

**SOUND TRANSIT  
STAFF REPORT**

**MOTION NO. M2003-61**

**Interlocal Agreement with the City of Sammamish for Final Design  
of the Issaquah-Pine Lake Road Extension**

Meeting:	Date:	Type of Action:	Staff Contact:	Phone:
Finance Committee	6/5/03	Discussion/Possible Action to Recommend Board Approval Action	Agnes Govern, Regional Express Director	(206) 398-5037
Board	6/12/03		Jim Edwards, Program Administrator, Capital Projects	(206) 398-5436
			Vicki Youngs, Program Manager, Regional Express	(206) 398-5024
			<b>Kristin Vickery, Project Coordinator, Regional Express</b>	(206) 689-4945

Contract/Agreement Type:	✓	Requested Action:	✓
Competitive Procurement		Execute New Contract/Agreement	✓
Sole Source		Amend Existing Contract/Agreement	
Interlocal Agreement	✓	Contingency Funds Required	
Purchase/Sale Agreement		Budget Amendment Required	

✓ *Applicable to proposed transaction.*

**OBJECTIVE OF ACTION**

Provide a mechanism for Sound Transit to receive funds from the City of Sammamish for work related to the Sammamish Park-and-Ride Lot Project.

**ACTION**

Authorize the Executive Director to execute an Interlocal Agreement with the City of Sammamish to share in the costs to design, acquire rights of way, and construct roadway and stormwater detention improvements related to the Sammamish Park-and-Ride Lot.

The Interlocal Agreement provides for Sound Transit to receive \$55,593 with a 10% contingency of \$5,559 for a total authorized amount not to exceed \$61,152 for preparation of final plans, specifications and estimates (PS&E) for the Issaquah-Pine Lake Road Extension.

**KEY FEATURES**

- Describes the rationale for including the Issaquah-Pine Lake Road Extension in the Sammamish Park-and-Ride Lot and the City of Sammamish contributions to the project's stormwater detention system.

- Describes cost sharing terms between the City of Sammamish and Sound Transit for the Issaquah-Pine Lake Road extension and stormwater detention system, including the design, right of way acquisition, and construction phases.

### **TERMS OF THE INTERLOCAL AGREEMENT**

The Interlocal Agreement establishes the percent contribution from the City of Sammamish for the design, right of way acquisition, and construction of the Issaquah-Pine Lake Road and stormwater detention system. The City of Sammamish will pay 50% of the design and construction of the road and associated intersection improvements and 25% of design and construction of the stormwater detention facility. Additionally, the City of Sammamish will pay 20% of Sound Transit administrative expenses for acquiring the property (appraisal, title, etc.) and 100% of that portion of the property required for the road extension. A subsequent action will be brought to the Finance Committee once the property acquisition costs are known, acquisition is complete, and construction bids have been opened.

The percentage contributions from the City of Sammamish were established in the spirit of good partnership. Sound Transit needs an access road with associated intersection improvements to access the park-and-ride lot, the City's road with associated intersection improvements is in the City's Transportation Improvement Program. Since both agencies need the road and intersection improvements, a 50/50 split of these improvements was determined to be fair by both agencies. The City's road will require stormwater facilities. An estimated 25% of new impervious surface will result from the new road. The City's contribution toward design and construction of the detention pond is based on the 25% impervious surface of the road. Since the City will ultimately own and maintain the road, the City will reimburse Sound Transit for 100% of the right of way for the road based on square footage. The parcels needed for the City's right of way are also needed for Sound Transit's project. The City agreed that there is a benefit to Sound Transit acquiring these parcels on the City's behalf. Sound Transit will incur costs to acquire the right of way. The City agreed it was fair to reimburse Sound Transit for a percentage of acquisition expenses incurred to acquire the right of way. A reasonable percentage was negotiated between agencies at 20% of Sound Transit's acquisition expenses, such as appraisal, ALTA survey, and title report.

### **BUDGET IMPACT SUMMARY**

There are no budget impacts for this action.

