

STAFF REPORT

SOUND TRANSIT MOTION NO. M2001-67

Agreement with the Washington State Department of Transportation for Agency Project Services for PS&E for the I-5 at Lynnwood Park-and Ride HOV Ramp Project

Meeting:	Date:	Type of Action:	Staff Contact:	Phone:
Finance Committee	6/21/01	Discussion/Possible Action to Recommend Board Approval	Agnes Govern, Director Jim Edwards, Program Manager Capital Projects	(206) 398-5037 (206) 398-5436
Board	6/28/01	Action	Barry Hennelly, Project Manager Capital Projects	(206) 398-4925

PROPOSED ACTION

Authorizes the Executive Director to execute Agreement GCA-2764 with the Washington State Department of Transportation (WSDOT) for the preparation of Plans, Specifications, and Estimates (PS&E) for the Sound Transit I-5 at Lynnwood Park-and-Ride HOV Ramp Project. The amount of this Agreement is not to exceed \$1,719,934. This work is a continuation of work agreed to in WSDOT/ Sound Transit Agreement GCA-1234 and this represents a supplement to that agreement.

KEY FEATURES

Highlights of Proposed Action:

- ◆ Authorizes the execution of Agreement GCA-2764 with WSDOT for management, plans, development of specifications and estimates, and administrative services for the Sound Transit I-5 at Lynnwood Park-and-Ride HOV Ramp Project. The total amount of this task order will not exceed \$1,719,934.
- ◆ Authorizes work to continue from previously approved agreement GCA-1234 between WSDOT and Sound Transit under new GCA-2764.
- ◆ Provides an outline of services to be provided by the Washington State Department of Transportation.
- ◆ Provides an update of the project schedule and key milestones.

DISCUSSION OF PROPOSED ACTION

On April 2, 1998, Sound Transit entered into a Master Agreement, GCA-1234, with WSDOT to define the roles and responsibilities in implementing four groupings of projects in Lynnwood, Federal Way, Kirkland, and Mercer Island (Resolution No. 98-12). GCA-1234 stipulates that these projects will be divided into three phases or task orders.

Task Order 1 of GCA-1234 for Lynnwood addressed preliminary engineering and environmental documentation work for the Project. Staff also forwarded to the Board an additional request for Task Order 1A to cover additional costs for Design File documentation incurred by WSDOT as part of preliminary engineering and environmental documentation.

The scope of services for this Agreement (GCA-2764) will include development of plans, specifications, and estimates (PS&E) necessary for construction of the project. Specific services will include the following:

- ◆ Permits and approvals
- ◆ Preliminary design (60% complete)
- ◆ Complete design submittal (90% complete)
- ◆ Final submittal (100% complete) Estimated July 31, 2002

The Ad date is expected to be May 2002, and construction is expected to be complete August 2004.

A Limited Notice to Proceed in the amount of \$38,761 was issued on May 24, 2001, for specific critical path tasks required to maintain the overall project schedule. These tasks were: Project Administration, Engineering kick-off for Structures, Right of Way activities, and preliminary discussions with Snohomish County PUD.

BACKGROUND

The I-5 HOV Ramp at Lynnwood Park-and-Ride is one of three Sound Move projects that have been combined together and called the Regional Express Lynnwood Project. The other two projects in this grouping are the Lynnwood Transit Center Project and the Lynnwood Park-and-Ride Enhancements Project. While these projects are identified in Sound Transit's budget as three separate projects, they are treated as one project for the purposes of preliminary engineering and the environmental process.

An Environmental Assessment was published in 2000 and a Finding of No Significant Impact (FONSI) was received from federal lead agencies in September 2000. Once the FONSI was received, the HOV Access ramp project proceeded as a separate project element with WSDOT facilitating design and construction. On November 9, 2000, the Board approved Motion No. M2000-116, authorizing proceeding with the final design on the Lynnwood Park-and-Ride Enhancements and the Lynnwood Transit Center Projects.

