

**Regional Transit Authority  
Executive Committee Meeting Highlights**

**May 1, 1998**

**Call to Order**

1:30 by Board Chair Bob Drewel.

**Attendance**

(P) Bob Drewel, Chair	(P) Greg Nickels
(P) Paul Miller, Vice Chair	(P) Paul Schell
(P) Dave Earling	(P) Ron Sims
(P) Mary Gates	(P) Cynthia Sullivan
(A) Jane Hague	(P) Doug Sutherland
(P) Richard McIver	

**Report of the Chair**

Mr. Drewel asked for a verbal motion to approve board member travel to the APTA rapid transit conference in San Diego – June 7 through June 10.

**Per Resolution No. 98-7 - travel by board members on behalf of Sound Transit, requires approval by the Executive Committee**

**It was moved by Ms. Gates , seconded by Mr. Earling and carried by a unanimous vote of all members present that the motion be adopted as presented.**

**Executive Director's Report**

None.

**Public Comment**

None.

**Resolution No. R98-22 – Establishing Procedures for Revisions to Sound Move**

Contact: Barbara Gilliland, Systems Integration Program Manager at 684-1630

Ms. Gilliland referred to the committee's prior discussion on establishing procedures for revisions to Sound Move. She stated that Sound Transit is now in phase 2 of the SM plan.

Committee member emphasized the need for flexibility but also stressed the need to make sure that funds are available to complete the projects in the original plan

**Committee members agreed to bring Motion No. R98-22 back to the Executive Committee for further discussion.**

**Resolution No. R98-23 – Approving the reallocation of \$2.5 million from the Lynnwood Transit Center/Park and Ride Connector project to the SR 99 Improvement Project for HOV lane construction and adding the SR 99 HOV Lane Improvement project to the Snohomish County subarea list of projects**

Contact: Barbara Gilliland, Systems Integration Program Manager at 684-1630

**It was moved by Mr. Earling and seconded by Mr. McIver and carried by a unanimous vote of all committee members present that Resolution No. R98-23 be forwarded to the full board with a do-pass recommendation.**

**Resolution No. R98-18 – Authorizing the Executive Director to execute a Memorandum of Agreement with the City of Bellevue and King County for intergovernmental cooperation regarding the funding, design, and construction of the Bellevue Transportation Center**

Contact: Linda Smith, Community Connections Project Manager at 689-4922

**It was moved by Mr. Earling and seconded by Ms. Gates and carried by a unanimous vote of all committee members present that Resolution No. R98-18 be forwarded to the full board with a do-pass recommendation.**

**Motion No. M98-32 – Approving the submittal of the 1997 Annual Report and Six-Year Transit Development Plan 1998-2004 to the State Department of Transportation**

Contact: Barbara Gilliland, Systems Integrations Program Manager at 684-1630

**It was moved by Ms. Gates, seconded by Mr. Miller and carried by a unanimous vote of all committee members present that Motion No. M98-32 which would include an errata to Federal Way be forwarded to the full board with a do-pass recommendation.**

**Motion No. M98-33 – Adopting the Commuter Rail Station Design Criteria Manual and directing staff to release the document to facilitate the design and construction of commuter rail stations**

Contact: Betty Laurs, Product Development Manager at 689-7440

Ms. Laurs outlined the Station Design Criteria Manual (copy on file.) She stated that the manual is intended to serve as a “cookbook” for architects, engineers, contractors and cities to aid in the design and construction of Sound Transit commuter rail stations. The manual sets minimum standards that must be adhered to. It also establishes system-wide criteria, design goals and guidelines for railroad stations and adjacent facilities.

Committee members discussed restrooms at the stations, private advertising and permanently situated coffee shops and news stands as opposed to kiosks and vending machines at station locations.

The Executive Committee will continue to discuss station design criteria at the next meeting.

**Resolution No. R98-24 – Establishing a public records disclosure policy for Sound Transit**

Contact: Mr. Desmond Brown, Chief Legal Counsel at 684-6758

**It was moved by Mr. Earling and seconded by Ms. Gates and carried by a unanimous vote of all committee members present that Resolution No. R98-24 be forwarded to the full board with a do-pass recommendation.**

**Link Light Rail Project Description**

Contact: Valerie Rosenkrantz, Link LRT Project Development Manager at 689-3542

Ms. Rosenkrantz announced the May 5 and May 6 LRT public hearings. She went on to outline the Sound Transit Board Briefing Book *Link Light Rail Alternatives* (copy on file) and stated that the booklets are now available for the public.

**Motion No. M98-34 – Evaluation of Sound Transit’s 1997 Performance**

Contact: Marcia Walker, Board Administrator at 684-1639

Mr. Drewel reminded the committee that they had received a memo from him, suggesting the evaluation of the agency and the performance evaluations for Bob White, Executive Director and Marcia Walker be linked together. The motion was before the committee for discussion to be recommended to the full board at the May 28 meeting.

**Other Business**

Mr. Sutherland suggested that a motion be brought before the committee to allow board members to participate in meetings via telecommunication when they are out of town.

Mr. Sims asked for an extension to the bid for commuter rail cars. He stated that he had received a call from a manufacturer who did not feel that he had been given adequate time to prepare his bid and had suggested that the specifications for the cars were designed for one specific manufacturer.

Some committee members felt that the delay would set a precedent for bidders in the future and discussed the ramifications of this delay with Mr. Paul Price, Commuter Rail Director. Mr. Price stated that it would be very difficult to meet set deadlines for delivery of the cars if the bid time were extended.

Other members felt that Sound Transit’s credibility was at stake and that the extension would insure that the public was satisfied with the ST bidding process.

**It was moved by Ms. Gates and seconded by Ms. Sullivan and approved by a unanimous vote of all committee members present that the bid opening for the Sound Transit commuter rail cars be extended to May 20, 1998.**

**Next Meeting**

Friday, May 15, 1998, from 1:30 to 3:00 at the Sound Transit Conference Room, 1100 2<sup>nd</sup> Avenue, Suite 400, Seattle, WA.

As there was no other business, Mr. Drewel adjourned the meeting at 2:50 p.m.

Recorded by Bernie Wagar  
Board Administrative Assistant