

**SOUND TRANSIT  
STAFF REPORT  
MOTION NO. M2003-56**

**Final Design Contract for Sammamish Park-and-Ride Lot**

<b>Meeting:</b>	<b>Date:</b>	<b>Type of Action:</b>	<b>Staff Contact:</b>	<b>Phone:</b>
Finance Committee	5/15/03	Discussion/Possible Action	Agnes Govern, Director, Regional Express Vicki Youngs, Program Manager, Regional Express <b>Kristin Vickery, Project Coordinator, Regional Express</b>	(206) 398-5037  (206) 398-5024  (206) 689-4945

<b>Contract/Agreement Type:</b>	<input checked="" type="checkbox"/>	<b>Requested Action:</b>	<input checked="" type="checkbox"/>
Competitive Procurement	<input checked="" type="checkbox"/>	Execute New Contract/Agreement	<input checked="" type="checkbox"/>
Sole Source	<input type="checkbox"/>	Amend Existing Contract/Agreement	<input type="checkbox"/>
Memorandum of Agreement	<input type="checkbox"/>	Contingency Funds Required	<input type="checkbox"/>
Purchase/Sale Agreement	<input type="checkbox"/>	Budget Amendment Required	<input type="checkbox"/>

✓ Applicable to proposed transaction.

**OBJECTIVE OF ACTION**

To complete final design of the Sammamish Park and Ride Lot.

**ACTION**

Authorize the Executive Director to execute a contract with David Evans and Associates in the amount of \$448,245 with a 10% contingency of \$44,825 for a total authorized contract amount not to exceed \$493,070 for preparation of final plans, specifications, and estimates.

**KEY FEATURES**

- Provides an update on the preferred project alternative for the Sammamish Park-and-Ride Lot and environmental process (SEPA checklist).
- Describes the scope of work, budget and schedule for design of a park-and-ride lot with up to 360 stalls, bus boarding/storage bay for up to five buses, bicycle storage facilities and amenities, patron amenities, informational kiosks, public art, signage, and storm water treatment facilities including low impact development stormwater techniques designed to reduce phosphorus discharge into adjacent water resources (including Pine Lake).

## **BUDGET IMPACT SUMMARY**

Project Description: Sammamish Park-and-Ride Lot.

Current Status: Preliminary Engineering.

Projected Completion Date: Working schedule estimate is 2004, subject to change.

<b>Action Outside of Adopted Budget:</b>	<b>Y/N</b>	<b>Y</b>	<b>Requires Comment</b>
This Line of Business	N		
This Project	N		
This Phase	N		
This Task	N		
Budget amendment required	N		
<b>Key Financial Indicators:</b>	<b>Y/N</b>	<b>Y</b>	<b>Requires Comment</b>
Contingency funds required	N		
Subarea impacts	N		
Funding required from other parties other than what is already assumed in financial plan	N		

N = Action is assumed in current Board-adopted budget. Requires no budget action or adjustment to financial plan

## **BUDGET DISCUSSION**

The proposed action, in the amount of \$493,070, is within the final design phase budget, which contains \$575,000. Committing these funds does not endanger any other project elements that are to be funded out of the overall project.

## **REVENUE, SUBAREA, AND FINANCIAL PLAN IMPACTS**

The proposed action is consistent with the current Board-adopted budget and is affordable within Sound Transit's current long-term financial plan and the subarea financial capacity.

**SUMMARY FOR BOARD ACTION**

Action Item: Execute Contract with David Evans and Associates for Final PS&E Documentation for Sammamish Park & Ride Project (#380, \$s in thousands)

	2003 Proposed Budget (A)	Committed To Date (B)	This Action (C)	Total Committed & Action (D)	Uncommitted (Shortfall) (E)
Agency Administration	\$ 389	\$ 343	\$ -	\$ 343	\$ 46
Preliminary Engineering / Environmental Doc	292	289	-	289	3
Final Design	575	1	493	494	81
Right of Way	2,093	132	-	132	1,961
Construction	2,291	-	-	-	2,291
Contingency	1,032	-	-	-	1,032
<b>Total Current Budget</b>	<b>\$ 6,672</b>	<b>\$ 765</b>	<b>\$ 493</b>	<b>\$ 1,258</b>	<b>\$ 5,414</b>

