

**SOUND TRANSIT
STAFF REPORT**

MOTION NO. M2004-82

University of Washington 2004 Funding Agreement

Meeting:	Date:	Type of Action:	Staff Contact:	Phone:
Finance Committee	8/19/04	Discussion/Possible Action	Ahmad Fazel, Director Ron Lewis, Link Deputy Director Tracy Reed, Link Project Manager	(206) 398-5389 (206) 689-4905 (206) 398-5205

Contract/Agreement Type:	✓	Requested Action:	✓
Competitive Procurement		Execute New Contract/Agreement	✓
Sole Source		Amend Existing Contract/Agreement	
Interagency Agreement	✓	Contingency Funds (Budget) Required	
Purchase/Sale Agreement		Budget Amendment Required	

✓ *Applicable to proposed transaction.*

ACTION

Authorizes the Chief Executive Officer to execute an agreement with the University of Washington to provide environmental and design services for the North Link projects in the amount of \$329,400, with a contingency of \$32,940, for a total authorized amount not to exceed \$362,340.

KEY FEATURES

- The University of Washington's (UW) work under this agreement focuses on the preferred route alternative segment serving and passing underneath the Seattle UW campus. The agreement includes:
 - a general scope of work, including providing facilities and utilities data, evaluating of vibration and other technical analyses, and assisting in determining cost effective mitigation measures;
 - agreement administration and project control; and
 - task order process to authorize specific work.
- This action would authorize the Chief Executive Officer to execute multiple task orders to the agreement for specific assistance on North Link. Each task order will include:
 - specific services and work products for the advanced conceptual engineering, preliminary engineering, and Final Supplemental Environmental Impact Statement (SEIS) phase of the North Link Study; and
 - scope, schedule and budget parameters.

- Term of the agreement is through completion of the North Link Study which is currently anticipated to end by July 2005.
- North Link is comprised of two projects: Northgate to 45th Street and 45th Street to Convention Place Station (CPS). Within the North Link Study, the scope of this action is entirely within the 45th Street to CPS project.

BUDGET IMPACT SUMMARY

Project Description: Central Link - North Link 45th to CPS

Current Status: Preliminary Engineering

Projected Completion Date: 2005

Action Outside of Adopted Budget:	Y/N	Y Requires Comment
This Line of Business	N	
This Project	N	
This Phase	N	
This Task	Y	Requires transfer of funds from unallocated contingency within the third party phase
Budget amendment required	N	
Key Financial Indicators:	Y/N	Y Requires Comment
Contingency funds required	N	
Subarea impacts	N	
Funding required from other parties other than what is already assumed in financial plan	N	

N = Action is assumed in current Board-adopted budget. Requires no budget action or adjustment to financial plan

BUDGET DISCUSSION

The proposed action would authorize execution of an agreement with the UW to provide environmental and design services for North Link for a total authorized amount not to exceed \$362,340.

The adopted capital budget for North Link is \$110 million: \$9 million for Northgate to NE 45th Street, and \$101 million for NE 45th Street to CPS. This includes a budget of \$20,780,000 for the study of North Link routes, environmental work and preliminary engineering. Within the North Link Study budget, \$275,000 was set aside in the third party phase (of NE 45th Street to CPS) for UW work. This budget was expended evaluating multiple routes through the University District during the Draft SEIS, conceptual engineering phase of North Link. The proposed action would create a line item budget variance in the amount of \$362,340 that will require the transfer of funds from unallocated contingency within the third party phase to support the Final SEIS and preliminary engineering phase. Remaining uncommitted funds for third party work within the North Link Study would be \$895,062.

REVENUE, SUBAREA, AND FINANCIAL PLAN IMPACTS

The proposed action is consistent with the current Board-adopted budget and is affordable within Sound Transit's current long-term financial plan and regional fund financial capacity. The action will have no new revenue impacts on Sound Transit.

BUDGET TABLE

Action Item: University of Washington (Assistance throughout preliminary engineering in determining scope and design along the segment of the North Link preferred alternative serving the UW campus)

(Year of Expenditure \$000)

North Link Projects	FY2004 Budget (A)	Committed To Date (B)	This Action (C)	Total Committed & Action (D)	Uncommitted (Shortfall) (E)
1 North Link Study					
2 Administration	2,280	882		882	1,398
3 Preliminary Engineering	3,295	2,571		2,571	724
4 Final Design	-	-		-	-
5 Third Party Agreements	225	67		67	158
6 Subtotal Northgate to 45th	5,800	3,520	-	3,520	2,280
7 North Link 45th to CPS					
8 Administration	3,530	3,346		3,346	184
9 Preliminary Engineering	9,945	7,696		7,696	2,249
10 Final Design	-	-		-	-
11 Third Party Agreements	1,505	406	362	768	737
12 Subtotal 45th to CPS	14,980	11,448	362	11,811	3,170
13 Subtotal North Link Study	20,780	14,968	362	15,330	5,450
14 North Link Projects - all other	89,220	74,813		74,813	14,407
15 Total Current Budget	110,000	89,781	362	90,143	19,857

Third Party Phase Budget Detail (North Link Study)

16 UW North Link Study	275	275	362	637	(362)
17 Other Third Party	760	198	-	198	562
18 Unallocated Contingency	695	-	-	-	695
19 Total Phase	1,730	473	362	835	895

Contract Budget	Board Approvals to Date (F)	Current Approved Contract Value (G)	Proposed Action (H)	Proposed Total for Board Approval (I)	Proposed Contract Value (J)
20 Contract Amount	-	-	329	329	329
21 Contingency	-	-	33	33	33
22 Total	-	-	362	362	362
23 Percent Contingency	0%	0%	10%	10%	10%

Task Level	\$ (K)	Potential Resources (L)	Source (M)
24 UW North Link Study	362	695	Unallocated contingency within the Third Party phase

M/W/DBE – SMALL BUSINESS PARTICIPATION

Not applicable for this action.

