

STAFF REPORT

**SOUND TRANSIT
MOTION NO. M2001-43**

Environmental Documentation, Preliminary Engineering, Final Design, Permitting, and Construction Services for South Everett Transit Center (at Everett Mall)

Meeting:	Date:	Type of Action:	Staff Contact:	Phone:
Finance Committee	5/3/01	Discussion/Possible Action	Agnes Govern, Director, Regional Express Jim Edwards, Program Manager, Capital Projects Linda Smith, Project Manager	(206) 398-5037 (206) 398-5436 (206) 689-4922

PROPOSED ACTION

Authorizes the Executive Director to execute a contract with Parametrix, Inc. for environmental documentation, preliminary engineering, final design, permitting, and construction services for the South Everett Transit Center in the amount not to exceed \$608,898 with a 10% contingency of \$60,890 for a total authorized amount not to exceed \$669,788.

KEY FEATURES

Highlights of Proposed Action:

- ◆ Authorizes the Executive Director to execute a contract with Parametrix, Inc. for environmental documentation, preliminary engineering, final design, permitting, and construction services in the amount of \$608,898 with a 10% contingency of \$60,890 for a total authorized amount not to exceed \$669,788.
- ◆ Enables Sound Transit to conduct work required to design transit center improvements to the South Everett Transit Center, as identified in Sound Move.
- ◆ Final Design and subsequent phases of this contract will only be authorized if Sound Transit, FTA, and other agencies with jurisdiction determine that the project complies with applicable environmental regulations.

DISCUSSION OF PROPOSED ACTION

Sound Move calls for the development of capital facilities intended to improve the speed, access and reliability of ST Express bus service, as well as the services of our transit partner agencies. These facilities will be developed to support transit users and be integrated into the communities they serve. The project budget includes \$3.7M (YOES) to redevelop the existing transit layover/stop at the Everett Mall into a transit center for ST Express, Everett Transit, and Community Transit bus service. In addition to the Sound Transit budget, Everett Transit has secured about \$1.9M in additional Federal grant funding to invest in the project.

The project will include a connection to the Interurban Trail, a pedestrian link to the Everett Mall, passenger transfer facilities for regional, local, and private shuttle vehicles, bicycle and pedestrian access facilities, passenger amenities, and service vehicle parking. The project will be coordinated with future mall redevelopment planning to the extent possible, as well as the realignment of West Mall Drive. The project completion date has moved from 2002 to 2003 because mall redevelopment planning was delayed due to the mall property going into receivership. This schedule change was included in the Adopted 2001 Budget. Sound Transit worked with Everett Transit and implemented interim transit center improvements prior to the September 1999 bus service start-up to prevent service impacts.

Sound Transit is working with Everett Transit and mall management to enable the new transit center improvements to proceed at this time, in a manner to fit with future changes at the mall.

BUDGET

Sound Transit's 2001 Budget includes \$397,000 for the work included in this contract. In addition, Everett Transit is contributing \$1.9M in federal grant funding to support environmental documentation, preliminary engineering, final design, and construction. A memorandum of agreement (MOA) between Sound Transit and Everett Transit will be submitted to the Board before July 2001. This MOA is in final review and will detail the use of Everett funds for this project.

The following table shows the available Sound Transit budget for the South Everett Transit Center project as it relates to expenditures, commitments, and the impact of this action.

Total Project Budget⁽¹⁾	Budget for Prelim Engr and Final Design Phases^(1, 2) (A)	Obligations To Date⁽³⁾ (B)	Total Amount Requested (C)	Budget Shortfall* (A-[B+C])
\$3,694	\$397	\$60	\$670	(\$333)
*Amount of Shortfall	Additional Funding Available	Funding Source		
(\$333)	\$1,900	Everett Transit		

All figures shown are in year of expenditure (YOE\$) in thousands.

¹ Budget amounts shown are in accordance with the Sound Transit 2001 Adopted Budget, which was adopted per Resolution No. R2000-17. (Reference page 185 of the 2001 Adopted Budget document, project number 314). Total project budget is for the entire life of the project, for all phases.

² This is the total amount Sound Transit has budgeted for the preliminary engineering and final design phases of the project.

