

SOUND TRANSIT FINANCE COMMITTEE
Summary Minutes
April 1, 2004

Call to Order

Chair Kevin Phelps called the meeting to order at 12:25 p.m.

Roll Call

Chair

(P) Kevin Phelps, Tacoma City Councilmember

Vice Chair

(P) Jack Crawford, Kenmore City Councilmember

(P) David Enslow, Sumner City Councilmember

(P) Connie Marshall, Bellevue Mayor

(P) Richard McIver, Seattle City Councilmember

(P) Mark Olson, Everett City Councilmember

(A) Pete von Reichbauer, King County Councilmember

Ms. Jane Emerson, Acting Board Administrator, announced that a quorum of the committee was present at roll call.

Report of the Chair

None.

Chief Financial Officer's Report

Mr. Hugh Simpson, Chief Financial Officer, gave an update the 2003 schedule of subarea equity. He stated that the KPMG auditors are currently on-site performing fieldwork. Staff is working with the KPMG auditors and Citizen Oversight Panel to identify additional procedures that would look at the Finance Plan concerning subarea equity.

(Board member Enslow arrived at this time.)

He stated that enhancements were being made to the subarea report and would be presented at the next Finance Committee meeting.

Discussion Item

Diversity Program Contracting

Mr. Alec Stephens, Diversity Program Manager, presented a report on Diversity Program Contracting (copy on file).

Mr. McIver requested changing percentages to number of firms in the Life to Date Summary section.

Action Items

Items within Finance Committee Authority for Final Action

Meeting minutes of the March 18, 2004, Finance Committee Meeting

It was moved by Mr. Crawford, seconded by Ms. Marshall, and carried by the unanimous vote of all members present that the minutes of the March 18, 2004, Finance Committee meeting be approved as presented.

Motion No. M2004-29 – Authorizing the Chief Executive Officer to execute a contract amendment with KPFF Consulting Engineers to complete preliminary engineering and environmental documentation for the Newcastle Transit Center project in the amount of \$186,200, with a 10% contingency of \$18,620, totaling \$204,820 for a new total authorized contract amount not to exceed \$311,908

Mr. Fred Wilhelm, Regional Express Project Development Coordinator, presented Motion No. M2004-29.

Mr. Enslow asked if the Newcastle Transit Center, which will not be served by Sound Transit buses, was a part of Sound Move.

Mr. Wilhelm stated that the transit center is included in Sound Move as one of the East King County community connections.

Mr. McIver asked who would be responsible for the operations and maintenance (O&M) of the facility.

Mr. Wilhelm answered that question would be addressed in the preliminary engineering and environmental development. He added that the City of Newcastle and King County Metro will need to come to an agreement on the O&M.

Public Comment on Motion No. M2004-29

None.

It was moved by Mr. Crawford, seconded by Mr. Olson, and carried by the majority vote of all members present that Motion No. M2004-29 be approved as presented, with Mr. Enslow and Mr. McIver voting in the minority.

Motion No. M2004-34 – Authorizing the Chief Executive Officer to execute an amendment to the agreement with Tacoma Public Utilities, Tacoma Power Division, for relocation of electrical ductbanks in the Tacoma Link corridor in the amount of \$2,462, for a new total authorized agreement amount not to exceed \$607,462

Public Comment on Motion No. M2004-34

None.

It was moved by Mr. Enslow, seconded by Mr. Olson, and carried by the unanimous vote of all members present that Motion No. M2004-34 be approved as presented.

Items for Recommendation to the Board

Motion No. M2004-33 – Authorizing the Chief Executive Officer to execute a contract with URS Corporation to provide construction management services for Contract C510 Downtown Seattle Transit Tunnel Retrofit and Tunnel Expansion and related utility relocations in the amount of \$5,454,500 with a 10% contingency of \$545,450, for a total authorized contract amount not to exceed \$5,999,950

Henry Cody, Link Deputy Construction Manager, presented Motion No. M2004-33.

It was moved by Mr. Crawford, seconded by Mr. Olson, and carried by the unanimous vote of all members present that Motion No. M2004-33 be forwarded to the Board with a do-pass recommendation.

Motion No. M2004-32 – Authorizing the Chief Executive Officer to execute a contract amendment with CH2M Hill to provide design services during construction of light rail in the Rainier Valley in the amount of \$925,000, for a new total authorized contract amount not to exceed \$10,382,572

Mr. Bob Parsons, Link Civil Engineering Manager, presented Motion No. M2004-32.

It was moved by Mr. Crawford, seconded by Ms. Marshall, and carried by the unanimous vote of all members present that Motion No. M2004-32 be forwarded to the Board with a do-pass recommendation.

Resolution No. R2004-03 – Authorizing the transfer of \$4.252 million from Small Cities Transit Access project budget to East King County Subarea's Bus Systemwide project procurement budget

Mr. Dan Eder, Regional Express Project Manager, presented Resolution No. R2004-03.

It was moved by Ms. Marshall, seconded by Mr. Olson, and carried by the unanimous vote of all members present that Resolution No. R2004-03 be forwarded to the Board with a do-pass recommendation.

Resolution No. R2004-04 – Authorizing the Chief Executive Officer to acquire, dispose, or lease certain real property interests by negotiated purchase, by condemnation (including settlement), by condemnation litigation, or by administrative settlement; and to pay eligible relocation and re-establishment benefits to affected parties as necessary for additional property interests as identified in Exhibit A required for Link Light Rail Tukwila Contract Segments

Mr. Scott Kirkpatrick, Real Estate Program Manager, presented Resolution No. R2004-04.

It was moved by Mr. Crawford, seconded by Mr. Enslow, and carried by the unanimous vote of all members present that Resolution No. R2004-04 be forwarded to the Board with a do-pass recommendation.

Motion No. M2004-31 – Authorizing the Chief Executive Officer to accept easement rights for use of portions of property owned by the City of Everett and to transfer to the City of Everett existing parking improvements on the Southwest lot at the Everett Station and to transfer certain other improvements to be constructed under the Pacific Avenue Overpass, in exchange for the receipt of certain easements required to site Everett Commuter Rail Station improvements

It was moved by Mr. Olson, seconded by Mr. Crawford, and carried by the unanimous vote of all members present that Motion No. M2004-31 be forwarded to the Board with a do-pass recommendation.

Other Business

None.

Next Meeting

Thursday, April 15, 2004, from 12:00 to 2:00 p.m. in the Union Station Board Room, 401 South Jackson Street, Seattle, Washington.


Adjourn

There was no other business; the meeting was adjourned at 1:50 p.m.

ATTEST:



Kevin R. Phelps
Finance Committee Chair



Marcia Walker
Board Administrator