

**Regional Transit Authority
Executive Committee Meeting Highlights
February 20, 1998**

Call to Order

1:33 by Board Vice-Chair Paul Miller.

Attendance

(A) Bob Drewel, Chair	(A) Richard McIver
(P) Paul Miller, Vice Chair	(P) Greg Nickels
(P) Dave Earling	(A) Ron Sims
(A) Mary Gates	(P) Cynthia Sullivan
(A) Jane Hague	(A) Doug Sutherland

Report of the Chair

None.

Executive Director's Report

Mr. White reported to the committee that he had received a Memorandum of Understanding from Puget Sound Regional Council. The MOU for Planning Coordination and Cooperation is between PSRC and the RTA, Snohomish County Public Transportation, City of Everett Transportation Services, King County Department of Transportation, Kitsap County Public Transportation Benefit Area Authority and Pierce County Public Transportation Benefit Area Authority (copy on file). The request from PSRC is to have the MOU signed by the RTA and forwarded to the other 5 transit agencies by March 5, 1998.

Committee members made no recommendation at this time. Members felt that more time was needed to review the MOU and will take it up at their next meeting.

Public Comment

Mr. Paul W. Locke commented on committee appointments (copy of comments on file with the Board Administration office).

Policy Timetable – Status Report

Contact: Marcia Walker, Board Administrator at 684-1639

Mr. Paul Matsuoka stated that the Policy Timetable is a process for quarterly updates.

Ms. Walker discussed changes to the Timetable with committee members, stating that a new column had been added as a check-list piece. She emphasized that the Timetable is a snapshot of policies and decisions coming to the board in 1998.

These highlights are for informational purposes only.
They do not serve as the official record of RTA Board proceedings.

1997 Year End Report on Selection & Hiring and Affirmative Action Plan

Contact: Lilly Aguilar, Human Resources Manager at 684-1657

Mr. Paul Matsuoka stated that the plan was quite large and called it a Plan in Progress. He called on Ms. Aguilar to pull out the “nuts and bolts” of the plan for discussion at today’s meeting and asked that it be considered for a motion to be brought to the full board at a future date.

Ms. Aguilar outlined the 3 page summary of the report (copy on file). She stated that outreach for hiring had been accomplished through job fairs and newspaper advertising and said more community outreach would be pursued.

Committee members expressed gratitude for the good job being done in the area of minority hiring.

Motion No. 98-13 – Authorize Board Member Travel

Contact: Marcia Walker, Board Administrator at 684-1639

It was moved by Mr. Nickels and seconded by Mr. Miller and carried by a unanimous vote of all members present that Motion No. 98-13 be adopted as presented.

Sound Transit Officers Nominations

Contact: Marcia Walker, Board Administrator at 684-1639

Mr. Earling stated that the board has been very well served with the current leadership and that continuity is important for moving forward.

It was moved by Mr. Earling, seconded by Mr. Nickels and carried by a unanimous vote of all members present with a do pass recommendation to the full board that the present leadership of Mr. Bob Drewel, Chair, Mr. Paul Miller and Mr. Greg Nickels, Vice-Chairs be retained.

Motion No. 48 – Authorizing the Executive Director to execute a contract for bond counsel and disclosure counsel services

It was moved by Mr. Nickels and seconded by Mr. Sutherland and carried by a unanimous vote of all members present that Motion No. 48 be adopted as presented.

Motion No. 98-10 – Endorsing WSDOT;s general approach, described in its Draft Framework Document, for the Trans-Lake Washington study

It was moved by Ms. Sullivan and seconded by Mr. Earling and carried by a unanimous vote of all members present that Motion No. 98-10 be moved to the full board for approval.

Motion No. 98-11 – Extending the contract for federal government relation’s representative

Contact: Sheila Dezarn, Government Relations Manager at 684-1730

It was moved by Ms. Sullivan and seconded by Mr. Earling and carried by a unanimous vote of all members present that Motion No. 98-11 be adopted as presented.

Motion No. 98-12 – Accepting commuter rail vehicle specifications and authorizing advertisement for the procurement of vehicles based on those specifications

Contact: Paul Price, Director of Commuter Rail at 689-4760

Mr. Price outlined the specifications for the commuter rail cars using the draft specifications prepared by Raul V Bravo and Associates (copy on file). He stated that the specifications had been given to manufacturing companies and that staff is exploring the possibility to purchase re-manufactured vehicles.

Committee members requested additional information and possible modifications in the following areas: modem connections to the on-board cell phone facilities; additional electrical outlets for laptop computers; seating and passenger comfort amenities.

It was moved by Mr. Nickels and seconded by Mr. Miller and carried by a unanimous vote of all members present that Motion No. 98-12 be adopted as presented.

Other Business

None

Next Meeting

Friday, March 6, 1998 from 1:30 to 3:00 at the RTA Conference Room, 1100 2nd Avenue, Suite 400, Seattle, WA.

As there was no other business, Mr. Miller adjourned the meeting at 2:20 p.m.

Recorded by Bernie Wagar
Board Administrative Assistant