

**SOUND TRANSIT
STAFF REPORT**

MOTION NO. M2002-113

**Contract with Adolfson and Associates for Water Quality and
Quantity Monitoring of Scriber Creek for the Lynnwood Project**

Meeting:	Date:	Type of Action:	Staff Contact:	Phone:
Finance Committee	10/3/02	Discussion/Possible Action	Agnes Govern, Director, Regional Express Jim Edwards, Chief Engineer, Regional Express Hank Howard, Project Manager, Regional Express	(206) 398-5037 (206) 398-5436 (206) 398-5078

Contract/Agreement Type:	✓	Requested Action:	✓
Competitive Procurement	✓	Execute New Contract/Agreement	✓
Sole Source		Amend Existing Contract/Agreement	
Memorandum of Agreement		Contingency Funds Required	
Purchase/Sale Agreement		Budget Amendment Required	

✓ Applicable to proposed transaction.

OBJECTIVE OF ACTION

- Execute a contract with Adolfson and Associates for water quality and quantity monitoring of Scriber Creek as part of the Sound Transit's environmental mitigation for the Lynnwood Transit Center/Park-and-Ride Lot Enhancements and Lynnwood HOV Direct Access Ramp projects.

ACTION

- Authorizes the executive director to execute a contract with Adolfson and Associates in the amount of \$383,106 with a 10% contingency of \$38,310 for an amount not to exceed \$421,416 for water quality and quantity monitoring of Scriber Creek as part of the Lynnwood Transit Center/Park-and-Ride Lot Enhancements and Lynnwood HOV Direct Access Ramp projects.

KEY FEATURES

- The Biological Assessments prepared for the Lynnwood Transit Center/Park-and-Ride Lot Enhancements and Lynnwood HOV Direct Access Ramp included several conservation measures and performance standards discussing actions that Sound Transit would implement to avoid or minimize effects to fish species in Scriber Creek, which is adjacent to the project site. As part of the environmental process, Sound Transit committed to perform water quality sampling and flow monitoring of Scriber Creek during and for five years after the construction of the project. The monitoring will determine any water quality impacts resulting from construction and operation of the new transit center, HOV direct access ramp, and the park-and-ride lot enhancements.

Project Descriptions: 1) Lynnwood Transit Center/Park-and-Ride Lot.
2) Lynnwood HOV Direct Access Ramp.

Current Status: Plan to begin construction in September 2002.

Projected Completion Date: 2nd quarter 2004 for Transit Center and 2005 for Direct Access Ramp.

Action Outside of Adopted Budget:	Y/N	Y Requires Comment
This Line of Business	N	
This Project	N	
This Phase	N	
This Task	N	
Budget amendment required	N	
Key Financial Indicators:	Y/N	Y Requires Comment
Contingency funds required	N	
Subarea impacts	N	
Funding required from other parties other than what is already assumed in financial plan	N	

N = Action is assumed in current Board-adopted budget. Requires no budget action or adjustment to financial plan

BUDGET DISCUSSION

The project budget contains sufficient funds for this effort and committing these funds does not endanger any other project elements that are to be funded out of the overall project. The total contract amount will be shared 50/50 between the Lynnwood Transit Center/Park-and-Ride Lot Enhancements and Lynnwood HOV Direct Access Ramp projects.

REVENUE, SUBAREA, AND FINANCIAL PLAN IMPACTS

The proposed action is consistent with the current Board-adopted budget and is affordable within Sound Transit's current long-term financial plan and the subarea financial capacity.