³ Obligations include the actual expenditures to date for the life of the project as well as outstanding commitments, which is the amount placed on contract but not paid for yet. Obligations shown are through March 31, 2001 and exclude this proposed action.

ALTERNATIVES

The Board could chose to negotiate a contract to complete only Environmental Documentation and 30% design work. This alternative would allow the Board to approve the final design, permitting, and construction phases at a later date or go through another procurement process to obtain a different consultant team for design services.

CONSEQUENCES OF ALTERNATIVES

Given the size of the project a contract for all phases with opportunities to terminate the contract at the completion of any phase was determined to be the most economical approach. Alternatively selecting a different firm at the 30% completion stage could delay the project an additional six to nine months. Any significant delays would impact the critical path of the project and Sound Transit's ability to keep the current schedule of opening the facility in 2003. Sound Transit's project will coincide with the planning for redevelopment of Everett Mall as well as the realignment of West Wall Drive. A delay would mean that customers would continue to be served at the more basic, interim center until the permanent facility with better shelter and passenger amenities is completed. A delay could also jeopardize federal grant funding that Everett has secured for the project.

REGIONAL PARTNERSHIP AND COOPERATION

Project partnerships have been established with the City of Everett, Everett Transit, Everett Mall, Community Transit, FTA, FHWA, and WSDOT. Everett Transit has committed \$1.94M to this project to improve service to Everett Mall. Everett Mall is the major transfer/layover point for Everett Transit Service in South Everett; the mall is in the process of redevelopment and expansion. This project will require the realignment of West Mall Drive. The mall's management is ready to work with Sound Transit on incorporation of the transit center within their development. Community Transit serves the existing transit/layover stops at Everett Mall. The City of Everett and Everett Transit will serve on the Project Management Team, which is comprised of agency technical staff, to assist Sound Transit in providing direction to the consultant team.

PUBLIC INVOLVEMENT

Community outreach for the design and permitting of the South Everett Transit Center will focus on engaging mall representatives, site neighbors, transit users, surrounding businesses, recreational users of the Interurban Trail, and local officials in the planning/design of the site. While the facility is not expected to be significantly controversial, it is critical that affected stakeholders have the opportunity to provide input and see the results of that input reflected in the design. Outreach will focus on establishing programming needs, providing options for community reaction, and providing feedback to enable user needs and community input to shape the ultimate design.

LEGAL REVIEW

MLB 4/19/01

SOUND TRANSIT

MOTION NO. M2001-43

A motion of the Finance Committee of the Central Puget Sound Regional Transit Authority authorizing the Executive Director to execute a contract with Parametrix, Inc. for environmental documentation, preliminary engineering, final design, permitting, and construction services for the development of the South Everett Transit Center in the amount of \$608,898 with a 10% contingency of \$60,890 for a total authorized amount not to exceed \$669,788.

Background:

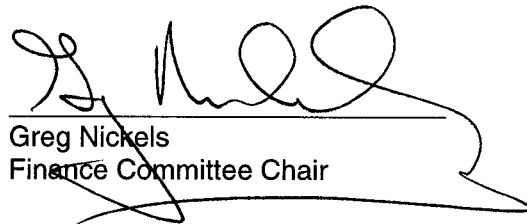
Sound Move calls for the development of capital facilities intended to improve the speed, access and reliability of ST Express bus service, as well as the services of partner transit agencies. These facilities will be developed to support transit users and be integrated into the communities they serve. Sound Move includes \$3M (1995\$) to redevelop the existing transit layover/stop at the Everett Mall into a transit center for ST Express, Everett Transit, and Community Transit bus service. In addition to the Sound Transit budget, Everett Transit has secured about \$1.9M in additional federal grant funding to invest in the project.

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Motion:


It is hereby moved by the Finance Committee of the Central Puget Sound Regional Transit Authority that the Executive Director be authorized to execute a contract with Parametrix, Inc. for environmental documentation, preliminary engineering, final design, permitting, and construction services for the development of the South Everett Transit Center in the amount of \$608,898 with a 10% contingency of \$60,890 for a total authorized amount not to exceed \$669,788.

APPROVED by the Finance Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on the 3rd day of May, 2001.



Greg Nickels
Finance Committee Chair

ATTEST:



Marcia Walker
Board Administrator