

**Sound Transit
Finance Committee Summary Minutes**

January 16, 2003

Call to Order

Vice Chair Jack Crawford called the meeting to order at 2:10 p.m.

Roll Call

(A) Kevin Phelps, Chair	(P) Chuck Mosher
(P) Jack Crawford, Vice Chair	(P) Greg Nickels
(P) Dave Enslow	(P) Mark Olson
(P) Mary Gates	(P) Dwight Pelz
(A) Richard McIver	

Ms. Marcia Walker, Board Administrator, indicated that a quorum of the committee was present at roll call.

Report of the Chair

Mr. Crawford reported that the first meeting of the Performance Audit Committee would be held on January 22, 2003.

Chief Financial Officer's Report

Mr. Brian McCartan, Deputy Chief Financial Officer, reported on the 2002 financial audit.

Action Items

Items within the Finance Committee's Authority for Final Action

Minutes of the November 21, 2002, and December 5, 2002, Finance Committee meetings.

It was moved by Ms. Gates, seconded by Mr. Olson, and carried by the unanimous vote of all members present that the minutes of the November 21, 2002, and December 5, 2002, Finance Committee meetings be approved as presented.

Motion No. M2003-08 – Authorizing the Executive Director to expend \$66,357 to fund the remaining term of the contract with Campbell Brothers Maintenance Corp., for a new total authorized amount not to exceed \$287,357.

Mr. Jeff Benoit, Security and Facilities Manager, presented the staff report.

It was moved by Ms. Gates and seconded by Mr. Olson that Motion No. M2003-08 be approved as presented.

There was no public comment regarding Motion No. M2003-08.

The motion to approve Motion No. M2003-08 was carried by the unanimous vote of all members present.

Items for Recommendation to the Board for Approval

Motion No. M2002-121 – Adopting a Scope Control Policy to help guide Sound Transit staff in responding to partners' requests for enhancements to projects and authorize the Executive Director to take necessary steps to implement the policy.

Mr. Paul Matsuoka, Policy and Planning Officer, Office of Policy and Planning, presented the staff report.

It was moved by Mr. Mosher and seconded by Mr. Enslow, that Motion No. M2002-121 be forwarded to the Board with a do-pass recommendation.

It was moved by Mr. Enslow and seconded by Mr. Mosher to amend Motion No. M2002-121 by adding a new section 3.d to the Scope Control Policies to read as follows:

“Beyond the mitigation called for above, Sound Transit's projects should not be subject to concurrency requirements that jurisdictions may impose on developments. Growth Management and High Capacity Transit legislative acts were originally adopted in order to encourage compact, livable communities and urban centers that were to be connected with high capacity transit services. Therefore, Sound Transit's high capacity facilities should be viewed as a needed response and solution to growth management concurrency regulations, not as a development subject to concurrency regulations.”

Mr. Enslow accepted a friendly amendment to the proposed amendment to add a new section 3.d revising it to read as follows:

“Beyond the mitigation called for above, Sound Transit should consider the reasonableness of ~~should not be subject to~~ concurrency requirements that jurisdictions may impose on developments. Growth Management and High Capacity Transit legislative acts were originally adopted in order to encourage compact, livable communities and urban centers that were to be connected with high-capacity transit services. Therefore, the Sound Transit Board believes that Sound Transit's high-capacity facilities should be viewed as a needed response and solution to growth management concurrency regulations, not as a development subject to additional concurrency requirements. concurrency regulations.”

The motion to amend Motion No. M2002-121 by adding a new section 3.d as revised by friendly amendment was carried by the unanimous vote of all members present.

It was moved by Mr. Mosher and seconded by Ms. Gates to amend Motion No. M2002-121 by creating a new section 5.f. of the Scope Control Policies to read as follows:

“Sound Transit staff should not accept financial responsibility for increased scope which staff believes is the partner's responsibility simply because the project's costs may be trending below the baseline budget.”

It was carried by the unanimous vote of all members present to amend Motion No. M2002-121 by creating a new section 5.f. of the Scope Control Policies as stated above, resulting in renumbering the existing section 5.f. as a new section 5.g.

It was moved by Mr. Mosher and seconded by Mr. Peiz to amend Motion No. M2002-121 by revising section 5.b. of the Scope Control Policies by adding the following sentence:

“In addition, Sound Transit should consider requiring that an appropriate proportionate share of prior project development costs be reimbursed as well.”

It was carried by the majority vote of all members present to amend Motion No. M2002-121 by revising section 5.b. of the Scope Control Policies by adding the sentence as stated above, with Mr. Nickels voting in the minority.

It was carried by the unanimous vote of all members present that Motion No. M2002-121 as amended by the Finance Committee be forwarded to the Board with a do-pass recommendation.

Motion No. M2003-05 -- Authorizing the Executive Director to execute a task order with the Washington State Department of Transportation to provide construction and construction management for the I-5 at 164th Ash Way Direct Access Project.

Mr. Jim Edwards, Manager, Capital Projects Division, and Mr. Jerry Dahl, Construction Manager, Capital Projects Division, Regional Express, presented the staff report.

It was moved by Mr. Mosher, seconded by Ms. Gates, and carried by the unanimous vote of all members present that Motion No. M2003-05 be forwarded to the Board with a do-pass recommendation.

Motion No. M2003-06 -- Authorizing the Executive Director to execute a contract amendment with URS/O'Brien Kreitzberg to provide funding for construction management services for the Tacoma Dome Commuter Rail Station, Reservation to Freighthouse Square track and signal construction and median safety improvements in the amount of \$829,152 with a 10% contingency of \$82,915 totaling \$912,067 for a new total authorized contract amount not to exceed \$5,727,768; and to exercise an option to extend the contract expiration date to April 30, 2004.

Mr. Martin Minkoff, Director, and Mr. Eric Kosty, Project Manager, Sounder Commuter Rail, presented the staff report.

It was moved by Mr. Enslow, seconded by Mr. Pelz, and carried by the unanimous vote of all members present that Motion No. M2003-06 be forwarded to the Board with a do-pass recommendation.

Other Business

None.

Next Meeting

Thursday, January 30, 2003, from 12:00 to 2:00 p.m. in the Union Station Board Room, 401 South Jackson Street, Seattle, Washington.


Adjourn

As there was no other business, the meeting was adjourned at 3:25 p.m.



Kevin Phelps
Finance Committee Chair

ATTEST:



Marcia Walker
Board Administrator