SUMMARY FOR BOARD ACTION (YOE \$000)

Project: Lynnwood Direct Access (111)

	Current Board Adopted Budget (A)	Committed To Date (B)	This Action (C)	Total Committed & Action (D)	Uncommitted (Shortfall) (E)
Agency Administration	1,621	1,568	-	1,568	53
Prelim Engineering	4,707	3,105		3,105	1,602
Final Design	1,745	1,720	-	1,720	25
Right of Way	1,544	2,809	-	2,809	(1,265)
Construction	20,833	0.3	210.7	211	20,622
Contingency	708	940	-	940	(232)
Total Current Budget	31,158	10,142	210.7	10,353	20,805

Phase Budget Detail

Construction	20,833	0.3	210.7	211	20,622
Misc. activity	-	-	-	-	-
Total Phase	20,833	0	210.7	211	20,622

(1) Contract Budget (Proj #111)	Current Approved Contract Value (F)	Spent to Date (G)	Proposed Action (H)	Proposed Total Contract Value (I)
Adolfson and Associates	0	0	191.6	192
Contingency	0	0	19.2	19
Total	0	0	210.7	211
Percent Contingency			10%	10%

Budget Shortfall	\$ (J)	Potential Revenues (K)	Funding Source (L)
NA	-	-	NA

Notes

- (1) Contract authorization to be split 50/50 between the two projects, \$210.7k per project for a total contract authorization of \$421.4k.

Project: Lynnwood Transit Center / Park & Ride (311)

	Current Board Adopted Budget (A)	Committed To Date (B)	This Action (C)	Total Committed & Action (D)	Uncommitted (Shortfall) (E)
Agency Administration	1,724	1,672	-	1,672	52
Prelim Engineering	1,590	1,711		1,711	(121)
Final Design	2,192	2,424	-	2,424	(232)
Right of Way	11,567	11,380	-	11,380	187
Construction	14,237	10,705	210.7	10,916	3,321
Contingency	1,874	-	-	-	1,874
Total Current Budget	33,184	27,893	210.7	28,104	5,080

Phase Budget Detail

Add'l Construction Activities	3,532	-	210.7	211	3,321
TC Construction - Bayley Construction	9,136	9,136	-	9,136	-
Construction Mgmt - Kristen Betty Associates	918	918	-	918	-
Utility Vault	444	444	-	444	-
Fabricate & Install Signs - Tube Art	199	199	-	199	-
Misc. activity	8	8	-	8	-
Total Phase	14,237	10,705	210.7	10,916	3,321

(1) Contract Budget (Proj #311)	Approved Contract Value (F)	Spent to Date (G)	Proposed Action (H)	Total Contract Value (I)
Adolfson and Associates	0	0	191.6	192
Contingency	0	0	19.2	19
Total	0	0	210.7	211
Percent Contingency			10%	10%

Budget Shortfall	\$ (J)	Potential Revenues (K)	Funding Source (L)
N/A	-	-	N/A

Notes

- (1) Contract authorization to be split 50/50 between the two projects, \$210.7k per project for a total contract authorization of \$421.4k.

M/W/DBE – SMALL BUSINESS PARTICIPATION

Adolfson and Associates is a certified WBE firm and is acting as the prime consultant for this project. The overall WBE percentage is 74% of the contract.

HISTORY OF PROJECT

Prior Board or Committee Actions and Relevant Board Policies

Motion or Resolution Number	Summary of Action	Date of Action
M2002-64	Supplement to INCA Final Design Contract.	5/16/02
M2000-97	Execute GCA 1234 Task Order 1 with WSDOT for PE/ED.	10/25/00
M2000-116	Final design contract with INCA Engineers.	11/9/00
R2000-16	Acquisition of Real Property Easements.	10/26/00
R99-86	Reallocation of Funds from Lynnwood Connector project to Lynnwood Project.	2/24/00
R98-11	PE/ED Contract with INCA Engineers.	4/9/98

Lynnwood Project Group is comprised of the Lynnwood Transit Center/Park-and-Ride Lot and Lynnwood HOV Direct Access ramp projects. The project group consists of three improvements to the existing facility:

1. A new transit facility with 20 bus bays, larger passenger waiting areas, enhanced weather protection, improved lighting, public art, up to 300 new parking spaces for a total of about 1200 parking stalls, and a Community Transit funded Rider Services Building.
2. New direct access ramp providing buses and HOVs direct access to I-5 HOV lanes from the new transit facility. The ramp will bypass city streets and eliminate the need for HOV vehicles to merge across multiple lanes of traffic.
3. Improvements to the existing park-and-ride lot; including a vastly improved stormwater drainage system and addition of a fire lane.

