

**SOUND TRANSIT
STAFF REPORT**

MOTION NO. M2003-118

North Everett Transit Center Project

Meeting:	Date:	Type of Action:	Staff Contact:	Phone:
Executive Committee	11/6/03	Discussion/Possible Action	Jim Edwards, Chief Engineer, Regional Express Vicki Youngs, Program Manager, Regional Express Dan Eder, Project Manager, Regional Express	(206) 398-5436 (206) 398-5024 (206) 398-5104

Contract/Agreement Type:	✓	Requested Action:	✓
Competitive Procurement		Execute New Contract/Agreement	
Sole Source		Amend Existing Contract/Agreement	✓
Interlocal Agreement	✓	Contingency Funds Required	
Purchase/Sale Agreement		Budget Amendment Required	

✓ *Applicable to proposed transaction.*

OBJECTIVE OF ACTION

Inform Board members of the inability to construct the North Everett Transit Center project on the preferred campus site; seek Board direction on how to proceed with the project.

ACTION

Proposed action would direct staff to:

1. Terminate existing funding agreement with the City of Everett;
2. Terminate design contract with Parametrix;
3. Negotiate a new agreement with the City of Everett covering all phases of the North Everett Transit Center project; and
4. Draft an amendment to the 2004 Proposed Budget to reduce the North Everett Transit Center project budget and transfer the remaining project budget to the Snohomish Subarea Program.

KEY FEATURES

- Everett Community College has recently informed Sound Transit that the campus location previously identified for the project site is no longer available due to an unanticipated conflict with a new campus building.
- Staff issued a stop work order to the Parametrix design team.

- Proposed action would direct staff to negotiate a new agreement with the City of Everett in which Sound Transit provides a portion of the project's funding and in which the City assumes lead for project implementation (design, environmental review, land acquisition, permitting, and construction). Specifically, the proposed action would direct staff to negotiate an agreement in which the City of Everett becomes the project lead and Sound Transit provides no more than \$1,464,000 in project funding. Sound Transit funds would provide \$464,000 as the local match for the Federal Transit Administration grants that the City has already secured for the project. Sound Transit would also contribute up to \$1 million in land acquisition funding for the project. Sound Transit would not be responsible for additional project-related costs.
- The proposed action would direct staff to propose an amendment to the Proposed 2004 Budget transferring remaining project budget to the Snohomish Subarea Program Reserve.
- Staff expects to seek Executive Committee approval at a later date for a separate motion authorizing execution of the agreement.

BUDGET DISCUSSION

The project's 2003 Adopted Lifetime Budget is approximately \$5.3 million including \$4.9 million in funding from Sound Transit plus \$354,000 contributed by the City of Everett. Life-to-date project expenditures through October 24, 2003, total approximately \$100,000. If staff successfully negotiates an agreement with the City of Everett consistent with the direction in the proposed action, then such future agreement would commit Sound Transit to fund up to \$1,464,000. This action directs staff to draft an amendment to the 2004 Proposed Budget to reduce the North Everett Transit Center project budget and transfer the remaining project budget to the Snohomish Subarea Program Reserve. The proposal would make approximately \$3 million available for other project needs in the Snohomish subarea.

REVENUE, SUBAREA, AND FINANCIAL PLAN IMPACTS

Sound Transit's adopted project budget includes an assumption that the City of Everett would contribute approximately \$354,000 toward design of Sound Transit's project. The proposed action would terminate that funding agreement between Sound Transit and the City of Everett; the \$354,000 contribution from the City of Everett would no longer be included in Sound Transit's subarea revenue assumptions and financial plan.

M/W/DBE – SMALL BUSINESS PARTICIPATION

Not applicable for this action.

HISTORY OF PROJECT

The Sound Move plan called for development of a transit center in the general vicinity of the Everett Community College.

In December 2001, Everett Community College funded a study to evaluate options and select a site for the transit center in the vicinity of the college. Sound Transit and the City of Everett participated in the siting study. All parties engaged actively in the analysis and decision-making; all parties unanimously concurred with the study's conclusion in May 2002 that the transit center should be sited on campus immediately adjacent to Shuksan Hall in an existing campus parking

lot. The parking stalls displaced by the new transit center would need to be replaced in order to comply with a SEPA commitment made by the College to the City.

