent the most efficient way to conduct board business.

(Board members McIver and Nickels arrived at this time.)

## **Light Rail Action Plan**

Mr. Paul Bay presented the light rail action plan to the board (copy on file).

(Board member Sutherland arrived at this time.)

(Board member Sims arrived at this time.)

Mr. Nickels reminded board members that planning for Phase II should be considered as staffing plans are put together.

## **RTA's Contracting Approach**

Executive Director White referred board members to his memorandum regarding the initial contracting strategy for light rail transit, commuter rail, and management oversight and quality assurance systems (copy on file). He indicated that the board would receive an additional memorandum the following week that would describe types of architectural and engineering consultant contracts the RTA expects to release within the next six months or so.

## **Committee Reports**

### **Public and Government Affairs**

#### **Report of June 20, 1997 Combined Public and Government Affairs and Executive Committees Meeting**

Mr. Earling reported that the committee will be developing a state legislative strategy for the next legislative session in Olympia, which will involve board members doing outreach to legislators over the next several months.

Mr. Earling referred board members to a memorandum regarding the RTA's communications plan and system identity (copy on file). Staff and consultants presented three areas of information to the joint committees: 1) public opinion research; 2) communications plan development; and 3) system identity, including a naming scheme. A final recommendation will be presented at the July 18 Public and Government Affairs Committee meeting, and highlights will be presented at the board retreat on July 24. Committee's approval will be requested on August 1.

Mr. Earling indicated that the committee spent the majority of its time discussing system identity. The staff recommends committee approval of a naming scheme of the system of services the RTA is developing and will soon begin to deliver. In August, the committee will recommend logos to visually communicate the names. The objective is to have these ready for use in September when the RTA will introduce six additional buses to expand the Tacoma-Seattle express bus service. The new identity will also be ready for announcing other "First Moves" projects and in the agency's public information and business communications.

Mr. Earling invited all board members to attend Public and Government Affairs Committee meeting on July 18.

Finance Committee

Report of June 19 and July 10, 1997 Meetings

Mr. Nickels reported that the Finance Committee has been working on the next six months' budget. The committee expects to bring a recommended budget to the board on July 24 for action. He asked board members to bring up any concerns or issues before the next Finance Committee meeting on July 17. He reminded board members that adoption of the budget requires a two-thirds vote of the entire board.

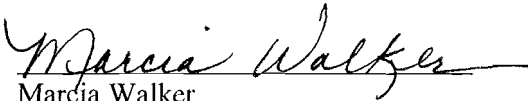
Next Meeting

Mr. Miller announced the board's next meeting will be held on July 24, following the retreat to be held from 8:00 a.m. to 3:00 p.m. The location of the meeting and retreat is the Embassy Suites in Lynnwood.

As there was no other business, the meeting was adjourned at 4:15 p.m.

  
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Bob Drewel  
Chairman of the Board

ATTEST:

  
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Marcia Walker  
Board Administrator