

**Sound Transit  
Finance Committee Meeting  
Summary Minutes**

**April 3, 2003**

**Call to Order**

Vice Chair Jack Crawford called the meeting to order at 12:10 p.m.

**Roll Call**

(A) Kevin Phelps, Chair	(A) Chuck Mosher
(P) Jack Crawford, Vice Chair	(P) Dave Enslow
(P) Mary Gates	(A) Mark Olson
(P) Dwight Pelz	(P) Richard McIver

Ms. Marcia Walker, Board Administrator, indicated that a quorum of the committee was present at roll call.

**Report of the Chair**

None.

**Chief Financial Officer's Report**

Mr. Hugh Simpson, Chief Financial Officer, announced that the next Audit and Reporting Subcommittee would be held on April 30, 2003. He stated that Laurie Tish from Deloitte and Touche and Chris Cortinas from the State Auditor's Office would be updating the Subcommittee on the 2002 audit results, and that a subarea report would be presented.

Mr. Simpson reported that at the last Finance Committee meeting, Executive Director Joni Earl gave a project update on the 2003 capital budget. He stated that a detailed discussion on the process for the 2003 capital budget would be provided at the April 17, 2003, Finance Committee meeting, and the committee would be reviewing subarea cost drivers at an upcoming meeting.

**Action Items**

Motion No. M2003-17 – Authorizing the Executive Director to execute a supplement Task Order 1B to the existing agreement with WSDOT, GCA 1234, Task Order 4, for the completion of the environmental process and associated preliminary engineering work of the I-90 Project in the amount of \$764,548, with a contingency of \$67,000, for a total of \$831,548, and a new total authorized contract amount not exceed \$2,937,252

Ms. Agnes Govern, Regional Express Director, and Ms. Andrea Tull, Regional Express Project Manager, presented the staff report for Motion No. M2003-17.

Mr. Crawford announced that Motion No. M2003-17 was within Finance Committee Authority for final approval and invited public comment.

Ms. Virginia Gunby, representing the I-90 Coalition, gave public comment in favor of Motion No. M2003-17.

Ms. Edith Gilliss, Transportation Choices Coalition, gave public comment in favor of the Motion No. M2003-17 and alternative R-8A.

Mr. McIver indicated that he was abstaining from voting on Motion No. M2003-17.

**It was moved by Ms. Gates, seconded by Mr. Enslow and carried by a majority vote of the members present that Motion No. M2003-17 be approved as presented. Mr. McIver abstained.**

Motion No. M2003-27 – Authorizing the Executive Director to execute an amendment to the contract with URS for the completion of the environmental documentation phase of the I-90 Project in the amount of \$604,296, with a contingency of \$51,000, for a total \$655,296, and a new total authorized contract amount not to exceed \$2,361,425

Mr. Crawford announced that Motion No. M2003-27 was within Finance Committee Authority for final approval and invited public comment. No public comment was given.

**It was moved by Mr. McIver, seconded by Mr. Enslow, and carried by the unanimous vote of all members present that Motion No. M2003-27 be approved as presented.**

Motion No. M2003-38 – Authorizing the Executive Director to execute a contract with HNTB for preliminary engineering and environmental documentation for the Mountlake Terrace In-line Station Project in the amount of \$1,651,751, with a 10% contingency of \$165,175, for a total authorized contract amount not to exceed \$1,816,926

Ms. Agnes Govern, Regional Express Director, and Ms. Tina Lee, Regional Express Project Coordinator, presented the staff report for Motion No. M2003-38.

Mr. Crawford announced that Motion No. M2003-38 was within Finance Committee Authority for final approval and invited public comment.

Mr. Philip Grega gave public comment on the use of digital clocks, security cameras and water fountains at transit centers.

Mr. Todd Jacobs, Community Transit Capital Facilities Planner, gave public comment in favor of Motion No. M2003-38. He commented that Community Transit supports the In-Line Station because it corresponds with Community Transit's expansion project at the Mountlake Terrace Park and Ride. He indicated that this project is also a key element for the completion of the Bus Rapid Transit (BRT) project in South Snohomish County. He further indicated that there will be a significant operational cost savings for existing and future transit routes when this project is complete.

Mr. Crawford announced that Motion No. M2003-38 was being deferred to the next meeting of the Finance Committee to obtain further information from staff and to allow committee members absent today to participate in the consideration.

Motion No. M2003-39 – Authorizing the Executive Director to execute an agreement with Washington State Department of Transportation (WSDOT) for project support services for preliminary engineering, environmental documentation, and design file efforts for the Mountlake Terrace In-line Station in the amount of \$533,640, with a contingency of \$46,811, for a total authorized contract amount not to exceed \$580,451

Mr. Crawford announced that Motion No. M2003-39 was also being deferred to the next meeting of the Finance Committee.

### Items for Recommendation to the Board

Motion No. M2003-37 – Authorizing an additional \$600,000 to be added to the approved contingency amount with Gary Merlino Construction Company for construction of Tacoma Link Light Rail Line Segment, Project C910

Mr. Henry Cody, Link Project Manager, presented the staff report for Motion No. M2003-37.

**It was moved by Mr. Enslow, seconded by Ms. Gates, and carried by the unanimous vote of all members present that Motion No. M2003-37 be forwarded to the Board with a do-pass recommendation.**

### Other Business

None.

### Next Meeting


Thursday, April 17, 2003, from 12:00 to 2:00 p.m. in the Union Station Board Room, 401 South Jackson Street, Seattle, Washington.

### Adjourn

There was no other business. The meeting was adjourned at 12:52 p.m.

  
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Kevin Phelps  
Finance Committee Chair

ATTEST:

  
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Marcia Walker  
Board Administrator