

**SOUND TRANSIT
STAFF REPORT**

MOTION NO. M2004-14

Amendment to Zimmer Gunsul Frasca Partnership Contract

Meeting:	Date:	Type of Action:	Staff Contact:	Phone:
Finance Committee	03/18/04	Discussion/Possible Action	Martin Minkoff, Sounder Commuter Rail Director Frank Yanagimachi, Program Manager, Everett/Seattle Corridor Diane Hilmo, Project Manager	(206) 398-5111 (206) 398-5163 (206) 398-5415

Contract/Agreement Type:	✓	Requested Action:	✓
Competitive Procurement		Execute New Contract/Agreement	
Sole Source		Amend Existing Contract/Agreement	✓
Interlocal Agreement		Project Contingency Funds Required	
Purchase/Sale Agreement		Budget Amendment Required	

Applicable to proposed transaction.

OBJECTIVE OF ACTION

To complete final design of the Everett Station Phase II Sounder elements, to provide for the design of a Regional Express bus layover area, and to provide design support services during construction.

ACTION

Authorize the Chief Executive Officer to execute a contract amendment with Zimmer Gunsul Frasca Partnership to complete final design for the Sounder commuter rail components of the Everett Station, to provide for the design of a Regional Express bus layover area, and to provide design support services during construction for the Everett Station Phase II Project in the amount of \$180,012, with a 10% contingency of \$18,001, totaling \$198,013, for a new total authorized contract amount not to exceed \$1,499,386.

KEY FEATURES

- Provides for the review and update of the Everett Station Phase II Sounder contract documents to meet current codes and site conditions.
- Provides for the design and inclusion in the contract documents of a Regional Express bus layover area at the Everett Station. The bus layover lane will be in the east parking lot. [PJK1]Staff has been working with the City of Everett and Community Transit since the opening of Everett Station in February 2002 to locate a layover and recovery area. Since then, Sound Transit's layover has moved to four different locations on city streets. A dedicated layover area would allow Sound Transit to maintain reliable regional service to and from the City of Everett.

- Provides for design services during construction for the Phase II improvements and bus layover area.
- Funding for the Regional Express bus layover area will come from Regional Express Transit Operations budget for Bus Stop Improvements from funds earmarked for Snohomish County. Funding for the Everett Station Phase II contract update and design services during construction will come from the Sounder Everett Multimodal Station budget.

BUDGET IMPACT SUMMARY

Project Description: Everett Multimodal Station (#201)

Current Status: In final design

Projected Completion Date: 2005

Action Outside of Adopted Budget:	Y/N	Y Requires Comment
This Line of Business	N	
This Project	N	
This Phase	Y	This action depletes the final design phase of the Sounder 2004 Provisional budget. The preliminary engineering phase contains sufficient unallocated budget to fund this action. Sounder preliminary engineering work is complete for this project. The final design phase shortfall will be resolved in the Sounder 2004 Adopted Budget developed from the EAC when presented to the Board in March for consideration. There are no Regional Express budget issues.
This Task	N	
Budget amendment required	N	
Key Financial Indicators:	Y/N	Y Requires Comment
Project contingency funds required	N	
Subarea impacts	N	
Funding required from other parties other than what is assumed in financial plan	N	

N = Action is assumed in current Board-adopted budget. Requires no budget action or adjustment to financial plan

BUDGET DISCUSSION

The Sounder 2004 Provisional Budget for the final design phase of this project is \$1,025,000. This action would deplete the final design phase budget, resulting in a shortfall of \$108,054 for the final design phase of the project. However, the preliminary engineering phase contains sufficient, unspent, and unallocated budget to fund this action without jeopardizing any other project elements that will need to be funded out of the overall project. The preliminary engineering work has been completed for this project, so remaining unspent funds are available for use on this contract.

The phase budget shortfall is based on comparison to the Sounder 2004 Provisional budget. The shortfall will be resolved in the project budget developed from the EAC (Estimate at Completion). The EAC was presented at a summary level to the Board in December of 2003 and will be presented in more detail to the Board for its consideration in March of 2004.