### **BUDGET DISCUSSION**

The proposed action will provide for the City of Sammamish to reimburse Sound Transit for certain design and construction work that will be managed by Sound Transit on behalf of the City of Sammamish, in accordance with the cost sharing agreement defined in the Interlocal Agreement between Sound Transit and the City of Sammamish. The proposed funding and scope of work were not included in the Adopted 2003 budget. The estimated amount of reimbursement for final design work is \$61,152, including contingency. The dollar amounts of the construction and right-of-way costs are not finalized and will be included in a future proposed action.

### **REVENUE, SUBAREA, AND FINANCIAL PLAN IMPACTS**

The Interlocal Agreement provides for scope of work and associated funding that is outside of the current Board-adopted budget. The work that will be administered by Sound Transit on behalf of the City of Sammamish will be fully funded by the City so this action will have no impact on Sound Transit's current long-term financial plan and the subarea financial capacity.

The Sound Transit scope of work and funding remains within the current Board-adopted budget and is affordable within Sound Transit's current long-term financial plan and subarea financial capacity.

**SUMMARY FOR BOARD ACTION**

	2003 Proposed Budget (A)	Committed To Date (B)	This Action (C)	Total Committed & Action (D)	Uncommitted (Shortfall) (E)
Agency Administration	\$ 389	\$ 343	\$ -	\$ 343	\$ 46
Preliminary Engineering / Environmental Doc	292	289	-	289	3
Final Design	575	494	-	494	81
Right of Way	2,093	132	-	132	1,961
Construction	2,291	-	-	-	2,291
Contingency	1,032	-	-	-	1,032
<b>Total Current Budget</b>	<b>\$ 6,672</b>	<b>\$ 1,258</b>	<b>\$ -</b>	<b>\$ 1,258</b>	<b>\$ 5,414</b>

**Notes:**

- 1) The committed to-date amounts include actual payments and commitments through May 12, 2003. Commitments include the PS&E contract with David Evans that was approved by the Finance Committee via Motion No. M2003-56.
- 2) The City will reimburse Sound Transit for certain costs in accordance to the cost sharing agreement included in the MOA. This funding and scope of work were not included in the Adopted 2003 Budget.

**M/W/DBE – SMALL BUSINESS PARTICIPATION**

Not applicable for this action.

**HISTORY OF PROJECT**

**Prior Board or Committee Actions  
and Relevant Board Policies**

Motion or Resolution Number	Summary of Action	Date of Action
M2003-56	Executed Final PS&E contract with David Evans and Associates.	5/15/03
M2002-15	Executed PE/ED contract with David Evans and Associates.	3/7/02

In February 2002, the Executive Committee endorsed the approach to use funds from the Unincorporated King County Transit Access Project to develop a park-and-ride lot on the Sammamish Plateau. The goal of this project is to capture transit riders closer to their homes, reduce traffic on I-90 and local streets, and free up parking capacity at park-and-ride lots along the I-90 corridor that are presently being used by Sammamish transit users.

In order to achieve project efficiency, Sound Transit and the City of Sammamish are working in partnership to include the design of the Issaquah-Pine Lake Road through the north portion of the Sammamish Park-and-Ride Lot. Currently, Issaquah-Pine Lake Road ends at the intersection of 228th Avenue SE adjacent to the Sammamish Park-and-Ride Lot. The City of Sammamish's comprehensive plan calls for the extension of this road, a portion of which is necessary to provide access to the Sammamish Park-and-Ride Lot. The number of parking stalls in the Sammamish Park-and-Ride Lot will not be decreased by inclusion of the road extension in this project nor will the project costs be substantially increased due to the inclusion of this road.

A SEPA (State Environmental Protection Act) checklist was prepared by Sound Transit for the Sammamish Park-and-Ride Lot, including the extension of the Issaquah-Pine Lake Road through the north portion of the site. Based on the evaluation in the SEPA Checklist, and supporting reports, a Determination of Nonsignificance (DNS) was issued by Sound Transit on March 13, 2003. Copies of the DNS were sent to area residents and partner agencies. Comments from the public were received and responded to by Sound Transit during the comment period. The appeal period closed on April 3, 2003, with no appeals. The City of Sammamish plans to continue the extension of the Issaquah-Pine Lake Road beyond the park-and-ride lot as a separate city project. This separate project will begin at the western edge of the park-and-ride lot parcel and continue westward one-quarter mile to SE 30th Street. The City will conduct a separate SEPA evaluation on this project.

