

**Central Puget Sound  
Regional Transit Authority**

**October 23, 1997  
Board Meeting Summary Minutes**

**Call to Order**

The meeting was called to order at 3:10 p.m. by Board Chair Bob Drewel in the sixth floor conference room of the Puget Sound Regional Council, 1011 Western Avenue, Seattle, Washington.

**Roll Call**

Chair

(P) Bob Drewel, Snohomish County Executive

Vice Chairs

(P) Paul Miller, City of Tacoma Councilmember

(P) Greg Nickels, King County Councilmember

(A) Sarah Casada, Pierce County Councilmember

(P) Ann Davis, City of Lakewood Councilmember

(A) Dave Earling, City of Edmonds Council President

(A) Mary Gates, City of Federal Way Councilmember

(A) Jane Hague, King County Council Chair

(P) Ed Hansen, City of Everett Mayor

(P) Richard McIver, City of Seattle Councilmember

(P) Rob McKenna, King County Councilmember

(P) Sid Morrison, WSDOT Secretary

(A) Norm Rice, City of Seattle Mayor

(A) Dave Russell, City of Kirkland Councilmember

(A) Ron Sims, King County Executive

(P) Cynthia Sullivan, King County Councilmember

(A) Doug Sutherland, Pierce County Executive

(P) Jim White, City of Kent Mayor

The Board Administrator announced that a quorum of the Board was not yet present at roll call.

The following Board members arrived after roll call:

Richard McIver, City of Seattle Councilmember

Cynthia Sullivan, King County Councilmember

**Public Comment**

The following individual presented comments to the board:

Mr. Phillip Grega

Comments are on file with the Board Administrator.

(Board member Sullivan arrived at this time.)

**Report of the Chair**

Mr. Drewel thanked Mr. Miller for chairing the prior board meeting in his absence.

He referred board members to a letter from him to State Senators and Representatives regarding current RTA activities (copy on file). Also included with that letter was an advance copy of the progress report to the citizens. Mr. Drewel thanked staff for their work on that progress report.

### **Executive Director Report**

None.

### **Consent Agenda Items**

The Board of the Central Puget Sound Regional Transit Authority does hereby approve the voucher certification for the period September 1, 1997 through September 30, 1997, totaling \$2,608,264.48.

**It was moved by Mr. Nickels, seconded by Mr. White and carried by the unanimous vote of all Board members present that the consent agenda be approved as presented.**

### **Committee Reports**

#### Finance Committee

##### Report of October 16, 1997 Meeting

Mr. Nickels reported that the Finance Committee is continuing to work on the 1998 operating and capital budget (copy on file). At its October 16 meeting, the committee reviewed the proposed 1998 objectives and action plans for each department, as well as the proposed 1998 operating and staffing plans. He stated that the key issues are accountability to the public and ensuring that the public can understand the program and its cost. The capital budget will therefore show both 1995 dollars, which are those reflected in the original ballot measure, and year of expenditure (YOE) figures.

Mr. Nickels stated that the primary agenda item for the November 6 Finance Committee and the November 13 Board meetings would be the 1998 operating and capital budgets. He reminded board members that December 11 is the scheduled date for budget adoption, which requires a super-majority approval.

#### Public and Government Affairs Committee

##### Report of October 17, 1997 Meeting

Ms. Davis reported that the federal ISTEA reauthorization process is still ongoing. As was reported at the last board meeting, the House has passed a six-month extension of ISTEA and the Senate continues to work on a six-year bill. She indicated it is unlikely there will be a reauthorization of ISTEA until next spring.

She continued to say that the RTA is, however, monitoring several potential amendments in the Senate bill. One of these amendments would give all states a minimum share of some transit programs, including the "New Starts" program. Senators Murray and Gorton oppose these amendments, because new start funding is intended to focus on urban areas where there are major transit problems.

Ms. Davis referred board members to a list of all legislators who have been contacted as part of the RTA's state legislative outreach program (copy on file). She indicated that the Public and Government Affairs Committee would discuss the state and federal legislative programs for 1998 (copies on file), and would present recommendations to the board on November 13, with final action anticipated on December 11.

(Board member McIver arrived at this time.)

Ms. Davis then referred board members to a copy of the progress report to the public, soon to be distributed in several area newspapers (copy on file). She indicated there will be nearly one million copies distributed to inform citizens about the implementation guide, the four First Moves projects, the Citizen Oversight Panel's (COP) first report card, how to get more information and to introduce the new Sound Move name and logo.