HISTORY OF PROJECT

Prior Board or Committee Actions and Relevant Board Policies

Motion or Resolution Number	Summary of Action	Date of Action
R2004-08	Identified the preferred route, profiles, and station locations for the North Link Light Rail Project.	5/20/04
M2003-128	Authorized staff to conduct additional study of a modified Montlake route for future Board consideration as part of the North Link Supplemental Environmental Impact Statement process, including additional engineering and cost estimating work, environmental analysis, continued coordination with the University of Washington, and additional community outreach efforts.	12/11/03
M2003-33	Directed staff to complete additional work on North Link route alternatives in order to provide the Board with more comprehensive information for its North Link route decision-making process. Staff is directed to (1) perform additional engineering studies; (2) undertake additional third-party discussions based on results of those engineering studies; (3) conduct a peer review to assess completeness and accuracy of findings; (4) develop joint meetings of the Finance and Central Link Oversight Committees to identify financing tools; and (5) develop a Cost Estimating Validation Process for the estimates developed during preliminary engineering.	3/13/03
M2002-69	Authorized staff to modify the set of route alternatives previously selected to be included for study in the North Link Draft Supplemental Environmental Impact Statement (Draft SEIS) by: 1) discontinuing further study of the Capitol Hill via Convention Place Station (CPS) route because it is less cost effective relative to system ridership and would have higher construction impacts and risk than comparable routes being evaluated; and 2) modifying a route under study in the University District to provide an additional route connection to the station site at Brooklyn Avenue NE and NE 45th Street via the Montlake route while discontinuing further study of another station site at 15th Avenue NE primarily north of NE 45th Street that is less cost-effective compared to other sites.	5/23/02
M2002-63	Executed an agreement with the University of Washington to provide environmental and design assistance for the North Link SEIS project in the amount of \$250,000 plus a 10% contingency of \$25,000 for a total authorized contract not to exceed \$275,000.	6/13/2002
M2002-13	Selected route alternatives to be studied in the North Link Supplemental Environmental Impact Statement (Draft SEIS) and deleted route alternatives from further study.	2/14/2002
M2001-104	Directed the Executive Director to evaluate Central Link Light Rail routes and station alternatives between Convention Place and Northgate.	9/27/2001

The Sound Transit Board adopted the North Link work program and budget on September 27, 2001. Funds for third party agreements, including the UW, were included in the adopted budget of \$20.78 million.

On June 13, 2002 the Sound Transit Board established an umbrella agreement providing funding for the UW's environmental and design assistance for the North Link SEIS project in the

amount of \$250,000. At that time, there were three University District route alternatives, and the North Link Study was expected to be complete by December 2003.

On March 13, 2003 the Sound Transit Board directed staff to complete additional work on North Link route alternatives to provide the Board with more comprehensive information for its North Link route decision-making process. Following completion of this program and several interim reports to the Board, the North Link Draft SEIS was published in November 2003.

On December 5, 2003 the UW Board of Regents delivered an early comment letter to the Sound Transit Board expressing commitment to finding an alternative that meets the needs of both parties and appreciation of the progress made to-date. This letter also encouraged the Sound Transit Board to study a modification to the Montlake route alternative that shifted the alignment east of Rainier Vista and moved one station to the east side of Montlake Boulevard. On December 11, 2003 the Sound Transit Board authorized Motion M2003-128 to conduct additional study of a modified Montlake route and an addendum to the North Link Draft SEIS was published in February 2004.

On May 20, 2004 the Sound Transit Board identified a preliminary preferred route alternative serving the University District and authorized staff to take steps to advance design and complete a Final SEIS on the project. This new funding agreement would support the UW in further evaluation of proposed mitigation plans and review of preliminary station designs near Husky Stadium. This assistance will help Sound Transit refine the scope and develop more accurate cost estimates for the project.

CONSEQUENCES OF DELAY

A delay in approving this agreement could impact preliminary engineering and Final SEIS schedules.

REGIONAL PARTNERSHIP AND COOPERATION

Sound Transit and the UW have been working cooperatively to negotiate this agreement.

PUBLIC INVOLVEMENT

N/A

LEGAL REVIEW

JW 8/6/04

SOUND TRANSIT

MOTION NO. M2004-82

A motion of the Finance Committee of the Central Puget Sound Regional Transit Authority authorizing the Chief Executive Officer to execute an agreement with the University of Washington to provide environmental and design services for the North Link projects in the amount of \$329,400 with a 10% contingency of \$32,940, for a total authorized amount not to exceed \$362,340.

Background:

The Sound Transit Board adopted the North Link work program and budget on September 27, 2001. Funds for third party agreements, including the University of Washington (UW), were included in the adopted budget of \$20.78 million.

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Motion:

It is hereby moved by the Finance Committee of the Central Puget Sound Regional Transit Authority that the Chief Executive Officer is authorized to execute an agreement with the University of Washington to provide environmental and design services for the North Link projects in the amount of \$329,400 with a 10% contingency of \$32,940, for a total authorized amount not to exceed \$362,340.

APPROVED by the Finance Committee of the Central Puget Sound Regional Transit Authority
at a regular meeting thereof held on August 19, 2004.



Kevin R. Phelps
Finance Committee Chair

ATTEST:



Marcia Walker
Board Administrator