A portion of this contract would be paid for using money budgeted in the Regional Express Transit Operations budget. Page 118 of the 2004 Proposed Budget shows a budgeted amount of \$227,189 for Bus Stop Improvements, of which \$15,572 is earmarked for Snohomish County. This amount is uncommitted prior to this action.

REVENUE, SUBAREA, AND FINANCIAL PLAN IMPACTS

The proposed action is consistent with the current Board-adopted budget and is affordable within Sound Transit's current long-term financial plan and the subarea financial capacity.

BUDGET TABLE

Action Item: Sounder Commuter Rail Everett Multimodal Station project (#201), \$s in thousands

	2004 Provisional Budget (A)	Committed To Date (B)	This Action (C)	Total Committed & Action (D)	Uncommitted (Shortfall) (E)
Agency Administration	1,269	\$ 780	\$ -	\$ 780	\$ 489
Preliminary Engineering	1,564	1,182		1,182	382
Final Design	1,025	945	188	1,133	(108)
Right of Way	7,386	6,869	-	6,869	517
Construction	13,405	5,565		5,565	7,840
Contingency	-	-	-	-	-
Total Current Budget	24,649	\$ 15,341	\$ 188	\$ 15,529	\$ 9,120

Sounder Phase Budget Detail - Final Design

ZGF Contract - Final Design work	945	932	\$ 188	1,120	(175)
Other	\$ 80	\$ 13	\$ -	13	67
Total Final Design Phase	\$ 1,025	\$ 945	\$ 188	\$ 1,133	\$ (108)

Regional Express - Transit Operations budget

REX Bus Stop Improvements for Snohomish County	\$ 16	\$ -	\$ 10	\$ -	\$ 9,120
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Contract Budget - ZGF	Approved Contract Value (F)	Spent to Date (G)	Proposed Action (H)	Proposed Total Contract Value (I)
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Sounder:				
PE and Final Design combined	\$ 1,183	\$ 1,183	\$ 171	\$ 1,354
Contingency	118	19	\$ 17	\$ 135
Subtotal - Sounder	\$ 1,301	\$ 1,202	\$ 188	\$ 1,489
Regional Express:				
Bus Lanes	\$ -	\$ -	\$ 9	\$ 9
Contingency	-	-	\$ 1	\$ 1
Subtotal - REX	-	-	\$ 10	\$ 10
Total Contract	\$ 1,301	\$ 1,202	\$ 198	\$ 1,499
Percent Contingency	10%		10%	10%

Budget Shortfall

Level	Shortfall Amt (J)	Potential Funds (K)	Funding Source (L)
Final Design phase	(108)	382	Uncommitted preliminary engineering budget

Notes:

- (A) The project budget amounts shown above are Provisional, as shown in the 2004 Proposed budget book on page 70.
- (B) Committed to-date amount includes actual outlays and commitments through Jan 30, 2004.
- (J) The phase budget shortfall shown above is based on the 2004 Provisional project budget. The shortfall will be resolved in the 2004 Adopted Budget.

M/W/DBE – SMALL BUSINESS PARTICIPATION

Prime Consultant/Contractor

Zimmer Gunsul Frasca Partnership is the prime consultant for this contract. Zimmer Gunsul Frasca Partnership was retained for this contract because the City of Everett had contracted with the partnership to design the Everett Multimodal Station. Since the City of Everett did not have a requirement for an M/W/DBE program, Zimmer Gunsul Frasca Partnership did not provide for nor commit to an M/W/DBE and Small Business goal.

EEO Commitment

Zimmer Gunsul Frasca Partnership workforce demographics are 42 percent women and 18 percent minorities.

Apprentice Utilization Commitment

None, as this is a consultant contract. Apprentice utilization is not applicable.

