

STAFF REPORT
SOUND TRANSIT
MOTION NO. M2000-33

Supplement to City of Everett Memorandum of Agreement
For
Reimbursement of Everett Station Design Services

Meeting:	Date:	Type of Action:	Staff Contact:	Phone:
Finance Committee	4/20/00	Discussion/Possible Action	Paul Price Barry Hennelly	206.398.5111 206.398.4925

PROPOSED ACTION

Authorizes the Executive Director to reimburse the City of Everett (City) for design services undertaken on behalf of the Sound Transit Commuter Rail Department for the commuter rail related elements of the Everett Station facility (Facility). The vehicle for this reimbursement will be a supplement to the existing Memorandum of Agreement (MOA) in place between the City and Sound Transit. The "Not to Exceed" amount requested by the City, \$200,000, covers all design work undertaken on behalf of Commuter Rail at this Facility, and is the final disbursement for this design.

KEY FEATURES

Highlights of Proposed Action:

- This motion considers a supplement to the MOA approved by the Board on February 11, 1999 as Resolution No. No. 99-5 between the City of Everett and Sound Transit (Commuter Rail) for development of commuter rail facilities in Everett.
- The City of Everett has taken the lead role in developing Everett Station, a multi-modal, multi-use facility. Commuter rail is one element of the overall program for this station.
- The City of Everett has paid for the design of the entire facility west of the mainline tracks, with the understanding that Sound Transit would reimburse the City fully for the design of those station elements uniquely attributable to operating commuter rail at this facility. These improvements include passenger-loading platforms, wheelchair loading platforms, canopies, ticket vending machine mounting pads, etc.
- This understanding also extended to Sound Transit paying a proportionate share of the design costs for those station elements that are supportive of, but not uniquely attributable to, commuter rail operations. These elements include a bus transfer facility, some parking (to include ADA parking); kiss and ride drop off areas, and pedestrian connections.

- The amount requested by the City in this supplement is not to exceed \$200,000. This will be the only reimbursement that occurs for these services, and will be considered a complete reimbursement for the design services rendered.
- Sound Transit will also be constructing, as its own project, a parking lot on the East Side of the mainline tracks. This project will also include a pedestrian bridge to allow patrons to reach the commuter rail platform at Everett Station. The facilities on the East Side of the mainline tracks will be owned, controlled and constructed by Sound Transit, and will be designed separately.

Discussion of Proposed Action:

This motion considers a supplement to the MOA between the City of Everett and Sound Transit (Commuter Rail) for development of commuter rail facilities in Everett. The City of Everett has taken the lead role in developing Everett Station, a multi-modal, multi-use facility. Commuter rail is one element of the overall program for this station. The proposed action allows Sound Transit to reimburse the City for design services they have undertaken in designing Everett Station. Everett Station is one of the station locations included in the Board's Preferred Alternative during approval of the Final Environmental Impact Statement for the Everett to Seattle Commuter Rail Project (Motion Nos. M99-79 and M2000-05), and forms our northern transit hub. The proposed action will reimburse the City for design services undertaken on behalf of Sound Transit on the Commuter Rail related portions of this multi-modal facility. This reimbursement will be channeled through an existing MOA between Sound Transit (Commuter Rail) and the City as a supplement to that agreement (Resolution No. No. 99-5 approved by the Board on February 11, 1999).

The City of Everett has paid for the design of the entire facility west of the mainline tracks, with the understanding that Sound Transit would reimburse the City fully for the design of those station elements uniquely attributable to operating commuter rail at this facility. These improvements include passenger-loading platforms, wheelchair loading platforms, canopies, ticket vending machine mounting pads, etc. This understanding also extended to Sound Transit paying a proportionate share of the design costs for those station elements that are supportive of, but not uniquely attributable to, commuter rail operations. These elements include a bus transfer facility, some parking (to include ADA parking); kiss and ride drop off areas, and pedestrian connections.

Sound Transit will also be constructing, as its own project, a parking lot on the eastern side of the mainline tracks in Everett. This project will also include a pedestrian bridge to allow patrons to reach the commuter rail platform at Everett Station. The facilities on the eastern side of the mainline tracks will be controlled and constructed by Sound Transit, and will be designed separately.

The amount requested by the City in this supplement is not to exceed \$200,000. This will be the only reimbursement that occurs for these services, and will be considered a complete reimbursement for the design services rendered by the City on behalf of Sound Transit.