### **CONSEQUENCES OF DELAY**

Not applicable to this action.

### **REGIONAL PARTNERSHIP AND COOPERATION**

Through the establishment of a Technical Advisory Committee (TAC), Sound Transit coordinated with the City of Issaquah, the City of Sammamish, and King County Metro to develop criteria for the project and site selections and provide input during selection of a preferred alternative. This partnership will continue through the life of the project.

### **PUBLIC INVOLVEMENT**

A community open house was held in October 2003. The project received favorable support from the public. In March of 2003, a project newsletter was sent to Sammamish area residents describing the features of the project. A second open house and newsletter will occur during the final design phase of the project.

### **LEGAL REVIEW**

MB 5/12/03

## **SOUND TRANSIT**

### **MOTION NO. M2003-61**

A motion of the Board of the Central Puget Sound Regional Transit Authority authorizing the Executive Director to execute an Interlocal Agreement with the City of Sammamish to share in the costs to design, acquire rights of way, and construct roadway and stormwater detention improvements related to the Sammamish Park-and-Ride Lot. The Interlocal Agreement provides for Sound Transit to receive \$55,593, with a 10% contingency of \$5,559, for a total of \$61,152 for preparation of final plans, specifications, and estimates for the Issaquah-Pine Lake Road Extension.

#### **Background**

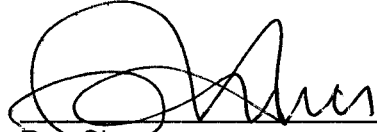
In order to achieve project efficiency, Sound Transit and the City of Sammamish are working in partnership to include the design of the Issaquah-Pine Lake Road through the north portion of the Sammamish Park-and-Ride Lot. Currently, Issaquah-Pine Lake Road ends at the intersection of 228th Avenue SE adjacent to the Sammamish Park-and-Ride Lot. The City of Sammamish's comprehensive plan calls for the extension of this road, a portion of which is necessary to provide access to the Sammamish Park-and-Ride Lot. The number of parking stalls in the Sammamish Park-and-Ride Lot will not be decreased by inclusion of the road extension in this project nor will the project costs be substantially increased due to the inclusion of this road.

The Interlocal Agreement establishes the percent contribution from the City of Sammamish for the design, right of way acquisition, and construction of the Issaquah-Pine Lake Road and stormwater detention system. The City of Sammamish will pay 50% of the design and construction of the road and associated intersection improvements and 25% of design and construction of the stormwater detention facility. Additionally, the City of Sammamish will pay 20% of Sound Transit administrative expenses for acquiring the property (appraisal, title, etc.) and 100% of that portion of the property required for the road extension. A subsequent action will be brought to the Finance Committee once the property acquisition costs are known, acquisition is complete, and construction bids have been opened.

#### **Motion:**

It is hereby moved by the Board of the Central Puget Sound Regional Transit Authority that the Executive Director is authorized to execute an Interlocal Agreement with the City of Sammamish to share in the costs to design, acquire rights of way, and construct roadway and stormwater detention improvements related to the Sammamish Park-and-Ride Lot. The Interlocal Agreement provides for Sound Transit to receive \$55,593, with a 10% contingency of \$5,559, for a total of \$61,152 for preparation of final plans, specifications, and estimates for the Issaquah-Pine Lake Road Extension.

APPROVED by the Board of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on June 12, 2003.

A handwritten signature in black ink, appearing to read "Ron Sims", written over a horizontal line.

Ron Sims  
Board Chair

ATTEST:

A handwritten signature in black ink, appearing to read "Marcia Walker", written over a horizontal line.

Marcia Walker  
Board Administrator