Phase Budget Detail

Final Design	\$ 575	\$ 1	\$ 493	\$ 494	\$ 81
	-	-	-	-	-
<b>Total Phase</b>	<b>\$ 575</b>	<b>\$ 1</b>	<b>\$ 493</b>	<b>\$ 494</b>	<b>\$ 81</b>

Contract Budget	Current Approved Contract Value (F)	Spent to Date (G)	Proposed Action (H)	Proposed Total Contract Value (I)
Final Design	\$ -	\$ -	\$ 448	\$ 448
ST Contingency	-	-	\$ 45	45
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 493</b>	<b>\$ 493</b>
Percent Contingency			10%	10%

Budget Shortfall

Level	Shortfall Amt (J)	Potential Revenues (K)	Funding Source (L)
N/A	N/A	N/A	N/A

Committed to-date includes actuals and commitments through April 23, 2003 (HQ).

## **M/W/DBE – SMALL BUSINESS PARTICIPATION**

### **Prime Consultant/Contractor**

The M/W/DBE and small business participation on this contract will be 31%.

### Utilization Breakdown Table

<b>Subconsultant</b>	<b>Business Type</b>	<b>% of Work</b>	<b>Dollar Value</b>
Civil Tech, Geotech	M/W/DBE	5.47%	\$24,370
Osborn Pacific, Landscape Architect	WBE	17.53%	\$78,108
Taylor Associates, Water Quality	M/DBE	8.11%	\$36,136
<b>Total</b>		<b>31.11%</b>	<b>138,614</b>

### **EEO Commitment:**

- Staff currently assigned to this project: Three women including: project manager, contract administrator, and administrative assistant.

For DEA's Bellevue office staff that could be assigned to the project: 54 total, 7 minorities (12%), 21 women (38%).

## **HISTORY OF PROJECT**

### **Prior Board or Committee Actions and Relevant Board Policies**

<b>Motion or Resolution Number</b>	<b>Summary of Action</b>	<b>Date of Action</b>
M2002-15	Execute PE/ED contract with David Evans and Associates.	3/7/02

In February 2002, the Executive Committee endorsed staff's approach to use funds from the Unincorporated King County Transit Access project to develop a park-and-ride lot on the Sammamish Plateau. The goal of this project is to capture transit riders closer to their homes, reduce traffic on I-90 and local streets, and free up parking capacity at park-and-ride lots along the I-90 corridor that are presently being used by Sammamish transit users. In March 2002, the Finance Committee authorized entering into a contract with David Evans and Associates to perform preliminary engineering and environmental documentation for the Sammamish Park-and-Ride Lot.

A Technical Advisory Committee (TAC) comprised of staff from the City of Sammamish (City), King County Metro, and the City of Issaquah evaluated three potential sites all along 228th Avenue SE. A site at the intersection of 228th Avenue SE and Issaquah – Pine Lake Road, the City's two principal arterials, emerged as the preferred alternative and was endorsed by the Sammamish City Council on February 28, 2003. The primary reasons the preferred site was selected are as follows:

- Adjacent land use is compatible with transit (mixed use, commercial, multi-family, and residential).
- Captures traffic travelling to Issaquah and points west along I-90, the City's largest transit market at this time.

- Reduces congestion on area roads (228th, Spar Road, I-90, and Front Street).
- Reduces demand on area park-and-ride lots that are already over capacity and being used by Sammamish transit users.

A SEPA checklist was prepared for this site and a Determination of Non Significance (DNS) was issued on March 13, 2003. Copies of the DNS were sent to area residents and partner agencies. Comments from the public were received and responded to by Sound Transit during the comment period. The appeal period closed on April 3, 2003, with no appeals.