Sound Transit began construction of the transit center/park-and-ride lot in September 2002. Construction is scheduled for completion in the second quarter of 2004. Construction of the HOV Direct Access Ramp is on a different schedule from the transit center and is expected to advertise in November 2002. Construction of the ramp is expected to be complete early 2005 and will be administered by WSDOT.

REGIONAL PARTNERSHIP AND COOPERATION

- The Lynnwood Project grouping established a Project Management Team (PMT) and an Executive Advisory Committee (EAC) to assist staff in making project decisions. Technical personnel from the project team staff the PMT. The EAC is comprised of elected officials,

key agency management staff, and city business and community leaders to advise Sound Transit on project-related matters. Both these committees remained very active through the lifecycle of the project.

- Sound Transit and Community Transit have worked cooperatively throughout the life of this project to meet the needs of the community by designing a facility that enhances transit service, provides for transfers, and incorporates a Ride Store that will enable Community Transit to provide needed services at its transit hub.

PUBLIC INVOLVEMENT

- Sound Transit has an extensive public outreach program that is designed to solicit feedback at different stages of the project. To date, there have been three open houses, three newsletters, an environmental hearing, as well as a project web site. On different occasions, the project team has met with the Lynnwood City Council, Lynnwood Planning Commission, Lynnwood Arts Commission, Lynnwood Central Business District, Lynnwood Public Facilities District, South Snohomish County Chamber of Commerce, Snohomish County Citizen Advisory Committee on Disabilities. Sound Transit has also attended community and special interest group meetings.
- A groundbreaking ceremony was held on August 29, 2002, to celebrate the start of this keystone project's construction.
- Sound Transit will continue to work closely with Community Transit and the City of Lynnwood to keep the public apprised of changes to the park-and-ride lot throughout construction.

LEGAL REVIEW

JW 9-18-02

SOUND TRANSIT

MOTION NO. M2002-113

A motion of the Finance Committee of the Central Puget Sound Regional Transit Authority authorizing the Executive Director to execute a contract with Adolfsen and Associates in the amount of \$383,106 with a 10% contingency of \$38,310 for an amount not to exceed \$421,416 for water quality and quantity monitoring of Scriber Creek as part of the Lynnwood Transit Center/Park-and-Ride Lot Enhancements and Lynnwood HOV Direct Access Ramp projects.

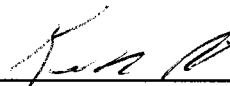
Background:

The Biological Assessments prepared for the Lynnwood Transit Center/Park-and-Ride Lot Enhancements and Lynnwood Direct Access Ramp included several conservation measures and performance standards discussing actions that Sound Transit would implement to avoid or minimize effects to fish species in Scriber Creek, which is adjacent to the project site. As part of the environmental process, Sound Transit committed to perform water quality sampling and flow monitoring of Scriber Creek during and for five years after the construction of the project. The monitoring will determine any water quality impacts resulting from construction and operation of the new transit center, HOV direct access ramp, and park-and-ride lot enhancements.

Motion:


It is hereby moved by the Finance Committee of the Central Puget Sound Regional Transit Authority that the Executive Director is hereby authorized to execute a contract with Adolfsen and Associates in the amount of \$383,106 with a 10% contingency of \$38,310 for an amount not to exceed \$421,416 for water quality and quantity monitoring of Scriber Creek as part of the Lynnwood Transit Center/Park-and-Ride Lot Enhancements and Lynnwood HOV Direct Access Ramp projects.

APPROVED by the Finance Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on October 3, 2002.



Kevin Phelps
Finance Committee Chair

ATTEST:



Marcia Walker
Board Administrator