

REGIONAL TRANSIT AUTHORITY

MOTION NO. 50 BACKGROUND AND COMMENTS

Meeting:	Date:	Agenda Item:	Staff Contact:	Phone:
Board of Directors - information	11/13/97	ED Report	Paul Bay, Light Rail Director	689-4761
Executive Committee – information	11/21/97	No. 8		
Executive Committee - action	12/05/97	No. 7		
Board of Directors – action	12/11/97	No. 7B-2		

ACTION:

Approval of a Project Management Plan for use during the preliminary engineering phase of the light rail transit project.

BACKGROUND:

Both the Board and the COP have expressed the high importance of providing close RTA oversight and management of Sound Transit projects, including control of costs, schedule and quality. Further, the Federal Transit Administration requires the adoption of a project management plan, for major capital projects using federal funds. Major updates of this document will be made prior to starting final design and right-of-way acquisition; and again prior to construction. At each of these two major updates, the Project Management Plan will be brought before the Board again for approval.

RELEVANT BOARD POLICIES AND PREVIOUS ACTIONS TAKEN:

Resolution No. 78 – Delegation of Authority

1998 Proposed Budget

Sound Move – The Ten-Year Regional Transit System Plan

KEY FEATURES:

The project management plan describes **what** must be done for control of quality, budget and schedule during preliminary engineering; **who** is responsible for each type of control activity; and **how** these activities are performed. It defines responsibility for approval of project design and budget changes. It also provides an overall format to allow for the future updates with more specificity for final design, procurement of project equipment, acquisition of rights-of-way and construction activities. It is an evolutionary document that will be brought before the board on an ongoing basis.

FUNDING:

This activity is included as part of the Light Rail Department's required project management tasks to be accomplished throughout the life of the project and as such is funded in the 998 capital lifetime budget.

ALTERNATIVES:

Since the FTA requires the RTA to issue a Project Management Plan, the RTA has no choice but to issue one for projects using federal funds. However, since board approval is not specifically required by the FTA, the board could choose to not take action on this motion. The Project Management Plan is such an integral element of the plan that board action is sought.

CONSEQUENCES OF DELAY:

The Project Management Plan is an important document for the RTA, Sound Move, and Link Transit that would benefit from the Board's help and direction. If the board does not take action on this motion, staff will operate under the assumption the Project Management Plan is acceptable, unless otherwise directed.

Regional Transit Authority
Motion No. 50

A motion of the Board of the Regional Transit Authority for the Pierce, King and Snohomish Counties region approving a Project Management Plan for use during the preliminary engineering phase of the light rail transit project.

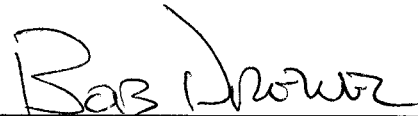
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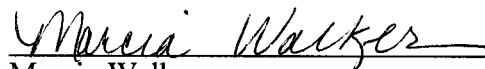
It is hereby moved by the Board of the Regional Transit Authority that the Project Management Plan for use during the preliminary engineering phase of the light rail transit project be approved.

Approved by the Board of the Regional Transit Authority for the Pierce, King, and Snohomish Counties region at a regular meeting thereof on the 11 day of December, 1997.



Bob Drewel
Board Chair

ATTEST:



Marcia Walker
Board Administrator