

**Finance Committee Meeting
Summary Minutes
October 2, 2003**

Call to Order

Chair Kevin Phelps called the meeting to order at 12:04 p.m.

Roll Call

(P)	Kevin Phelps, Chair	(A)	Chuck Mosher
(P)	Jack Crawford, Vice Chair	(P)	Dave Enslow
(P)	Mary Gates	(P)	Mark Olson
(A)	Dwight Pelz	(A)	Richard McIver

Ms. Marcia Walker, Board Administrator, announced that a quorum of the committee was present at roll call.

Report of the Chair

None.

Chief Financial Officer's Report

None.

Discussion Items

2004 Proposed Budget

Mr. Pete Rogness, Budget Manager, briefed the Finance Committee on the 2004 Transit Operations budget.

Hugh Simpson, Chief Financial Officer, reported that staff will be presenting the 2004 Capital Plan at the October 16, 2003, Finance Committee meeting. He also reported that staff will present the Financial Plan to the Committee for review at the November 6, 2003 meeting. He further noted that a Finance Committee Workshop will be scheduled for November 6, 2003 and the Finance Committee will complete the Financial Plan review at the November 20, 2003, meeting.

Sounder Fleet Management Plan

Martin Young, Sounder Transportation Services Program Manager, briefed the Finance Committee on the Sounder Fleet Management Plan. A copy of the plan is on file with the Board Administrator.

Action Items

Items within Finance Committee Authority for Final Action

Meeting minutes of the August 21, 2003, Finance Committee Meeting

It was moved by Mr. Crawford, seconded by Mr. McIver, and carried by the unanimous vote of all members present that the minutes of the August 21, 2003, Finance Committee meeting be approved as presented.

Meeting minutes of the September 4, 2003, Finance Committee Meeting

It was moved by Mr. Crawford, seconded by Mr. Olson, and carried by the unanimous vote of all members present that the minutes of the September 4, 2003, Finance Committee meeting be approved as presented

Motion No. M2003-97 - Authorizing the Chief Executive Officer to execute a contract with INCA Engineers, Inc. for preliminary engineering and environmental documentation for the Canyon Park Flyer Stop in the amount of \$511,514 with a 10% contingency of \$51,151, for a total authorized contract amount not to exceed \$562,665

Paul Cornish, Regional Express Project Manager, presented Motion No. M2003-97.

Public Comment on Motion No. M2003-97

None.

It was moved by Mr. Olson, seconded by Mr. Crawford, and carried by the unanimous vote of all members present that Motion No. M2003-97 be approved as presented

Motion No. M2003-98 - Authorizing the Chief Executive Officer to execute Task Order #2 to Agreement GCA 3536 with the Washington State Department of Transportation for review and coordination of preliminary engineering and environmental documentation for the Canyon Park Flyer Stop in the amount of \$242,557 with an 8% contingency of \$20,400, for a total authorized amount not to exceed \$262,957

Paul Cornish, Regional Express Project Manager, presented Motion No. M2003-98.

Public Comment on Motion No. M2003-98

In response to public comment from Will Knedlik that the East King County subarea is subsidizing a project in the Snohomish County subarea, Mr. Phelps explained that the project is included in Sound Move as an East King County subarea project, not as a Snohomish County subarea project. Therefore, the East King County subarea is not subsidizing projects in the Snohomish County subarea.

Paul Locke commented about the manufactured suggested retail price of new vehicles.

It was moved by Mr. Crawford, seconded by Mr. Olson, and carried by the unanimous vote of all members present that Motion No. M2003-98 be approved as presented.

Motion No. M2003-103 - Authorizing the Chief Executive Officer to execute a contract with CH2M HILL to provide surveying services for the Link Initial Segment, in the amount of \$3,303,286 with a 10% contingency of \$330,328, for a total authorized contract amount not to exceed \$3,633,615, subject to execution of the Full Funding Grant Agreement by the Federal Transit Administration

Dick Sage, Link Deputy Construction Manager, presented Motion No. M2003-103.

Public Comment on Motion No. M2003-103

None.

It was moved by Mr. Olson, seconded by Mr. Enslow, and carried by the unanimous vote of all members present that Motion No. M2003-103 be approved as presented.

Motion No. M2003-104 – Authorizing the Chief Executive Officer to execute a contract with Camp, Dresser and McKee, Inc. to provide environmental oversight and engineering services for the Central Link Initial Segment (excluding the Operations and Maintenance Facility and E-3 Busway/Forest Street), in the amount of \$1,515,016 with a 10% contingency of \$151,501, for a total authorized contract amount not to exceed \$1,666,517, subject to execution of the Full Funding Grant Agreement by the Federal Transit Administration

Dick Sage, Link Deputy Construction Manager, presented Motion No. M2003-104.

Public Comment on Motion No. M2003-104

None.

It was moved by Mr. Crawford, seconded by Mr. Olson, and carried by the unanimous vote of all members present that Motion No. M2003-104 be approved as presented.

