

**Central Puget Sound
Regional Transit Authority**

**September 25, 1997
Board Meeting Summary Minutes**

Call to Order

The meeting was called to order at 3:07 p.m. by Board Chair Drewel in the Olympic Room of the Tacoma Public Library, 1102 Tacoma Avenue South, Tacoma, Washington.

Roll Call

Chair

(P) Bob Drewel, Snohomish County Executive

Vice Chairs

(P) Paul Miller, City of Tacoma Councilmember

(P) Greg Nickels, King County Councilmember

(P) Sarah Casada, Pierce County Councilmember

(A) Ann Davis, City of Lakewood Councilmember

(A) Dave Earling, City of Edmonds Council President

(P) Mary Gates, City of Federal Way Councilmember

(A) Jane Hague, King County Council Chair

(P) Ed Hansen, City of Everett Mayor

(P) Richard McIver, City of Seattle Councilmember

(A) Rob McKenna, King County Councilmember

(A) Sid Morrison, WSDOT Secretary

(A) Norm Rice, City of Seattle Mayor

(P) Dave Russell, City of Kirkland Councilmember

(P) Ron Sims, King County Executive

(P) Cynthia Sullivan, King County Councilmember

(P) Doug Sutherland, Pierce County Executive

(P) Jim White, City of Kent Mayor

The Board Administrator announced that a quorum of the Board was present at roll call.

The following board members arrived after roll call:

Ron Sims, King County Executive

Cynthia Sullivan, King County Councilmember

Other Business

Mr. Sutherland welcomed the RTA Board to its second meeting in the Tacoma Public Library, and provided some history on the building itself.

(Board member Sullivan arrived at this time.)

Public Comment

The following individual presented comments to the board:

Mr. Rock Shireman, member of the Washington Association of Rail Passengers

Comments are on file with the Board Administrator.

Report of the Chair

Mr. Drewel reported that both Executive Director White and Mr. Earling were in Washington, D.C. on RTA business. Mr. Drewel indicated that he had spoken with Congressman Metcalf, and learned the RTA has been moved to Tier I, which will make the RTA more competitive to receive federal funding.

Mr. Drewel stated that staff has faxed a survey to board member offices about current e-mail capability in response to the board's discussion about utilizing e-mail as a communication tool. He asked board members to return the survey as soon as possible.

Executive Director Report

Mr. Matsuoka, Deputy Executive Director, reported that there has been some discussion in Washington, D.C. about ISTEIA having several tiers when it is reauthorized. The first tier would include those projects in final design or those with a full funding agreement in place. The second tier would be those in preliminary engineering, and the third tier would be those projects in the planning stage. Mr. Matsuoka indicated that it is a significant step to have the RTA project listed in the first tier.

Consent Agenda Items

Resolution No. 97 - Adopting an RTA investment policy

Resolution No. 94 - Authorizing excess agency funds to be invested within the State of Washington Local Government Investment Pool

It was moved by Ms. Gates, seconded by Mr. Miller and carried by the unanimous vote of all Board members present that the consent agenda items be approved as presented.

Citizen Oversight Panel

Mr. Nickels introduced Mr. Reid Shockey, Vice-Chair of the Citizens Oversight Panel (COP).

Mr. Shockey indicated that he would give the panel's report in Chair Goldblatt's absence, who was out of town on business. Mr. Shockey reminded the board that the COP is made up of 15 individuals from throughout the region, appointed to independently monitor the RTA's performance. The RTA Board has promised the highest standards of accountability to the public. As part of that promise, the board committed to appointing a COP that would be charged with monitoring performance and reporting regularly on potential areas for improvement. The COP members were appointed in February 1997, and began meeting in April 1997. The panel used the first four months to form a framework for evaluation of the RTA.

(Board member Sims arrived at this time.)

Mr. Shockey reviewed the COP report with the board (copy on file). In summary, the COP found that during its first eight months of existence, the RTA made progress in mobilizing for the challenges that lie ahead. The management and staff are putting systems in place to staff up, begin contracting for services

and begin the long process of implementing the myriad individual local projects that comprise the Sound Move plan.

Additionally, the COP found the RTA is taking seriously its commitments to meet high standards of quality, to create a dynamic and flexible operating environment, to be lean and efficiently meet schedules and budgets. At the same time, the RTA staff is receiving generally high marks from the public for responsiveness, accessibility and a cooperative manner of working with citizens, stakeholders and local jurisdictions.