In February 2003, the Finance Committee authorized a design contract with Parametrix. At that time, the Finance Committee directed staff to include replacement parking in the project scope. Finance Committee members further directed staff to analyze alternative scenarios for how and where to provide the replacement parking.

In March 2003, the Board authorized staff to execute an intergovernmental agreement providing for the City of Everett to cover up to 80% (\$354,000) of Sound Transit's first \$442,000 in project design costs using a grant from the Federal Transit Administration.

Consistent with direction from the Finance Committee, staff analyzed a number of alternative replacement parking alternatives. In August 2003, staff presented a discussion paper laying out the staff recommendation for accommodating replacement parking.

On September 18, 2003, Everett Community College notified Sound Transit that they had decided to site a building in the location of the transit center. Sound Transit immediately issued a stop work order to the consultant team.

Since September 2003, Sound Transit, the City of Everett, and Everett Community College have been evaluating various alternatives for project delivery. The current proposal would enable Sound Transit to fulfill a Sound Move commitment to build a transit center in the vicinity of the college, and would cap Sound Transit's share of the project at \$1,464,000. The proposal has support from both the City of Everett and the Everett Community College.

ALTERNATIVES

There are several alternatives to staff's proposed action:

- Change Sound Move to eliminate the project and reprogram Sound Transit's entire project funding to another project in the Snohomish Subarea.
- Direct staff to maintain project lead and to continue working with Everett Community College and Everett Transit on alternative sites for a new transit center.

CONSEQUENCES OF DELAY

There are no significant risks should the Executive Committee delay action on the proposed action.

LEGAL REVIEW

MB 10/28/03

SOUND TRANSIT

MOTION NO. M2003-118

A motion of the Executive Committee of the Central Puget Sound Regional Transit Authority directing staff to (1) terminate the existing funding agreement with the City of Everett for the North Everett Transit Center, (2) terminate the existing design contract with Parametrix, (3) negotiate a new agreement with the City of Everett covering all phases of the North Everett Transit Center project, and (4) draft an amendment to the 2004 Proposed Budget to reduce the North Everett Transit Center project budget and transfer the remaining project budget to the Snohomish Subarea Program.

Background:

Everett Community College has recently informed Sound Transit that the campus location previously identified for the project site is no longer available due to an unanticipated conflict with a new campus building.

Staff issued a stop work order to the Parametrix design team.

This motion directs staff to negotiate a new agreement with the City of Everett in which Sound Transit will provide a portion of the project's funding and in which the City of Everett assumes lead for project implementation (design, environmental review, land acquisition, permitting, and construction).

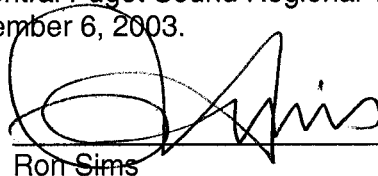
Specifically, the motion directs staff to negotiate an agreement in which the City of Everett becomes the project lead and Sound Transit provides no more than \$1,464,000 in project funding. Sound Transit funds would provide \$464,000 as the local match for the Federal Transit Administration grants that the City has already secured for the project. Sound Transit funding would also contribute up to \$1 million in land acquisition funding for the project. Sound Transit would not be responsible for additional project-related costs.

The motion directs staff to draft an amendment to the Proposed 2004 Budget transferring remaining project budget to the Snohomish Subarea Program Reserve.

Motion:

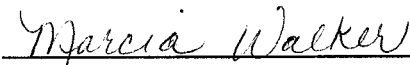
It is hereby moved by the Executive Committee of the Central Puget Sound Regional Transit Authority that staff be directed staff (1) terminate the existing funding agreement with the City of Everett for the North Everett Transit Center, (2) terminate the existing design contract with Parametrix, (3) negotiate a new agreement with the City of Everett covering all phases of the North Everett Transit Center project, and (4) propose an amendment to the 2004 Proposed Budget to reduce the North Everett Transit Center project budget and transfer the remaining project budget to the Snohomish Subarea Program.

APPROVED by the Executive Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on November 6, 2003.



Ron Sims
Executive Committee Chair

ATTEST:



Marcia Walker
Board Administrator