BUDGET

Total Project Budget⁽¹⁾	Budget for PE/ER and Final Design⁽²⁾ (A)	Expenditures to Date⁽³⁾ B)	Total Amount Requested (C)	Budget Remaining (A-[B+C])
\$30,519,331	\$6,022,041	\$3,599,213	\$1,719,934	\$702,894

All figures shown are in year of expenditure (YOE\$)

- (1) Budget amounts shown are in accordance with the Sound Transit 2001 Adopted Budget (reference Resolution No. R2000-17, page 170 of the 2001 Budget document, project number 111). The total project budget is for all phases and all years of the project.
- (2) Total amount budgeted for the Preliminary Engineering/Environmental Review and Final Design/Specification phases of the project.
- (3) Expenditures include the actual expenditures to date for the life of the project as well as outstanding commitments, which is the amount placed on contract but not paid for yet. Expenditures shown are through April 30, 2001, and exclude this proposed action.

ALTERNATIVES

- ◆ Sound Move states that “actual design and construction of all HOV lanes and ramps will be done by the State Transportation Department.” The interagency coordination activities outlined by the master agreement signed by WSDOT and Sound Transit in May 1998 cannot be accomplished through another contractor under the terms of this agreement.
- ◆ The Board could choose to delay the project temporarily or indefinitely.

CONSEQUENCES OF DELAY

A delay in decision at this time could impact the critical path of the project and Sound Transit's ability to keep the current schedule for construction bid opening in 2002. This may create a negative public opinion for this project. Regional Express began bus service to the Lynnwood Park-and-Ride lot in 1999. This service would substantially benefit from the access ramp being completed in 2004.

REGIONAL PARTNERSHIP AND COOPERATION

The Lynnwood Project has established a Project Management Team (PMT) and an Executive Advisory Committee to assist staff in making project decisions. The PMT is staffed by technical personnel from partnering agencies who meet to provide technical oversight to the consultants. The EAC is comprised of elected officials, key agency management staff, and city business and community leaders to advise Sound Transit on project-related matters. Both these committees will remain active through final design. Finally, Sound Transit's agreement with WSDOT (GCA 1234) and this proposed Agreement GCA-2764) are further examples of regional partnership on this project.

PUBLIC INVOLVEMENT

Sound Transit has an extensive public outreach program that is designed to solicit feedback at different stages of the project. To date, there have been two open houses, three newsletters, and an environmental hearing on the project, as well as a project web site. The project team

has met on different occasions with the Lynnwood City Council, the Lynnwood Planning Commission, the Lynnwood Arts Commission, the South Snohomish County Chamber of Commerce, Snohomish County Citizen Advisory Committee on Disabilities, and the Lynnwood Public Facilities District. Staff has also community and special interest group meetings. Sound Transit also will involve the public in future stages of the Lynnwood Project through newsletters and open house activities.

LEGAL REVIEW

MBL 6/4/2001

SOUND TRANSIT

MOTION NO. M2001-67

A motion of the Finance Committee of the Central Puget Sound Regional Transit Authority authorizing the Executive Director to execute Agreement GCA-2764 with the Washington State Department of Transportation (WSDOT) for the preparation of Plans, Specifications, and Estimates (PS&E) for the Sound Transit I-5 at Lynnwood Park-and-Ride HOV Ramp Project for an amount not to exceed \$1,719,934.

Background:


The I-5 HOV Ramp at the Lynnwood Park-and-Ride is one of three Sound Move projects that have been combined together and called the Regional Express Lynnwood Project. The other two projects in this grouping are the Lynnwood Transit Center Project and the Lynnwood Park-and-Ride Enhancements Project.

An Environmental Assessment was published in 2000 and a Finding of No Significant Impact (FONSI) was received from federal lead agencies in September 2000. Once the FONSI was received, the HOV Access ramp project proceeded as a separate project element with WSDOT facilitating the design and construction. The Board approved Motion No. M2000-116 on November 9, 2000, authorizing final design on the Lynnwood Park-and-Ride Enhancements and the Lynnwood Transit Center Projects.

Motion:

It is hereby moved by the Board of Directors of the Central Puget Sound Regional Transit Authority that the Executive Director is hereby authorized to execute Agreement GCA-2764 with the Washington State Department of Transportation for the preparation of Plans, Specifications, and Estimates (PS&E) for the Sound Transit I-5 at Lynnwood Park-and-Ride HOV Ramp Project for an amount not to exceed \$1,719,934.

APPROVED by the Board of Directors of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on the 28th day of June, 2001.


David Earling
Board Chair

ATTEST:


Marcia Walker
Board Administrator