

**SOUND TRANSIT  
STAFF REPORT**

**MOTION NO. M2002-63**

**University of Washington Funding Agreement**

<b>Meeting:</b>	<b>Date:</b>	<b>Type of Action:</b>	<b>Staff Contact:</b>	<b>Phone:</b>
Finance Committee	6/6/02	Discussion/Possible Action to Recommend Board Approval Action	Ahmad Fazel, Link Director	(206) 398-5389
Board	6/13/02		<b>Ron Endlich, North Link Project Manager</b>	(206) 398-5141

<b>Contract/Agreement Type:</b>		<b>Requested Action:</b>	
Competitive Procurement	3	Execute New Contract/Agreement	3
Sole Source		Amend Existing Contract/Agreement	
Memorandum of Agreement	3	Contingency Funds Required	
Purchase/Sale Agreement		Budget Amendment Required	

4 Applicable to proposed transaction.

**OBJECTIVE OF ACTION**

- To enter into an “umbrella” agreement with the University of Washington so that the University can provide assistance to support the completion of environmental and engineering analyses of North Link routes potentially affecting the University.

**ACTION**

- Authorize the Executive Director to execute an agreement with the University of Washington to provide environmental and design assistance for the North Link SEIS project in the amount of \$250,000 plus a 10% contingency of \$25,000 for a total authorized amount not to exceed \$275,000. The agreement provides services through December 2003.

**KEY FEATURES**

- The University’s assistance would be for portions of North Link routes potentially affecting University of Washington facilities. The umbrella agreement includes:
  - General scope of services including providing facilities and utilities data, evaluation of vibration and other technical analyses, and assistance in determining cost effective mitigation measures.
  - Agreement administrative procedures and project control requirements.
  - Task order process to authorize specific work.
- Includes authorization for the Executive Director to execute multiple task orders within the authorized amount to the umbrella agreement for specific assistance for North Link. Each task order will include:

- Specific services and work products for the conceptual engineering/Draft Supplemental Environmental Impact Statement (SEIS) phase and the preliminary engineering/Final SEIS phase of the North Link Study.
- Scope, schedule and budget for each task order.
- The term of the agreement is through the duration of the North Link Study ending in December 2003.

**BUDGET IMPACT SUMMARY**

**Project Description:** North Link  
**Current Status:** Alternative Route Selection  
**Projected Completion Date:** 12/2003

<b>Action Outside of Adopted Budget:</b>	<b>Y/N</b>	<b>Y</b>	<b>Requires Comment</b>
This Line of Business	N		
This Project	N		
This Phase	N		
This Task	N		
Budget amendment required	N		
<b>Key Financial Indicators:</b>	<b>Y/N</b>	<b>Y</b>	<b>Requires Comment</b>
Contingency funds required	N		
Subarea impacts	N		
Funding required from other parties other than what is already assumed in financial plan	N		

N = Action is assumed in current Board-adopted budget. Requires no budget action or adjustment to financial plan

**BUDGET DISCUSSION**

The total budget for North Link is \$110 million, which includes approximately \$89 million of previous expenditures. Within the budget, the activity contemplated within this motion is identified within the Third Party Agreements phase.

This activity was included within the cost estimate and there are sufficient funds identified for work identified in this motion. In North Link the budget for all third party agreements is \$2,030,000 and with this action together with previous actions, there is a remaining budget of \$1,487,000 for this phase. With the award of this contract, there is sufficient budget remaining to complete the project.

**REVENUE, SUBAREA, AND FINANCIAL PLAN IMPACTS**

The proposed action is consistent with the current board adopted budget and is affordable within the agency’s current long-term financial plan and subarea financial capacity. The action will have no new revenue impacts on Sound Transit.

## SUMMARY FOR BOARD ACTION

### Summary for Board Action (Year of Expenditure \$000)

#### Action Item: University of Washington

North Link	Current Board		This Action (C)	Total Committed & Action (D)	Uncommitted (Shortfall) (E)
	Adopted Budget (A)	Committed To Date (B)			
1 Agency Administration	5,810			-	5,810
2 Preliminary Engineering	12,940	8,605		8,605	4,335
3 Final Design				-	-
4 Right of Way				-	-
5 Construction				-	-
6 Construction Services				-	-
7 Third Party Agreements	2,030	268	275	543	1,487
8 Vehicles				-	-
9 Total Historic Costs	89,220	89,220		89,220	-
10 <b>Total Current Budget</b>	<b>110,000</b>	<b>98,093</b>	<b>275</b>	<b>98,368</b>	<b>11,632</b>