BUDGET

Budget for this agreement is included in the respective phase budgets of the Everett Multi-modal Commuter Rail station, as shown on page 83 of the agency's 2000 Authorized Budget, approved by Resolution No. R99-33 on November 18, 1999. Committing these funds does not endanger any other project elements that are to be funded out of the PE and Final design phases of the budget. The

following table presents the available budget as it relates to expenditures and the impact of this action:

Everett Station Budget

Project Phase	Total Project Budget	Budget for this Phase (A)	Expenditures to Date* (B)	Total Amount Requested (C)	Remaining (A-[B+C])
Prel. Eng.		240,000	178,122	43,000	18,878
Final Eng.		729,000	0	157,000	572,000
Total	15,504,000	969,000	178,122	200,000	590,878
	*Amount of Shortfall	Potential Revenues	Funding Sources		
	N/A	N/A	2000 Budget		

* Expenditures through 11/20/99; includes commitments.

ALTERNATIVES

Sound Transit could:

- Audit the reimbursement claim being made by the City before payment;
- Undertake its own station design effort, although this is not a recommended course of action; or
- Proceed as planned.

CONSEQUENCES OF DELAY

The City has essentially completed design of the entire facility west of the mainline tracks. Thus far, all risk has been borne by the City. Sound Transit runs the risk of having a claim made against it for the cost of these design services if payment isn't made. The effort to create this Facility is already underway, and given the initiative the City has taken in moving forward with this Facility, Sound Transit should be as supportive as possible.

REGIONAL PARTNERSHIP AND COOPERATION

Sound Transit would like to acknowledge the tremendous effort undertaken by the leadership of the City of Everett, and their staff. Sound Transit wishes to extend special thanks to Mr. Paul Kaftanski, the City's Project Manager.

PUBLIC INVOLVEMENT

The City of Everett has led the public involvement effort on this project, with supporting efforts by Sound Transit staff at appropriate intervals during the public involvement process. Sound Transit has participated in the open houses held for the proposed Facility.

LEGAL REVIEW

MBL 3/24/00

SOUND TRANSIT

MOTION NO. M2000-33

A motion of the Finance Committee of the Central Puget Sound Regional Transit Authority authorizing the Executive Director to execute a Supplement to the City of Everett Memorandum of Agreement for Reimbursement of Everett Station Design Services in an amount not to exceed \$200,000.

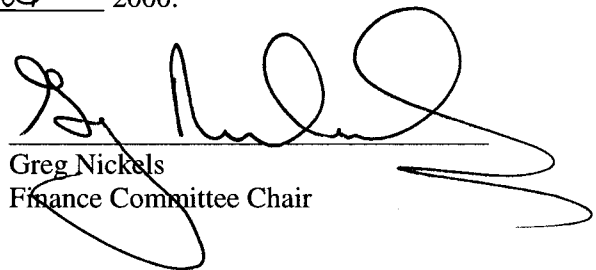
Background:

This motion considers a supplement to the MOA between the City of Everett and Sound Transit (Commuter Rail) for development of commuter rail facilities in Everett. The City of Everett has taken the lead role in developing Everett Station, a multi-modal, multi-use facility. Commuter rail is one element of the overall program for this station. The proposed action allows Sound Transit to reimburse the City for design services they have undertaken in designing Everett Station. Everett Station is one of the station locations included in the Board's Preferred Alternative during approval of the Final Environmental Impact Statement for the Everett to Seattle Commuter Rail Project (Motion No. M99-79 & M2000-05), and forms our northern transit hub. The proposed action will reimburse the City for design services undertaken on behalf of Sound Transit on the Commuter Rail related portions of this multi-modal facility. This reimbursement will be channeled through an existing MOA between Sound Transit (Commuter Rail) and the City as a supplement to that agreement (Resolution No. 99-5 approved by the Board on February 11, 1999).

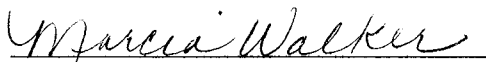
Motion:

It is hereby moved by the Finance Committee of the Central Puget Sound Regional Transit Authority that the Executive Director be authorized to reimburse the City of Everett (City) for design services undertaken on behalf of the Sound Transit Commuter Rail Department for the commuter rail related elements of the Everett Station facility in an amount not to exceed \$200,000.

Approved by the Finance Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof on the 20th day of April 2000.


Greg Nickels
Finance Committee Chair

ATTEST:


Marcia Walker
Board Administrator