

**Finance Committee Meeting
Summary Minutes
September 18, 2003**

Call to Order

Chair Kevin Phelps called the meeting to order at 12:17 p.m.

Roll Call

(P)	Kevin Phelps, Chair	(P)	Chuck Mosher
(P)	Jack Crawford, Vice Chair	(P)	Dave Enslow
(P)	Mary Gates	(P)	Mark Olson
(P)	Dwight Pelz	(P)	Richard McIver

Ms. Marcia Walker, Board Administrator, announced that a quorum of the committee was present at roll call.

Report of the Chair

Mr. Phelps introduced Brian Hicks, Manager of Municipal Marketing, and Miles Gallagher, President from Superlative Group. They gave a presentation on the concept of naming rights and how it relates to mass transit as an alternative revenue source.

Chief Financial Officer's Report

Brian McCartan, Deputy Finance Director, gave a presentation on the policy parameters for Sound Transit providing interim financing to other transit agencies for capital projects.

The Committee asked staff to begin drafting a policy for Board consideration.

Discussion Items

M/W/DBE Semi-Annual Report

Alec Stephens, Diversity Program Manager, presented the Diversity Program Contracting Performance Report to the Finance Committee. He reported that Sound Transit is increasing the amount of contracts it awards to small and minority-owned businesses and is on track to surpass goals for contracts awarded to small and disadvantaged business enterprises (DBEs) in 2003.

The report included a summary for 2002, updating the first six-month report presented to the Finance Committee and a summary of the first six months of 2003. The report also provided a look ahead at activities for the remainder of the year.

Mr. Phelps requested that future semi-annual reports be presented to the Finance Committee 30 days after the end of the six-month period.

Action Items

Items within Finance Committee Authority for Final Action

Motion No. M2003-73 - Authorizing the Chief Executive Officer to execute an Intergovernmental Agreement with the City of Lynnwood in the amount of \$787,716 with a 10% contingency of \$78,772 for a total authorized amount not to exceed \$866,488 for the construction management and construction of the intersection and signal improvements on 200th Street SW, in support of the Lynnwood Transit Center/Park-and-Ride Lot improvements

Mr. Jim Edwards, Regional Express Chief Engineer and Hank Howard, Regional Express Project Manager, presented Motion No. M2003-73.

Public Comment on Motion No. M2003-73

None.

It was moved by Mr. Crawford, seconded by Mr. Olson, and carried by the unanimous vote of all members present that Motion No. M2003-73 be approved as presented.

Item for Recommendation to the Board

Motion No. M2003-89 - Authorizing the Chief Executive Officer to execute the Fifth Supplement to the Memorandum of Agreement with the City of Seattle in the amount of \$1,224,204 with a 10% contingency of \$122,420 for a total estimated amount of \$1,346,624, and a revised total of the Memorandum of Agreement not to exceed \$15,099,309. The effective date of this action is September 1, 2003

Mr. Ron Lewis, Deputy Link Light Rail Director, presented Motion No. M2003-89.

It was moved by Mr. McIver, seconded by Ms. Gates, and carried by the unanimous vote of all members present that Motion No. M2003-89 be forwarded to the Board with a do-pass recommendation.

Motion No. M2003-90 - Authorizing the Chief Executive Officer to execute a Memorandum of Agreement with the City of Seattle specifying the cost, terms and conditions for undergrounding utilities in the Rainier Valley along Martin Luther King Jr. Way S. in an amount not to exceed \$15,576,000 (YOES) which includes \$2,097,000 in reimbursements from private utilities

Mr. Ron Lewis, Deputy Link Light Rail Director, presented Motion No. M2003-90.

It was moved by Mr. McIver, seconded by Ms. Gates, and carried by the unanimous vote of all members present that Motion No. M2003-90 be forwarded to the Board with a do-pass recommendation.

Motion No. M2003-91 - Authorizing the Chief Executive Officer to execute an interlocal agreement with the City of Seattle to provide construction support services for the Central Link Light Rail Initial Segment in the amount of \$38,462,500, with a contingency of \$3,304,365, for a total authorized amount not to exceed \$41,766,865. This action also authorizes a task limit of \$46,116,865 before City of Seattle credits to Sound Transit of \$4,350,000

Mr. Ron Lewis, Deputy Link Light Rail Director, presented Motion No. M2003-91.

Mr. Phelps asked if staff could provide information on the delta between the costs of using a sworn commissioned officer and flagger for the next presentation.

It was moved by Mr. McIver and seconded by Ms. Gates to forward Motion No. M2003-91 to the Board with a do-pass recommendation.

It was moved by Mr. McIver, seconded by Ms. Gates and carried by unanimous vote of all members present to amend Motion No. M2003-91 by adding the following language to the motion title:

Staff is directed to re-evaluate the proposed traffic control services approach (use of on-duty law enforcement officers) and report the findings of that evaluation with a staff recommendation to the Sound Transit Board prior to its action. The objective of this evaluation is to identify the most cost-effective means of providing the necessary traffic control services consistent with City of Seattle requirements.

The motion to forward Motion No. M2003-91, as amended, to the Board with a do-pass recommendation was carried by the unanimous vote of all Board Members present.

Resolution No. R2003-17 - Authorizing the Chief Executive Officer to acquire, dispose, lease, and transfer certain real property interests by negotiated agreement, negotiated purchase, by condemnation (including settlement), condemnation litigation, or entering administrative settlements, and to pay eligible relocation and re-establishment benefits to affected owners and tenants as necessary for the acquisition of various properties owned by Burlington Northern Santa Fe Railway and required for the Everett-to-Seattle Segment, the Lakewood-to-Tacoma Segment, and its possible extension

Mr. John McLean, Senior Real Estate Representative, presented Resolution No. R2003-17.

It was moved by Mr. Crawford, seconded by Mr. Mosher, and carried by the unanimous vote of all members present that Resolution No. R2003-17 be forwarded to the Board with a do-pass recommendation.

Other Business

None.

Next Meeting

Thursday, September 18, 2003, from 12:00 to 2:00 p.m. in the Union Station Board Room, 401 South Jackson Street, Seattle, Washington.

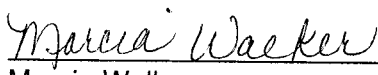
Adjourn

There was no other business; the meeting was adjourned at 2:35 p.m.

ATTEST:



Kevin Phelps
Finance Committee Chair



Marcia Walker
Board Administrator