

**Sound Transit
Finance Committee
Meeting Highlights**

August 27, 1998

Call to Order

12:10 p.m. by Committee Chair Greg Nickels.

Attendance

(P) Greg Nickels, Chair	(P) Paul Miller
(P) Mary Gates	(A) Sid Morrison
(P) Ed Hansen	(A) Cynthia Sullivan
(P) Rob McKenna	

Report of the Chair

None

Finance Director Report

Ms. Hendrickson reported that staff is in the process of filling a vacancy on the Citizen Oversight Panel. The vacancy was created by Ms. Stephanie Weber who represents the East Side region. Ms. Hendrickson asked for committee direction on the selection process as the East Side has not had a vacancy since the inception of the COP.

Mr. Nickels directed staff to start a fresh search and to touch base with the Board members from the East Side to solicit their help in the recruit process.

Ms. Hendrickson gave a brief outline of the following reports (copies on file):

- 1998 Market Strategy Overview and Portfolio Performance Analysis
- Sole Source Contracts
- Monthly Financial Report

Ms. Hendrickson stated that she and Mr. McCartan, Finance Budget Manager, would be meeting with individual committee members to work on the 1999 Budget.

Mr. McCartan outlined the following report (copy on file).

- Capital Outlay and Obligation Report

Committee members asked for a month by month cash flow report and a strategic forecast that would cover up to five years of the capital program.

Mr. Nickels deferred Motion No. M98-68 until Mr. Miller could be present.

Motion No. M98-61 - Awarding Contract RTA/CR44-98 between Sound Transit and Raul V. Bravo

& Associates to provide for Quality Control, Quality Assurance, and Inspection Services for the Sounder Commuter Rail procurement of thirty-eight (38) cab cars and coaches, and six (6) locomotives, in an amount not to exceed \$1,851,667.43, and a 5% contingency amount of \$92,583.00

Contact: Mr. Paul Price, Director Commuter Rail at 206 689-4760

Mr. Price stated that the price of the contract was \$9,000,000 over the estimated 1995 year of expenditure estimation and that the cost would be cross-checked by an equipment expert.

It was moved by Ms. Gates, seconded by Mr. McKenna and carried by the unanimous vote of all committee members present that Motion No. M98-61 be adopted as presented.

Motion No. M98-62 – Approving a sole source contract award to Lorig Associates in an amount not to exceed \$250,000 for Project Management services associated with Union Station

Contact: Ms. Jeri Cranney, Real Estate Manager at 206 689-4934

Ms. Cranney stated that staff would be coming back to the Board after the fourth quarter of this year for direction on establishing policy for use of the Great Hall.

Committee members requested early information on sole source contracts and asked staff to insure legal review of the contracts before sending to the Board.

It was moved by Ms. Gates, seconded by Mr. Hansen and carried by the unanimous vote of all committee members present that Motion No. M98-62 be adopted as presented.

Motion No. M98-63 – Approving a sole source contract award to Albee Romein in an amount not to exceed \$150,000 for space planning and interior design work associated with Union Station

Contact: Ms. Jeri Cranney, Real Estate Manager at 206 689-4934

Committee members requested a report on the progress of the space planning and interior work at Union Station.

It was moved by Ms. Gates, seconded by Mr. Hansen and carried by the unanimous vote of all committee members present that Motion No. M98-63 be adopted as presented.

Resolution No. R98-39 – Implementing a Surety/Support Program for small, local businesses and contractors to provide mentoring, accounting, legal, surety and banking services for such businesses and contractors involved in or desiring to be involved in a construction contract with sound Transit

Contact: Dale Wydman, Risk Manager, 206 689-7434

Mr. Wydman outlined the Background and Comments for Resolution No. R98-39 (copy on file).

Staff was advised by committee members to insure that the resolution was not in violation of the State Constitution. Staff agreed to come back to the committee with a rewritten resolution.

Motion No. M98-68 – Appointing a new member to the Citizen Oversight Panel

Contact: Barbara Dougherty, Communications and Marketing Manager at 206 684-1357

It was moved by Mr. Miller, seconded by Ms. Gates and carried by the unanimous vote of all committee members present that Motion No. M98-68, appointing Mr. Michael A Hudson to the Citizen Oversight Panel, be adopted as presented.

Progress Report on 1998 Action Plans

Mr. Bob White, Sound Transit Executive Director opened the report and stated that the committee had asked staff to revise the 1998 Action Plans making them more action oriented. He stated that staff has accomplished a great deal in 1998 and especially the second half of the year.

The following directors gave reports on their action plans:

- Agnes Govern, Regional Express
- Paul Price, Commuter Rail
- Desmond Brown, Office of Legal Affairs

Committee members asked staff to be very specific in the 1999 plan in order to allow for approach changes if needed. They also asked staff to provide commitment dates and timetables of upcoming actions.

Other Business

As there was no other business, the Finance Committee was adjourned at 1:50 p.m.

Next Meeting

Thursday, September 16, 1998 from 12:00 to 2:00 p.m. at the King County Courthouse 10th Floor SW Conference Room, 516 Third Avenue, Seattle, Washington.

Recorded by Bernie Wagar
Board Administrative Assistant