

**SOUND TRANSIT  
STAFF REPORT**

**MOTION NO. M2003-31**

**Appointment of Six New Members to the Citizen Oversight Panel**

| <b>Meeting:</b> | <b>Date:</b> | <b>Type of Action:</b>     | <b>Staff Contact:</b>  | <b>Phone:</b>  |
|-----------------|--------------|----------------------------|--|----------------|
| Board           | 3/13/03      | Discussion/Possible Action | <b>Paul Matsuoka</b><br><b>Office of Policy and Planning</b> | (206) 398-5070 |

| <b>Contract/Agreement Type:</b> |   | <b>Requested Action:</b>          |   |
|---------------------------------|---|-----------------------------------|---|
| Competitive Procurement         | 3 | Execute New Contract/Agreement    | 3 |
| Sole Source                     |   | Amend Existing Contract/Agreement |   |
| Memorandum of Agreement         |   | Contingency Funds Required        |   |
| Purchase/Sale Agreement         |   | Budget Amendment Required         |   |

4 Applicable to proposed transaction.

**OBJECTIVE OF ACTION**

- To provide for six new appointments to the Citizen Oversight Panel.

**ACTION**

- Appoint six new Citizen Oversight Panel members to a term of four years, beginning April 2003 and expiring April 2007. These new appointments are to replace four current members whose final terms have expired and two current members who have submitted their resignations.

**KEY FEATURES**

- Fills open positions on the Citizen Oversight Panel (COP).
- Meets the Board requirement established in Motion 18 that each subarea is represented by at least two COP members.

## **BUDGET IMPACT SUMMARY**

**Project Description:** N/A

**Current Status:** N/A

**Projected Completion Date:** N/A

| <b>Action Outside of Adopted Budget:</b>   | <b>Y/N</b> | <b>Y</b> | <b>Requires Comment</b> |
|--|------------|----------|-------------------------|
| This Line of Business  | N          |          |                         |
| This Project   | N          |          |                         |
| This Phase   | N          |          |                         |
| This Task  | N          |          |                         |
| Budget amendment required  | N          |          |                         |
| <b>Key Financial Indicators:</b>   | <b>Y/N</b> | <b>Y</b> | <b>Requires Comment</b> |
| Contingency funds required   | N          |          |                         |
| Subarea impacts  | N          |          |                         |
| Funding required from other parties other than what is already assumed in financial plan | N          |          |                         |

N = Action is assumed in current Board-adopted budget. Requires no budget action or adjustment to financial plan

## **BUDGET DISCUSSION**

- There would be no budget impact as a result of the appointment of these six new Citizen Oversight Panel members.

## **REVENUE, SUBAREA, AND FINANCIAL PLAN IMPACTS**

N/A

## **SUMMARY FOR BOARD ACTION**

N/A

## **M/W/DBE – SMALL BUSINESS PARTICIPATION**

N/A

## **HISTORY OF PROJECT**

Sound Transit Board members, as well as current members of the Citizen Oversight Panel, have been actively recruiting new members to fill vacancies resulting from members' terms expiring and resignations. On January 31, 2003, a press release was issued to 172 news outlets throughout the region. In addition, a letter to community leaders, Sound Transit Board members, and current Citizen Oversight Panel members was mailed along with application instructions.

When a vacancy arises on the panel, every attempt is made to fill it with an individual whose skills, experience, and demographic characteristics maintain the panel's geographic balance and diversity. Citizen Oversight Panel members must live or work in the Sound Transit district and be registered voters within the district.

Applications are received at Sound Transit and reviewed by Board members. The Sound Transit Board makes final appointments to the Citizen Oversight Panel.

To maintain the subarea requirement, the vacancies need to be filled with at least one person from Snohomish County and one person from South King County from among the six appointments. The remaining four appointments can be spread out depending on the experience and skills desired.

**Prior Board or Committee Actions  
and Relevant Board Policies**

| Motion or Resolution Number | Summary of Action  | Date of Action |
|-----------------------------|--|----------------|
| M2002-87                    | Revising the terms of Citizen Oversight Panel members        | 7/11/02        |
| Motion 18                   | Committing to the establishment of a citizen oversight panel | 12/13/96       |

**CONSEQUENCES OF DELAY**

The Citizen Oversight Panel would have vacancies, reducing the membership from 15 to 9. If new members of the panel are not appointed in a timely manner, it will adversely affect the orderly transition of outgoing and incoming members. Appointing new members in March will allow a one-month overlap of outgoing and incoming members, facilitating orientation, and knowledge transfer.

**REGIONAL PARTNERSHIP AND COOPERATION**

N/A

**PUBLIC INVOLVEMENT**

N/A

**LEGAL REVIEW**

MLB, February 26, 2003

## SOUND TRANSIT

### MOTION NO. M2003-31

A motion of the Board of the Central Puget Sound Regional Transit Authority appointing Karen Miller, Snohomish County; Dick Chapin, East King County; Miriam Helgeland, South King County; and Bill LaBorde, Pierce County, to the Citizen Oversight Panel for a term of four years each, beginning April 2003 and expiring April 2007.

#### Background:

Sound Transit Board members, as well as current members of the Citizen Oversight Panel, have been actively recruiting new members to fill vacancies resulting from members' terms expiring and resignations. On January 31, 2003, a press release was issued to 172 news outlets throughout the region. In addition, a letter to community leaders, the Sound Transit Board members, and current Citizen Oversight Panel members was mailed along with application instructions.


When a vacancy arises on the panel, every attempt is made to fill it with an individual whose skills, experience, and demographic characteristics maintain the panel's geographic balance and diversity. Citizen Oversight Panel members must live or work in the Sound Transit district and be registered voters within the district.

Applications are received at Sound Transit and reviewed by Board members. The Sound Transit Board makes final appointments to the Citizen Oversight Panel.


#### Motion:

It is hereby moved by the Board of the Central Puget Sound Regional Transit Authority to appoint Karen Miller, Snohomish County; Dick Chapin, East King County; Miriam Helgeland, South King County; and Bill LaBorde, Pierce County, to the Citizen Oversight Panel for a term of four years each, beginning April 2003 and expiring April 2007.

APPROVED by the Board of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on March 27, 2003.

  
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Ron Sims  
Board Chair

ATTEST:

  
\_\_\_\_\_  
Marcia Walker  
Board Administrator