

**SOUND TRANSIT  
STAFF REPORT**

**MOTION NO. M2004-69**

**Contract award for the manufacture and delivery of two diesel buses**

<b>Meeting:</b>	<b>Date:</b>	<b>Type of Action:</b>	<b>Staff Contact:</b>	<b>Phone:</b>
Finance Committee	7/15/04	Discussion/possible action	Martin Minkoff Director, Transportation Services <b>Fred Chun, Project Manager, Transportation Services</b>	(206) 398-5111  (206) 398-5044

<b>Contract/Agreement Type:</b>	✓	<b>Requested Action:</b>	✓
Competitive Procurement		Execute New Contract/Agreement	✓
Sole Source		Amend Existing Contract/Agreement	
Interlocal Agreement		Contingency Funds (Budget) Required	
Purchase/Sale Agreement	✓	Budget Amendment Required	

✓ *Applicable to proposed transaction.*

**ACTION**

Authorize the Chief Executive Officer to execute a contract with Gillig Corporation for the manufacture and delivery of two standard floor 40-foot diesel buses for a total authorized contract amount not to exceed \$679,488.

**KEY FEATURES**

- The contract award using the piggyback option to the Community Transit's contract number 03-02 executed in 2003 with the Gillig Corporation.
- Equipped with passenger amenities including recliner seats, air-conditioning, parcel racks with integrated reading lamps and American Disability Act (ADA) approved wheel chair lifts. The contract also includes fare-boxes and training.
- Equipped with low emission Cummins diesel engines.
- Community Transit will operate the buses which, will be assigned to Snohomish County routes.
- This contract meets the Federal Transit Administration (FTA) procurement guidelines in the event FTA grant funding becomes available.

## **BUDGET IMPACT SUMMARY**

There is no action outside of the Board-adopted budget; there are no contingency funds required; there are no subarea impacts or funding required from other parties other than what is already assumed in the financial plan.

## **BUDGET DISCUSSION**

The Adopted 2004 Budget includes the Bus Systemwide acquisition program (project #290). This program has a lifetime budget of \$105.7 million, of which a total of \$84.5 million has been committed. Following this purchase, a total of \$20.5 million will remain in the program.

## **REVENUE, SUBAREA, AND FINANCIAL PLAN IMPACTS**

The proposed action is consistent with the current Board-adopted budget and is affordable within Sound Transit's current long-term financial plan and the sub-area financial capacity. There are no additional revenues associated with this action.

## BUDGET TABLE

### Summary for Board Action (Year of Expenditure \$000)

Action Item: Execute contract with Gillig to purchase 2-40 ft diesel buses (Project #290)

	Current Board Adopted Budget <sup>1</sup> (A)	Committed To Date <sup>2</sup> (B)	This Action <sup>3</sup> (C)	Total Committed & Action (D)	Uncommitted (Shortfall) (E)
1 Agency Administration	3,605	980	-	980	2,625
2 Pre-Engineering	-	-	-	-	-
3 Final Design	-	-	-	-	-
4 Right of Way	-	-	-	-	-
5 Construction	-	-	-	-	-
6 Vehicles	102,136	83,536	679	84,215	17,921
7 Contingency	-	-	-	-	-
8 Total Current Budget	105,741	84,516	679	85,195	20,546

### Phase Budget Detail By Subarea

8 Snohomish County	16,289	8,082	679	8,761	7,528
9 South King County	8,722	5,171	-	5,171	3,551
10 East King County	48,741	48,299	-	48,299	442
11 Pierce County	31,989	22,964	-	22,964	9,025
12 Total Phase	105,742	84,516	679	85,195	20,547

Contract Budget	Current Approved Contract Value	Spent to Date	Proposed Action	Proposed Total Contract Value
Gillig Corporation	\$ -	\$ -	\$ 679	\$ 679
ST Contingency	-	-	-	-
Total	-	-	679	679
Percent Contingency	N/A	N/A	0%	0%

### Notes

- <sup>1</sup> Per the Adopted 2004 Budget, page number 195 as approved by the board in Resolution R2003-19, and amended by Resolution R2004-03
- <sup>2</sup> Committed to date represents buses acquired through June 2004 as well as commitments authorized at the June 10, 2004 board meeting to purchase 16-60 foot low floor articulated buses
- <sup>3</sup> This action would commit to an acquisition of 2-40 foot diesel buses for a total cost not to exceed \$679,488

## M/W/DBE – SMALL BUSINESS PARTICIPATION

As a Transit Vehicle Manufacturer, Gillig Corporation must submit its own DBE program and goal to the FTA, and by FTA's transit vehicle procurement rules, Transit Vehicle Manufacturers must certify to transit agencies that they have a DBE program in place. Gillig Corporation has complied with FTA rules for this procurement and has indicated that its DBE participation is 10% for this contract.