#### Phase Budget Detail

11 University of Washington	275	0	275	275	-
12 Other Third Parties	1,755	268		268	1,487
13 <b>Total Phase</b>	<b>2,030</b>	<b>268</b>	<b>275</b>	<b>543</b>	<b>1,487</b>

#### Contract Budget

	Current Approved Contract Value (F)	Spent to Date (G)	Proposed Action (H)	Proposed Total Contract Value (I)
14 University of Washington	0		250	250
15 Contingency			25	25
16 <b>Total</b>	<b>0</b>	<b>0</b>	<b>275</b>	<b>275</b>
17 Percent Contingency	0%	0%	10%	10%

- A Provisional budget based on estimates of historic costs to be allocated between the Initial Segment and North Link (north of Convention Place). Upon completion of recoding costs to the current project structure, a finalized phase-level budget will be presented to the Board.
- B Commitments reflect total commitments for Central Link as estimated to be allocated between the Initial Segment and North Link together with all commitments currently under consideration by the Board. This provides a more conservative measure of uncommitted budget authority. Should all proposed actions not be exercised, then the uncommitted amount (column E) would be higher.
- Budget in this phase is for the 18 - 24 month alternative study only.
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  - Current estimate of historical costs to be allocated to the North Link Extension. When allocations are completed, these costs will appear in Administration, PE, Final Design, ROW, and Construction phases.

## M/W/DBE – SMALL BUSINESS PARTICIPATION

N/A

## HISTORY OF PROJECT

The Sound Transit Board adopted the North Link work program and budget on September 27, 2001. Funds for third party agreements, including the University of Washington, were included in the adopted budget of \$21 million.

On February 14, 2002, the Sound Transit Board selected two new University District routes for additional study in the Draft SEIS. This agreement would provide funding for assistance from the University of Washington to better evaluate route and station environmental and design issues as they may affect University facilities. This assistance will help Sound Transit develop more accurate cost estimates of project facilities and reasonable mitigation requirements.

This agreement would allow Sound Transit and the University of Washington to proceed with North Link activities prior to the re-negotiation of the Memorandum of Agreement that would take place at the completion of preliminary engineering in late 2003.

**Prior Board or Committee Actions  
and Relevant Board Policies**

<b>Motion or Resolution Number</b>	<b>Summary of Action</b>	<b>Date of Action</b>
Motion No. M2001-104	Directed the Executive Director to evaluate Central Link Light Rail routes and station alternatives between Convention Place and Northgate (North Link Work Program).	9/27/01
Motion No. M2002-13	Selected the route alternatives to be studied in the North Link Supplemental Environmental Impact Statement (Draft SEIS) and deleted route alternatives from further study.	2/14/02
Motion No. M2002-69	Discontinued further study of North Link Capitol Hill route with Convention Place Station and modified a University District route under study.	5/23/02

**CONSEQUENCES OF DELAY**

A delay in approving this agreement could impact conceptual engineering/Draft SEIS schedules.

**REGIONAL PARTNERSHIP AND COOPERATION**

Sound Transit and the University of Washington have been working cooperatively to negotiate this agreement.

**PUBLIC INVOLVEMENT**

N/A

**LEGAL REVIEW**

JDW 4/24/02

**SOUND TRANSIT**

**MOTION NO. M2002-63**

A motion of the Board of the Central Puget Sound Regional Transit Authority authorizing the Executive Director to execute an agreement with the University of Washington to provide environmental and design assistance for the North Link SEIS project in the amount of \$250,000 plus a 10% contingency of \$25,000 for a total authorized amount not to exceed \$275,000.

**Background:**

The Sound Transit Board adopted the North Link work program and budget on September 27, 2001. Funds for third party agreements, including the University of Washington, were included in the adopted budget of \$21 million.

On February 14, 2002, the Sound Transit Board selected two new University District routes for additional study in the Draft SEIS. This agreement would provide funding for assistance from the University of Washington to better evaluate route and station environmental and design issues as they may affect University facilities. This assistance will help Sound Transit develop more accurate cost estimates of project facilities and reasonable mitigation requirements.

This agreement would allow Sound Transit and the University of Washington to proceed with North Link activities prior to the re-negotiation of the Memorandum of Agreement that would take place at the completion of preliminary engineering in late 2003.

**Motion:**

It is hereby moved by the Board of the Central Puget Sound Regional Transit Authority that the Executive Director is authorized to execute an agreement with the University of Washington to provide environmental and design assistance for the North Link SEIS project in the amount of \$250,000 plus a 10% contingency of \$25,000 for a total authorized amount not to exceed \$275,000.

APPROVED by the Board of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on June 13, 2002.



Ron Sims  
Board Chair

ATTEST:



Marcia Walker  
Board Administrator