Motion No. M2003-100 – Authorizing the Chief Executive Officer to enter into an intergovernmental agreement with the City of Tacoma for Tacoma Link Light Rail Alignment Area Roadway and Streetscape Improvements, for a project contribution not to exceed \$786,795

Henry Cody, Tacoma Link Project Manager, presented Motion No. M2003-100.

Public Comment on Motion No. M2003-100

None.

It was moved by Mr. Olson, seconded by Mr. McIver, and carried by the unanimous vote of all members present that Motion No. M2003-100 be approved as presented.

Item for Recommendation to the Board

Motion No. M2003-96 – Authorizing the Chief Executive Officer to execute a contract with New Flyer of America for the manufacture and delivery of twenty-two, 60-foot low floor diesel-electric hybrid buses in an amount not to exceed \$17,000,000

Frederick Chun, Regional Express Bus Project Manager, presented Motion No. M2003-96.

It was moved by Mr. Crawford, seconded by Mr. Enslow, and carried by the unanimous vote of all members present that Motion No. M2003-96 be forwarded to the Board with a do-pass recommendation.

Resolution No. R2003-18 – Approving the proposed 2003 Service Implementation Plan authorizing staff to implement one new ST Express route and increase service on nine existing ST Express bus routes between 2004 and 2006, and begin the procurement process for new buses to support the proposed service expansion

Mike Bergman, Regional Express Bus Program Manager, presented Resolution No. R2003-18.

It was moved by Mr. Crawford, seconded by Mr. Olson, to forward Resolution No. R2003-18 to the Board with a do-pass recommendation.

It was moved by Mr. McIver, seconded by Mr. Crawford and carried by unanimous vote of all members present to amend Resolution No. R2003-18 by making the changes indicated below to the second paragraph of the 2004-2005 Procurement Plan on Page 133, Appendix B of the Fleet Management Plan:

~~Starting in mid-2005, fifteen 45-foot high-capacity buses and twenty 40-foot transit buses will be delivered. The 45-foot buses will displace the existing nine New Flyer 60-foot articulated buses now operated on Pierce subarea express services; the articulated buses will be transferred to King County Metro for the proposed new Federal Way-Seattle service (Route 577). The new 40-foot bus fleet will allow for planned service expansion in the Snohomish and East King subareas. 35 new buses would be delivered to support the proposed service expansion. The type and configuration of these buses will be determined following a technical evaluation and Sound Transit Board review.~~

The motion to forward Resolution No. R2003-18, as amended, to the Board with a do-pass recommendation was carried by unanimous vote of all members present.

Motion No. M2003-105 – Authorizing the Chief Executive Officer to execute a sole source contract with Raul Bravo & Associates to provide on-call consulting services related to vehicle technical, warranty, leasing support, and vehicle safety enhancements in the amount of \$359,698, with a 10% contingency of \$35,970, for a total authorized contract amount not to exceed \$395,668

Martin Young, Sounder Transportation Services Program Manager, presented Motion No. M2003-105.

It was moved by Mr. McIver, seconded by Mr. Crawford, and carried by the unanimous vote of all members present that Motion No. M2003-105 be forwarded to the Board with a do-pass recommendation.

Motion No. M2003-101 – Authorizing the Chief Executive Officer to execute a contract amendment with the Shannon & Wilson, Inc., to provide additional geotechnical engineering services for the Beacon Hill Tunnel in the amount of \$251,800, with a 10% contingency of \$25,180, for a total of \$276,980, and for a new total authorized contract amount not to exceed \$11,078,581

Joe Gildner, Link Deputy Director, presented Motion No. M2003-101.

It was moved by Mr. Crawford, seconded by Mr. Enslow, and carried by the unanimous vote of all members present that Motion No. M2003-101 be forwarded to the Board with a do-pass recommendation.

Motion No. M2003-102 – Authorizing the Chief Executive Officer to execute a contract amendment with the Hatch Mott MacDonald/Jacobs Joint Venture to provide additional civil engineering final design services for the Beacon Hill Tunnel in the amount of \$975,000, with a 10% contingency of \$97,500, for a total of \$1,072,500, and for a new total contract amount not to exceed \$13,088,763

Joe Gildner, Link Deputy Director, presented Motion No. M2003-102.

It was moved by Mr. Enslow, seconded by Mr. Crawford, and carried by the unanimous vote of all members present that Motion No. M2003-102 be forwarded to the Board with a do-pass recommendation.

Other Business

None.


Next Meeting

Thursday, October 16, 2003, from 12:00 to 2:00 p.m. in the Union Station Board Room, 401 South Jackson Street, Seattle, Washington.

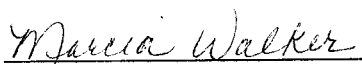
Adjourn

There was no other business; the meeting was adjourned at 2:40 p.m.

ATTEST:



Kevin Phelps
Finance Committee Chair



Marcia Walker
Board Administrator