Sound Transit and the City are working on an agreement to include Issaquah - Pine Lake Road in the final design of the park-and-ride lot facility. Currently, this road ends at the intersection adjacent to the park-and-ride lot. The City's comprehensive plan calls for the extension of this road, a portion of which is necessary to provide access to the Sammamish Park-and-Ride Lot. The City will be partnering with Sound Transit to complete the road extension. The City will be funding a proportionate share of the road, drainage, and intersection as well as 100% of the right of way necessary for the road extension. Staff intends to bring this interlocal agreement before the Finance Committee in the summer of 2003.

Through a competitive selection process, David Evans and Associates was selected to complete final design. Final design is expected to be complete during the first quarter of 2004. Advertisement for construction bids is anticipated in the second quarter of 2004.

### **REGIONAL PARTNERSHIP AND COOPERATION**

Through the establishment of a Technical Advisory Committee (TAC), Sound Transit coordinated with the City of Issaquah, the City of Sammamish, and King County Metro to develop criteria for the project and site selections and provide input during selection of a preferred alternative. This partnership will continue through the life of the project.

### **PUBLIC INVOLVEMENT**

A community open house was held in October 2003. The project received favorable support from the public. In March of 2003, a project newsletter was sent to Sammamish area residents describing the features of the project. A second open house and newsletter will occur during the final design phase of the project.

### **LEGAL REVIEW**

MB 4/24/03

## **SOUND TRANSIT**

### **MOTION NO. M2003-56**

A motion of the Finance Committee of the Central Puget Sound Regional Transit Authority authorizing the Executive Director to execute a contract with David Evans and Associates to complete final design of the Sammamish Park-and-Ride Lot in the amount of \$448,245 with a 10% contingency of \$44,825 for a total authorized contract amount not to exceed \$493,070.

#### **Background:**

In February 2002, the Executive Committee endorsed staff's approach to use funds from the Unincorporated King County Transit Access project to develop a park-and-ride lot on the Sammamish Plateau. The goal of this project is to capture transit riders closer to their homes, reduce traffic on I-90 and local streets, and free up parking capacity at park-and-ride lots along the I-90 corridor that are presently being used by Sammamish transit users.

A Technical Advisory Committee (TAC) comprised of staff from the City of Sammamish (City), King County Metro, and the City of Issaquah evaluated three potential sites all along 228th Avenue SE. A site at the intersection of 228th Avenue SE and Issaquah – Pine Lake Road, the City's two principal arterials, emerged as the preferred alternative and was endorsed by the Sammamish City Council on February 28, 2003.

A SEPA checklist was prepared for this site and a Determination of Non Significance (DNS) was issued on March 13, 2003. The appeal period closed on April 3, 2003, with no appeals.


Sound Transit and the City are working on an agreement to include the Issaquah Pine – Lake Road in the final design of the park-and-ride lot facility. Currently, Issaquah – Pine Lake Road ends at the intersection adjacent to the park-and-ride lot. The City's comprehensive plan calls for the extension of this road, a portion of which is necessary to provide access to the Sammamish Park-and-Ride Lot. The City will be partnering with Sound Transit to complete the road extension. The City will be funding a proportionate share of the road, drainage, and intersection as well as 100% of the right of way necessary for the road extension. Staff will bring this interlocal agreement before the Finance Committee in the summer of 2003.

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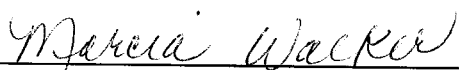
#### **Motion:**

It is hereby moved by the Finance Committee of the Central Puget Sound Regional Transit Authority that the Executive Director be authorized to execute a contract with David Evans and Associates in the amount of \$448,245 with a 10% contingency of \$44,825 for a total authorized contract amount not to exceed \$493,070 for preparation of final plans, specifications, and estimates.

APPROVED by the Finance Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on May 15, 2003.

  
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Kevin Phelps  
Finance Committee Chair

ATTEST:

  
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Marcia Walker  
Board Administrator