

**Central Puget Sound  
Regional Transit Authority**

**April 23, 1998  
Board Meeting Summary Minutes**

**Call to Order**

Board Chair Bob Drewel called the meeting to order at 2:08 p.m. The meeting was held in Building Seven of the Highline Community College, 24000 South 240th, Des Moines, Washington.

**Roll Call**

**Chair**

(P) Bob Drewel, Snohomish County Executive

**Vice Chairs**

(P) Paul Miller, City of Tacoma Councilmember

(P) Greg Nickels, King County Councilmember

**Board Members**

(P) Sarah Casada, Pierce County Councilmember	(A) Sid Morrison, WSDOT Secretary
(P) Ann Davis, City of Lakewood Councilmember	(A) Dave Russell, City of Kirkland Councilmember
(P) Dave Earling, City of Edmonds Councilmember	(A) Paul Schell, City of Seattle Mayor
(P) Mary Gates, City of Federal Way Councilmember	(A) Ron Sims, King County Executive
(P) Jane Hague, King County Councilmember	(P) Cynthia Sullivan, King County Councilmember
(A) Ed Hansen, City of Everett Mayor	(P) Doug Sutherland, Pierce County Executive
(P) Richard McIver, City of Seattle Councilmember	(P) Jim White, City of Kent Mayor
(A) Rob McKenna, King County Councilmember	

The Board Administrator announced that a quorum of the Board was not present at roll call.

The following Board members arrived after roll call:

Paul Miller, City of Tacoma Councilmember  
Mary Gates, City of Federal Way Councilmember  
Jane Hague, King County Councilmember  
Richard McIver, City of Seattle Councilmember  
Cynthia Sullivan, King County Councilmember

**Public Comment**

The following individuals presented comments to the Board:

Ms. Linda Anderson, Amalgamated Transit Union (ATU) Executive Board Officer  
Ms. Sheila Smith, Jackson Place Community Council  
Mr. Rick Winstead, Seattle Co-Housing Group

Comments are on file with the Board Administrator.

(Board member Gates arrived at this time.)

## Report of the Chair

Mr. Drewel announced that the Board would convene an executive session as the last agenda item. Following the executive session the Board would reconvene to adjourn, taking no further action.

## Executive Director Report

None.

## Committee Reports and Action Items

### Finance Committee

Mr. Nickels reported that the Finance Committee received an update from the Citizen Oversight Panel (COP). He invited Mr. Steve Goldblatt, Chair of the COP, and Mr. Reid Shockey, Vice Chair of the COP, to give their presentation.

### Citizen Oversight Panel 1997 Evaluation

Mr. Goldblatt and Mr. Shockey presented the report from the COP to the Board (copy on file). Overall, the COP report indicated that Sound Transit is continuing to build its foundation, citing the high quality of the agency's management and staff. The Panel found that Sound Transit is taking its commitment to be responsive and accessible seriously; and that the agency's management has striven to create an efficient and flexible operating environment, as well as to meet schedules and budgets as promised.

The COP also offered suggestions for improvement in the areas of communication and outreach, system integration and administrative matters.

(Board members Sullivan, Hague, McIver and Miller arrived at this time.)

Mr. Nickels asked Mr. Goldblatt and Mr. Shockey to relay the Board's appreciation to all members of the COP.

### Resolution No. 98-17 - Authorizing a contract with LTK Engineering Services to provide systems engineering design work for Link Light Rail Transit System

**It was moved by Mr. Nickels and seconded by Mr. White that Resolution No. 98-17 be approved as presented.**

Mr. Nickels explained that Resolution No. 98-17 would award a systems engineering consulting contract for conceptual and preliminary engineering, not to exceed approximately \$5.8 million, to LTK Engineering Services.

**The motion to approve Resolution No. 98-17 was carried by the unanimous vote of all Board members present.**

### Resolution No. 98-20 - Real Property acquisition and Relocation Policy, Procedures and Guidelines

**It was moved by Mr. Nickels and seconded by Ms. Gates that Resolution No. 98-20 be approved as presented.**

**The motion to approve Resolution No. 98-20 was carried by the unanimous vote of all Board members present.**

Resolution No. 98-19 - Adopting Performance Audit Policies for the Authority

**It was moved by Mr. Nickels and seconded by Mr. White that Resolution No. 98-19 be approved as presented.**

Mr. Nickels explained that the agency's adopted policies provide two mechanisms for ongoing performance measurements: 1) the creation of a COP; and 2) a commitment to annual performance audits.

Deloitte & Touche were selected to perform this function through a competitive process. The Performance Audit Committee (PAC) would be made up of the Executive Committee Chair, the Finance Committee Chair, Public and Governmental Affairs (PGA) Committee Chair, the COP Chair, the Deputy Executive Director and the Director of Finance and Administration. The PAC would decide the scopes of work.