HISTORY OF PROJECT

Prior Board or Committee Actions and Relevant Board Policies

Motion or Resolution Number	Summary of Action	Date of Action
M2001-45	Execute a contract amendment with the Zimmer Gunsul Frasca Partnership for final design services at the Everett Commuter Rail station.	5/2/01
M2001-19	Execute a contract with the Zimmer Gunsul Frasca Partnership to provide preliminary design services for the Everett commuter rail station.	3/15/01

Sound Transit contracted with Zimmer Gunsul Frasca Partnership to design the south and east parking lots, the Amtrak platform, the station track, the commuter rail platform, an operations building, and the pedestrian bridge. This work was broken into two phases: Phase I included the Amtrak platform, a portion of the station track, and the commuter rail platform. The design and construction of the Phase I improvements is complete. Phase II includes the remainder of the station track, the south and east parking lots, the operations building, and the pedestrian bridge.

Due to the delay in finalizing agreements with Burlington Northern Santa Fe Railway (BNSF) to provide Commuter Rail service to Everett, Sound Transit elected decided to delay construction of the Sounder Commuter Rail Everett Station. Zimmer Gunsul Frasca Partnership was directed to stop work on finalizing the contract documents in 2002.

When agreement was reached with BNSF in December 2003, Zimmer Gunsul Frasca Partnership was directed to provide a proposal to update the contract documents to meet current codes and to provide design services during construction. In addition, Regional Express asked to have Zimmer Gunsul Frasca include a bus layover area in the finalization of the design. Since this can be done without reducing the number of parking spaces, Zimmer Gunsul Frasca Partnership was requested to provide a proposal to include this in the finalization of the contract documents.

CONSEQUENCES OF DELAY

A delay will require a suspension of work for the completion of the contract documents and impact the scheduled construction of the project.

PUBLIC INVOLVEMENT

Not applicable to this action.

LEGAL REVIEW

The environmental review on the addition of a bus layover lane to the Everett Station was covered by the "Everett Multimodal Transportation Facility NEPA EA/SEPA EIS - Shapiro '95" which analyzed the impacts related to the Everett Multimodal Transportation Facility. This EIS/EA received a Finding of No Significant Impact (FONSI) from the Federal Transportation Administration.

SOUND TRANSIT

MOTION NO. M2004-14

A motion of the Finance Committee of the Central Puget Sound Regional Transit Authority authorizing the Chief Executive Officer to execute a contract amendment with Zimmer Gunsul Frasca Partnership to complete final design for the Sounder commuter rail components of the Everett Station, to provide for the design of a Regional Express bus layover area, and to provide design support services during construction for the Everett Station Phase II Project in the amount of \$180,012, with a 10% contingency of \$18,001, totaling \$198,013, for a new total authorized contract amount not to exceed \$1,499,386.

Background:

The purpose of this action is to execute a contract amendment for completion of final design for the Everett Station Phase II Sounder elements, to provide for the design of a Regional Express bus layover area, and to provide design support services during construction.

Zimmer Gunsul Frasca Partnership was retained to design the Sounder Commuter Rail component at Everett Station, which included designing the south and east parking lots, the Amtrak platform, the station track, the commuter rail platform, an operations building, and the pedestrian bridge. This work was broken into two phases: Phase I included the Amtrak platform, a portion of the station track, and the commuter rail platform. The design and construction of the Phase I improvements is complete. Phase II includes the remainder of the station track, the south and east parking lots, the operations building, and the pedestrian bridge.

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Motion:

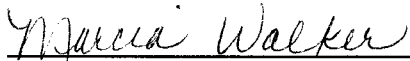
It is hereby moved by the Finance Committee of the Central Puget Sound Regional Transit Authority that the Chief Executive Officer is authorized to execute a contract amendment with Zimmer Gunsul Frasca Partnership to complete final design for the Sounder commuter rail component of the Everett Station, to provide for the design of a Regional Express bus layover area, and to provide design support services during construction for the Everett Station Phase II Project in the amount of \$180,012, with a 10% contingency of \$18,001, totaling \$198,013, for a new total authorized contract amount not to exceed \$1,499,386.

APPROVED by the Finance Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on March 18, 2004.



Kevin Phelps
Finance Committee Chair

ATTEST:



Marcia Walker
Board Administrator