

**Sound Transit  
Finance Committee Summary Minutes**

**November 7, 2002**

**Call to Order**

Chair Kevin Phelps called the meeting to order at 12:15 p.m.

**Roll Call**

(P) Kevin Phelps, Chair	(A) Chuck Mosher
(P) Jack Crawford, Vice Chair	(A) Greg Nickels
(P) Dave Enslow	(A) Mark Olson
(P) Mary Gates	(P) Dwight Pelz
(A) Richard McIver	

Ms. Marcia Walker, Board Administrator, indicated that a quorum of the committee was present at roll call.

Boardmember Claudia Thomas was also present.

**Report of the Chair**

Mr. Phelps stated that the 2003 Proposed Budget will be considered at the Finance Committee meeting on December 5, 2002.

**Executive Session**

Mr. Phelps announced that the Finance Committee would hold an executive session at this time. He said the executive session was expected to last approximately ten minutes, at which time the committee would reconvene the meeting.

The Finance Committee recessed into executive session at 12:20 p.m.

The Finance Committee was called back to order at 12:35 p.m.

**Chief Financial Officer's Report**

Mr. Hugh Simpson, Chief Financial Officer, introduced Mr. Peter Rogness, Budget Manager, Finance and Information Services, who presented the Third Quarter Progress Report.

**2003 Budget Discussion – Sounder Commuter Rail**

Mr. Martin Minkoff, Director, Sounder Commuter Rail, presented the 2003 proposed budget for Sounder Commuter Rail.

**Action Items**

**Items within the Finance Committee's Authority for Final Action**

Minutes of the October 3, 2002, and October 17, 2002, Finance Committee meetings.

**It was moved by Mr. Crawford, seconded by Ms. Gates, and carried by the unanimous vote of all members present that the minutes of the September 5, 2002, and September 19, 2002, Finance Committee meetings be approved as presented.**

Motion No. M2002-120 – Authorizing the Executive Director to execute a contract amendment with URS/O'Brien Kreitzberg to provide construction management services for certain Sounder Commuter Rail Stations in the amount of \$239,600 plus a 10% contingency of \$23,960 for a new total authorized contract amount not to exceed \$4,815,663 and to extend the term of the contract to May 31, 2003.

Mr. Minkoff and Mr. Bob Sundin, Construction Manager, Sounder Commuter Rail, presented the staff report.

**It was moved by Mr. Crawford and seconded by Mr. Enslow that Motion No. M2002-120 be approved as presented.**

There was no public comment on Motion No. M2002-120.

**The motion to approve Motion No. M2002-120 was carried by the unanimous vote of all members present.**

Motion No. M2002-124 – Authorizing the Executive Director to award contract No. RTA/LR 66-02 for the Tacoma Link Light Rail Double Diamond Crossing to Gary Merlino Construction Company (GMCC) in the amount of \$815,350 plus a 10% contingency of \$81,535 for a new total authorized contract amount not to exceed \$896,885.

Ms. Stephanie Kirby, Civil Engineer, and Mr. Henry Cody, Project Manager, Link Light Rail, presented the staff report.

**It was moved by Mr. Enslow and seconded by Ms. Gates that Motion No. M2002-124 be approved as presented.**

There was no public comment on Motion No. M2002-124.

**The motion to approve Motion No. M2002-124 was carried by the unanimous vote of all members present.**

Motion No. M2002-125 – Authorizing the Executive Director to execute a contract with Berschauer Phillips Construction Company to provide construction services for the Sounder Tacoma Dome Commuter Rail Station in the amount of \$3,268,000, with a 10% contingency of \$326,800 for a total authorized amount not to exceed \$3,594,800.

Mr. Minkoff and Ms. Kimberly Denny, Project Lead, Sounder Commuter Rail, presented the staff report.

**It was moved by Mr. Crawford and seconded by Ms. Gates that Motion No. M2002-125 be approved as presented.**

There was no public comment on Motion No. M2002-125.

**The motion to approve Motion No. M2002-125 was carried by the unanimous vote of all members present.**

Motion No. M2002-126 – Authorizing the Executive Director to execute a contract amendment with Streeter & Associates Architects to provide design and cost estimating services for the Mukilteo Sounder Commuter Rail Station in the amount of \$63,000 and a contingency of \$6,300 totaling \$69,300, for a new total authorized contract amount not to exceed \$251,720.

Mr. Minkoff and Ms. Val Batey, Project Manager, Sounder Commuter Rail, presented the staff report.

**It was moved by Mr. Enslow and seconded by Mr. Crawford that Motion No. M2002-126 be approved as presented.**

There was no public comment on Motion No. M2002-126.

**The motion to approve Motion No. M2002-126 was defeated, with Mr. Crawford voting in the minority.**

**Items for Recommendation to the Board**

Motion No. M2002-121 – Adopting a Scope Control Policy to help guide Sound Transit staff in responding to partner's requests for enhancements to projects and authorize the Executive Director to take necessary steps to implement the.

Mr. Paul Matsuoka, Policy and Planning Officer, Office of Policy Planning, presented the staff report.

Action on Motion No. M2002-121 was deferred to the November 21, 2002 Finance Committee meeting.

Resolution No. R2002-19 – Authorizing the Executive Director to acquire certain real property interests for the construction and operation of the Regional Express Lynnwood Direct Access Project.

**It was moved by Mr. Crawford, seconded by Ms. Gates, and carried by the unanimous vote of all members present to forward Resolution No. R2002-19 to the Board with a do pass recommendation.**

**Discussion Items**

Discussion of the Regional Express Overhead Options and Contracting Approach, and Construction Management Approach/WSDOT were deferred to the November 21, 2002, Finance Committee meeting.

**Other Business**

None.

**Next Meeting**

Thursday, November 21, 2002, from 12:00 to 2:00 p.m. in the Union Station Board Room, 401 South Jackson Street, Seattle, Washington.

**Adjourn**

As there was no other business, the meeting was adjourned at 2:30 p.m.

  
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Kevin Phelps  
Finance Committee Chair

ATTEST:

  
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Marcia Walker  
Board Administrator