**The motion to approve Resolution No. 98-19 was carried unanimously by all Board members present.**

Resolution No. 98-29 - Authorizing the execution of a contract with the Burlington Northern Santa Fe Railroad (BNSF) for the preliminary engineering of the Seattle-to-Tacoma, Sounder (commuter rail) civil, track, signal and structural design

**It was moved by Mr. Nickels and seconded by Mr. White that Resolution No. 98-29 be approved as presented.**

Mr. Nickels indicated that Resolution No. 98-29 would allow advanced planning work, started in November, to continue with a cost not to exceed \$3.4 million. There would be a contingency fund of \$678,000, subject to approval of the Executive Director. The Finance Committee has reviewed and recommended adoption of Resolution No. 98-29.

**The motion to approve Resolution No. 98-29 was carried by the unanimous vote of all Board members present.**

**Introduction**

Mr. Miller introduced his daughter, Michelle, who was joining Mr. Miller for Take Your Daughter to Work Day.

Public and Government Affairs Committee

Report of April 17, 1998 Meeting

Mr. Earling referred Board members to documents contained in their packets: the state legislative report; a commuter rail scoping summary report for the Everett to Seattle portion; and a report on the light rail alternative alignments to be included in the Draft Environmental Impact Statement (copies on file).

In connection with the light rail alternative alignments, Mr. Earling indicated that public hearings would be held on May 4 from 6:00 to 8:00 p.m. at the University of Washington and on Tuesday, May 5 from 6:00 to

8:00 p.m. at the Filipino Community Center.

Mr. Earling asked Ms. Barbara Dougherty, Communications and Marketing Manager, to review the visual design schemes for Sound Transit vehicles.

Ms. Dougherty introduced Mr. Ken Harvey, Community Relations Specialist, and presented the three alternatives under consideration. She referred Board members to a draft motion to adopt a visual design scheme for Sound Transit vehicles and background information on the topic (copy on file). She indicated that the Board would be asked to take action on the topic at the May 14 meeting.

#### **Link Light Rail summary report of alignments workshops**

Ms. Valerie Rosenkrantz, Light Rail Project Development Manager, gave a presentation describing the six segments of the light rail alignment, highlighting route alternatives for each segment and the community issues associated with those alternatives (copy on file). She summarized the outreach activities that have taken place related to this topic, including community meetings, workshops, field trips, coordination meetings with other agencies, and the two public hearings scheduled for May 4 and 5.

Ms. Rosenkrantz indicated that the Board would be asked to take action on May 14 on which alternatives will be analyzed in the Draft Environment Impact Statement (DEIS) and in preliminary engineering. The DEIS will be released in November, with extensive community outreach between now and then. In addition, Sound Transit will be completing a strategic outreach plan in conjunction with the City of Seattle to include station area planning. Public hearings will be scheduled in January 1999, with the selection of the locally preferred alternative (LPA) in early 1999.

Mr. Sutherland pointed out that several Board members would be attending a conference in Washington, D.C. with the Seattle Chamber of Commerce and would be unavailable for the May 14 meeting. He indicated that he would be looking into the possibility of a video transfer between Washington, D.C. and Tacoma, where the May 14 Board meeting is scheduled to be held, so that Board members interested in participating in the discussion may be able to do so.

Mr. Miller suggested that the May 14 meeting be held in Seattle, given the scheduled Board action to select the Central Link Light Rail alternatives for inclusion in the DEIS.

#### **Resolution No. R7-1 - Amending rules and procedures to implement the Washington State Environmental Policy Act and superseding Resolution No. 7**

**It was moved by Mr. McIver, seconded by Ms. Gates and carried by the unanimous vote of all Board members present that Resolution No. R7-1 be approved as presented.**

#### **Resolution No. R98-21 - Authorizing an agreement with King County, the City of Redmond, and the Microsoft Corporation for development of the Overlake Transit Facility**

**It was moved by Ms. Sullivan, seconded by Mr. McIver and carried by the unanimous vote of all Board members present that Resolution No. R98-21 be approved as presented.**

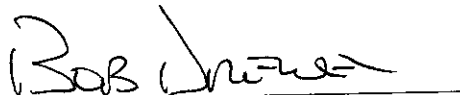
#### **Other Business**

None.

**Executive Session**

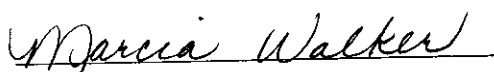
The Board recessed into executive session at 4:00 p.m.

The Board reconvened at 4:30 p.m. and adjourned.



Bob Drewel  
Board Chair

ATTEST:



Marcia Walker  
Board Administrator