Mr. Shockey indicated that the COP intends to report to the board again in six months.

Mr. Drewel asked Mr. Shockey to tell the other COP members that the board has a great deal of respect for the report it has received, and expressed the board's appreciation to the members for their hard work.

Mr. Shockey responded to board members' specific questions about the report.

Committee Reports

Transit-Oriented Development Task Force

Report of September 12, 1997 First Meeting

Ms. Sullivan reported that the task force heard from legal counsel as to what the RTA's opportunities are under various statutes, and found that the authority is quite broad.

Ms. Sullivan encouraged board members to participate in the task force's next meeting, where Ms. Mary McClure from Sinclair Landing will present information and provide some examples of joint development from within Washington State.

She indicated that the task force is working on an aggressive work plan, and any ideas from board members would be welcomed. The task force is also working with the Puget Sound Regional Council and the work they are doing on developing broad parameters for station area development, particularly for small communities.

Finally, Ms. Sullivan reported that the American Public Transit Association (APTA) will host an all day workshop on transit-oriented development on October 8 at the Sheraton in Seattle, and encouraged all board members to attend that event.

Finance Committee

Report of September 18, 1997 Meeting

Mr. Nickels reported that the Finance Committee discussed voucher certifications in detail at its last meeting. The RTA was encouraged by the state auditor to develop such a process, and the committee is working on a streamlined method.

Mr. Nickels stated that the Finance Committee also received a briefing on the methodology used for the tax base revenue forecast and cost conversions, and changing from 1995 dollar amounts to year of

expenditure dollar amounts, which will serve as the foundation for the budget development work (copy on file).

Public and Government Affairs Committee

Report of September 19, 1997 Meeting

Mr. Russell indicated that the RTA is coming upon its one-year anniversary since the election, and staff is preparing a progress report to be presented to the public. The report will be provided as an insert in newspapers.

Approve Sound Transit Logo

Mr. Russell reported that the Public and Government Affairs Committee took action at its last meeting to recommend board adoption of a Sound Transit Logo. He indicated that board approval at this time would allow the logo to be in the progress report and as the RTA begins to provide regional express bus service.

Ms. Barbara Dougherty Ms. Cynthia Hartwick, who presented the recommended logo.

Board members discussed separating the logo itself from the colors presented with it.

It was moved by Mr. Russell, seconded by Mr. White and carried by the unanimous vote of all board members present that the board select the logo proposed by the PGA Committee.

It was moved by Mr. Miller, seconded by Mr. White and carried by the unanimous vote of all members present that staff use the color scheme as presented, with the exception of darkening the sand color, for the time being, to allow further discussion of the permanent color scheme.

Executive Committee

Motion No. 42 - Appointing Mr. Richard McIver to the RTA Executive Committee

It was moved by Mr. Sutherland, seconded by Mr. White and carried by the unanimous vote of all Board members present that Mr. McIver be appointed to the RTA Executive Committee.

Railroad Negotiations

Mr. Paul Price, Commuter Rail Director, provided a status report on negotiations with Burlington Northern Sante Fe (BNSF) railroads for the first agreement, which would be for advisory planning to look at the range and area of projects that may be necessary for commuter rail between Seattle and Tacoma. He indicated that staff would bring the contract to the appropriate committee and present it for final approval before the end of the year.

Fare Integration Policies

Ms. Agnes Govern, Regional Express Director, introduced the topic of fare integration policies. Ms. Barbara Gilliland, System Integration Program Manager, presented slides to the board regarding fare integration and seamless public transportation (copies on file). She posed the following questions for

board discussion: 1) should any language be added to what fare integration should mean for the rider; and 2) how should the transit agency boards work together on fare integration?

Ms. Govern indicated that by the end of October, a regional policy forum with elected officials will be held. After that, a policy summit would be held in which all of the elected officials from the RTA and transit boards and RTC would look at policy options and the pros and cons of each of those options.

Next Meeting

The next meeting of the RTA Board is scheduled for Thursday, October 9, 1997 from 3:00 to 5:00 p.m. in the Olympic Room of the Seattle Center, Seattle, Washington.

As there was no other business, the meeting was adjourned at 5:00 p.m.



Bob Drewel
Board Chair

ATTEST:



Marcia Walker
Board Administrator