In addition, Ms. Davis reported on Wheels in Motion, the joint marketing program being carried out by the RTA and Pierce Transit, to launch the addition of bus service on the Lakewood to Tacoma to Seattle express route and the opening of the Pierce Transit Tacoma Dome station. The marketing efforts include the grand opening on Saturday, October 25, at the Tacoma Dome station. Secondly, the marketing program will include newspaper, radio and bus advertising, featuring Sound Transit and Pierce Transit.

Ms. Davis concluded her report by stating that the committee discussed the Sound Transit logo colors at its last meeting. At a recent board meeting, board members generally supported the blue and sand colors, but there was a concern that the sand color was too light and that the choice of colors would dictate a much too conservative color scheme on the vehicles. Ms. Davis indicated that staff has now darkened the sand color to make it more visible. She noted that the committee felt staff has demonstrated that the use of those colors would not constrain the use of a variety of colors on the buses.

**It was moved by Mr. White, seconded by Mr. Morrison and carried by the unanimous vote of all members present that the board approve the blue and sand logo colors.**

Mr. Drewel thanked the Public and Government Affairs Committee for the time and effort spent making legislative contacts, and thanked Mr. Miller for chairing the Executive Committee meeting in his absence.

#### Executive Committee

##### Report of October 17, 1997 Meeting

Mr. Miller reported that the committee reviewed and refined the draft policy timetable. He asked Mr. Paul Matsuoka to report.

Mr. Matsuoka indicated that the direction from the board's July 24 retreat was for staff to review the drafted action plans and to pull out policy issues imbedded in them. He indicated that Ms. Kathy Elias from Prospect Delta was asked to perform that piece of work.

Ms. Elias reviewed a document titled "Guidelines for Determining Staff and Board Issues" (copy on file). She indicated that the document attempts to characterize when a matter is clearly in the board's domain. She complimented Mr. Miller on his idea of assigning categories of decisions.

Mr. Matsuoka reviewed the Draft Policy Timetable (copy on file).

Mr. Miller indicated the Executive Committee was looking for board consensus that the timetable format was acceptable, and asked board members to review the category assignments and policy issues. He stated that, from this point forward, the Executive Committee would prioritize new policy issues.

Resolution No. 99 - Authorizing the execution of Memorandum of Understanding with Washington State Department of Transportation (WSDOT) establishing a cooperative relationship for the construction, ownership, and operation of high capacity transportation capital facilities.

Mr. Miller stated that while the Executive Committee did not have a quorum at its last meeting, the members present forwarded Resolution No. 99 to the board. Their suggestions for specific changes are reflected in the copy distributed at the meeting (copy on file).

Ms. Agnes Govern reviewed key features of the Memorandum of Understanding with the board.

**It was moved by Mr. Miller and seconded by Mr. White that Resolution No. 99 be approved as presented.**

Mr. Morrison indicated that he would abstain from voting on this item. He congratulated Ms. Govern, Mr. Okamoto and other staff for their work on the agreement.

**The motion to approve Resolution No. 99 as presented was carried by the majority vote of all Board members present. (Mr. Morrison abstained.)**

### Commuter Rail Station Criteria

Mr. Paul Price, Commuter Rail Director, introduced the topic of commuter rail station criteria. Ms. Val Batey, Project Development Manager, presented slides covering: 1) the RTA's basic assumptions for commuter rail station components; 2) the RTA's general budget for commuter rail stations; and 3) examples of other systems' commuter rail stations.

Mr. Miller indicated he attended a commuter rail open house in Pierce County, where some themes emerged from the citizens in attendance. One was the desire to see a community benefit from the siting of the commuter rail stations. Another theme was to be prepared for the inevitability of underestimating the parking needs, and to have back-up land and the option for additional overflow parking. Lastly, he indicated that several people felt that the stations should be much more than just a platform with rain shelters, and that the RTA needs to enhance the economic development and private/public partnership opportunities.

Ms. Sullivan spoke to the need to provide "creature comforts" at the stations.

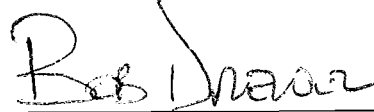
Mr. Nickels suggested that the RTA develop criteria so that landscaping can help disguise the parking lots.

Mr. McKenna indicated that the board should adopt a basic station budget. If a community wants to go beyond that, the RTA should partner with them to pay for any extra expenditures.

**Next Meeting**

The next RTA Board retreat/meeting is scheduled from 2:00 to 6:00 p.m. in the Edmonds Public Library, 650 Main Street, Edmonds, Washington.

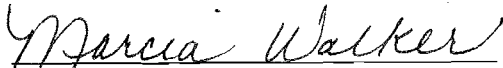
As there was no further business, the meeting was adjourned at 4:30 p.m.



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Bob Drewel  
Board Chair

ATTEST:



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Marcia Walker  
Board Administrator