### EEO Commitment

The employees of Gillig Corporation will perform the construction and assembly of the buses. Gillig Corporation's workforce demographics are 11% women and 65% minorities. Gillig Corporation will comply with all FTA EEO policies and procedures.

## **HISTORY OF PROJECT**

### **Prior Board or Committee Actions and Relevant Board Policies**

<b>Motion or Resolution Number</b>	<b>Summary of Action</b>	<b>Date of Action</b>
M2004-28	Approval of the procurement process for buses needed to implement the 2003 ST Express Service Implementation Plan (SIP).	4/1/2004
R2003-18 R99-03	Approval of the 2003 SIP. Operations and maintenance of Regional Express bus service with Community Transit.	10/9/2003 8/26/2003

This contract will deliver two of the 31 buses planned in the 2003 Service Implementation Plan (SIP) with the target delivery in the third quarter 2005. In April 2004, the Sound Transit Board authorized the fleet procurement process for this fleet by piggybacking on the purchase options available with the Community Transit Transit's Gillig bus contract 03-02. The piggyback contract process reduces delivery time and administration costs. Also, it expedites the purchase process and is fully eligible for the federal grant funding. In May 2004 through a signed Letter of Agreement, Community Transit agreed to assign these options to Sound Transit.

Sound Transit has been operating 90, 40-foot diesel buses since the start of the Regional Express service in 1999. The new fleet will be built virtually with the same specifications that include luggage racks, reading lamps, air-conditioning, and reclining seats. Also, included are electronic fare-boxes and American Disability Act (ADA) approved wheelchair lifts. Upon delivery, these buses will be operated by Community Transit to enhance various Regional Express services originating from the Snohomish subarea.

The Community Transit vehicle maintenance staff will provide the bus construction and acceptance inspections. Upon delivery, this fleet will be operated by the Community Transit to enhance various Regional Express services originating from the Snohomish County subarea.

### **CONSEQUENCES OF DELAY**

Postponing this action may result in late delivery of the fleet with subsequent delay in service change implementation in 2005.

### **LEGAL REVIEW**

JW 6/17/2004

**SOUND TRANSIT**

**MOTION NO. M2004-69**

A motion of the Finance Committee of the Central Puget Sound Regional Transit Authority to authorize the Chief Executive Officer to execute a contract with Gillig Corporation for the manufacture and delivery of two standard floor 40-foot diesel buses in an amount not to exceed \$679,488.

**Background:**

This motion is to execute a contract with Gillig Corporation for the manufacture and delivery of two, 40-foot diesel buses identified in the approved 2003 Regional Express Service Implementation Plan. In April 2004, the Sound Transit Board authorized the fleet procurement process for this fleet by piggybacking on the purchase options available with the Community Transit's Gillig bus contract 03-02.

Sound Transit has been operating 90, 40-foot diesel buses since the start of the Regional Express service in 1999. The new fleet will be built virtually with the same specifications that include luggage racks, reading lamps, air conditioning, and reclining seats. Also included are electronic fare-boxes and American Disability Act approved wheelchair lifts. Upon delivery, these buses will be operated by Community Transit to enhance various Regional Express services originating from the Snohomish County subarea.

The target delivery of the buses is the third quarter of 2005.


**Motion:**

It is hereby moved by the Finance Committee of the Central Puget Sound Regional Transit Authority that the Chief Executive Officer is authorized to execute the contract with Gillig Corporation for the manufacture and delivery of two standard floor 40-foot diesel buses in an amount not to exceed \$679,488.

APPROVED by the Finance Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on July 15, 2004.

  
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Kevin R. Phelps  
Finance Committee Chair

ATTEST:

  
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Marcia Walker  
Board Administrator