

STAFF REPORT

**SOUND TRANSIT
MOTION NO. M2001-14**

**Financial and Project Management Integration Consulting Services to Upgrade Existing
Financial and Project Management Software**

Meeting:	Date:	Type of Action:	Staff Contact:	Phone:
Finance Committee	2/1/01	Discussion/Possible Action	Hugh Simpson, Director, Finance and Administration Debra Kerner, Controller, Financial Accounting	(206) 398-5082 (206) 689-3377

PROPOSED ACTION:

Approval of Motion No. M2001-14 would authorize the Executive Director to amend the existing contract with JD Edwards for software upgrade consulting services to upgrade existing financial and project management software for \$220,075 for a total amount not to exceed \$2,806,447.

KEY FEATURES:

Highlights of Proposed Action:

- ◆ Authorizes the Executive Director to amend the existing contract with JD Edwards for consulting services to upgrade existing financial and project management software for \$220,075 for a total amount not to exceed \$2,806,447.
- ◆ Scope includes: (1) implementation of software upgrade from a technical and functionality standpoint (2) mentoring and training on efficient ways of using upgraded software, and (3) knowledge transfer on best practices.
- ◆ Software Upgrade provides change management system and reporting tree functionality that JD Edwards was unable to provide in previous software versions.

Discussion of Proposed Action:

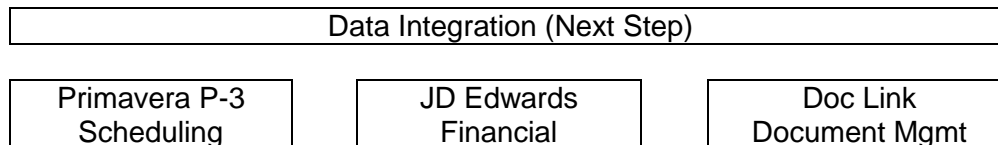
In June 1999, Motion No. M99-22 approved a contract with JD Edwards for enterprise software and support and Moss Adams for system implementation support. The project was segmented into following three phases:

- Phase 1 - financial, project cost, procurement and budget (95% complete)
- Phase 2 – fixed assets (95% complete)
- Phase 3 – payroll and human resources (60% complete)

Phase 1 and 2 are 95% complete with reporting and functionality enhancements remaining. Phase 3 is 60% complete with a 2nd quarter date of going live with paychecks. The table on the next page depicts the status of both of the above contracts through December 31, 2000:

One World Contract Status	Contract Amount	Cost To Date	Remainder
JD Edwards	\$ 2,586,372	\$2,426,550	\$159,822
Moss Adams	\$ 2,952,205	\$2,858,058	\$94,147

Sound Transit has standardized a set of applications being used by project managers referred to as our "tool box" that includes the following applications: financial/project management (JD Edwards "One World"), scheduling (Primavera P-3) and document management (Doc Link). The picture below details the project manager's "tool box" and the next step in our evolution is the integration of the "tool box." The integration of the "tool box" will be addressed through the review of the project control systems currently being planned per the Board briefing book dated January 11, 2001, and reported back on later.



This proposed action is authorizing the upgrade of our One World software that will benefit the agency in the following ways:

- Enhanced reporting capability.
- Automated change management functionality.
- Ability to have web based interface.
- Improved integration and access to industry standard tools.
- Improved reliability of source code.

BUDGET:

The budget for this upgrade is included in the operating budget of the Finance and Administration Department, specifically under consultant services:

Budget Categories	2001 Budget	Actual YTD
Consultant Services	\$255,000	\$0

ALTERNATIVES:

- Do not upgrade existing software until required to do so by vendor.

CONSEQUENCES OF DELAY:

- Change Management and Reporting process will continue to be partially manual processes and will continue to take additional FTE resources to complete.
- Improved source code modifications will not be available.
- Web interface will not be available.

LEGAL REVIEW:

MBL 1/26/01

SOUND TRANSIT

MOTION NO. M2001-14

A Motion of the Finance Committee of the Central Puget Sound Regional Transit Authority authorizing the Executive Director to amend the existing contract with JD Edwards for software upgrade consulting services to upgrade existing financial and project management software for \$220,075 for a total amount not to exceed \$2,806,447.

Background:

In June 1999, Motion No. M99-22 approved a contract with JD Edwards for enterprise software and support and Moss Adams for system implementation support. The project was segmented into following three phases:

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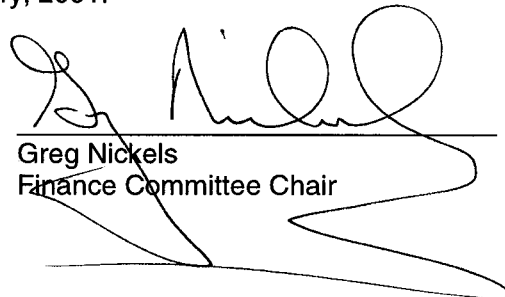
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- Enhanced reporting capability.
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Motion:


It is hereby moved by the Finance Committee of the Central Puget Sound Regional Transit Authority that the Executive Director is authorized to amend the existing contract with JD Edwards for software upgrade consulting services to upgrade existing financial and project management software for \$220,075 for a total amount not to exceed \$2,806,447.

APPROVED by the Finance Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on the 1st day of February, 2001.



Greg Nickels
Finance Committee Chair

ATTEST:



Marcia Walker
Board Administrator