

**Regional Transit Authority
Finance Committee
Meeting Highlights**

May 7, 1998

Call to Order

12:07 by Committee Chair Greg Nickels.

Attendance

(P) Greg Nickels, Chair	(P) Paul Miller
(P) Mary Gates, Vice Chair	(A) Sid Morrison
(A) Ed Hansen	(P) Cynthia Sullivan
(A) Rob McKenna	

Report of the Chair

None.

Finance Director Report

Mr. Brian McCartan, Finance Budget Manager filled in for the Finance Director. There was no report from the Director.

Motion No. M98-36 – Authorizing the Executive Director to execute contracts for appraisal services with Bruce C. Allen and Associates, Inc. and Mundy & Associates

Contact: Larry Ellington, Real Property Agent at 689-7442

Mr. Ellington gave the background and comments for Motion No. M98-36 (copy on file) and stated that bids were submitted by 14 companies. Bruce C. Allen and Mundy & Associates were chosen because of their expertise in the field and experience with similar projects. They utilize and fully integrate M/W/DBE firms and local sub area firms. BCA is located in Bellevue and MA is in Seattle.

Motion No. M98-35 – Authorizing the Executive Director to execute a contract for financial systems development and support and to purchase financial application software

Contact: Hugh Simpson, Controller/Treasurer at 684-1717

Mr. Simpson gave the background and comments for Motion No. M98-35 (copy on file) and stated that the process for Motion No. M98-35 had begun at the first of the year. The total amount of the contract is \$2,821,150 with a contingency of \$423,173.

Committee members requested that the name of the firm be included in the motion title.

It was moved by Ms. Sullivan, seconded by Mary Gates and carried by a unanimous vote of all committee members present that Motion No. M98-35 be approved with the firm name Moss Adams included in the title.

Motion No. M98-37 – Amending Contract No. RTA/CR 16-97 (Tacoma-to-Seattle Commuter Rail Project Environmental Review Services) with Adolfson Associates, Inc. by increasing the amount

These highlights are for informational purposes only.
They do not serve as the official record of RTA Board proceedings.

from \$231,209.93 to \$326,052.65 (an increase of \$94,842.72 including contingency) to cover changes in the scope of work requested by Sound Transit

Contact: Paul Price, Commuter Rail Director at 689-4760

Mr. Price stated that the changes in the scope of work are due to the need for follow-on work by AAI for permit application support.

It was moved by Mr. Miller, seconded by Ms. Gates and carried by a unanimous vote of all committee members present that Motion No. M98-37 be approved as presented.

Motion No. M98-38 Awarding a contract to HNTB Corporation for \$705,335 for environmental review, public involvement and preliminary design, and authorizing a 10% contingency reserve of \$70,500 for the Overlake Transit Center/Park and Ride Lot

Contact: Mike Normand, Program Manager, Community Connections at 689-3528

Mr. Normand gave the background and comments for Motion No. M98-38 (copy on file.)

Mr. Nickels asked if the contract work can later be used for the Light Rail project.

Ms. Linda Smith, Community Connections Project Manager, stated that the option will be considered.

It was moved by Ms. Gates and carried by a unanimous vote of all committee members present that Motion No. 98-38 be approved as presented.

Motion No. M98-39 – awarding a contract with Entranco for preliminary engineering and environmental review for \$1.156 million and authorizing a 10% contingency reserve of \$115,600 for the Bellevue Transportation Center

Contact: Mike Normand, Program Manager, Community Connections at 689-3528

Mr. Normand gave the background and comments for Motion No. M98-39 (copy on file.) He stated that the City of Bellevue led the site selection process and 3 sites were taken to the city council.

Ms. Smith stated that converting the work to the Light Rail project along with HOV will be considered.

It was moved by Ms. Gates and carried by a unanimous vote of all committee members present that Motion No. 98-39 be approved as presented.

Resolution No. R98-23 – Approving the reallocation of \$2.5 million from the Lynnwood Transit Center/Park and Ride connector Project to the SR 99 Improvement Project for HOV lane construction and revising Sound Move by adding the SR99 HOV Lane Improvement project to the Snohomish County subarea list of projects

Contact: Barbara Gilliland, Program Manager, Systems Integration at 684-1673

Ms. Gilliland gave the background and comments for Resolution No. R98-23 (copy on file.)

Mr. Miller stated that the Executive Committee had emphasized flexibility to make changes while still applying the Sound Move criteria. The committee had indicated a desire to live with changes for a short time period and see how they work.

It was moved by Ms. Sullivan, seconded by Ms. Gates and carried by a unanimous vote of all committee members present that Resolution No. 98-23 be forwarded to the full board with a do-pass recommendation.

1998 Market Strategy Overview and Portfolio Performance Analysis

Contact: Hugh Simpson, Controller/Treasurer at 684-1717

Mr. Nickels expressed concern regarding under-spending in 1997 and that a blueprint would be needed to explain expenditures to the public. He asked Mr. Bob White, Executive Director to comment.

Mr. White stated that staff would be in a better position to comment in June. Committee member Gates emphasized that the Moss Adams' contract would be a tremendous help in tracking expenditures.

Mr. Simpson outlined the Portfolio Performance Analysis (copy on file.)

Grants Status Update

Contact: Paul Matsuoka, Deputy Executive Director at 684-6761 and Ms. Leslie Rathbun, Grants Specialist at 689-4939

Next Meeting

Thursday, May 21, 1998 from 12:00 to 2:00 p.m. at the King County Courthouse 10th Floor SW Conference Room, 516 Third Avenue, Seattle, WA.

Recorded by Bernie Wagar,
Board Administrative Assistant