

**SOUND TRANSIT
STAFF REPORT**

MOTION NO. M2004-88

Tacoma Dome Station Agreement Extension

| Meeting: | Date: | Type of Action: | Staff Contact: | Phone: |
|-------------------|--------------|-----------------------------|---|--------------------------------------|
| Finance Committee | 9/2/04 | Discussion/ Possible Action | Martin Minkoff Director, Transportation Services Fred Chun, Project Manager, Transportation Services | (206) 398-5111 (206) 398-5044 |

| Contract/Agreement Type: | ✓ | Requested Action: | ✓ |
|---------------------------------|---|-------------------------------------|---|
| Competitive Procurement | | Execute New Contract/Agreement | |
| Sole Source | | Amend Existing Contract/Agreement | ✓ |
| Interlocal Agreement | | Contingency Funds (Budget) Required | |
| Purchase/Sale Agreement | | Budget Amendment Required | |

✓ *Applicable to proposed transaction.*

ACTION

Authorizes the Chief Executive Officer to execute an amendment to the interagency agreement with Pierce Transit for the operations and maintenance of the Tacoma Dome Station to extend the term to December 31, 2004 in the amount of \$128,000 for a new total authorized amount not to exceed \$1,948,189.

KEY FEATURES

- The current interagency agreement with Pierce Transit for the Tacoma Dome Station maintenance and operations will expire on September 30, 2004.
- This action would authorize the Chief Executive Officer to execute the amendment to the current agreement extending it through the end of 2004.
- The agreement extension will provide ample time for Sound Transit and Pierce Transit to negotiate the new agreement and align the new agreement with the fiscal year.

BUDGET IMPACT SUMMARY

There is no action outside of the Board adopted budget; there are no contingency funds required, no subarea impacts, or funding required from other parties other than what is already assumed in the financial plan.

BUDGET DISCUSSION

The Adopted 2004 Budget for Maintenance of stations was \$1,632,245. Of this amount, \$520,507 was budgeted in the three lines of service for the agreement with Pierce Transit for the operations and maintenance of the Tacoma Dome Station. Through July 2004, \$298,933 was paid leaving a remaining budget of \$221,574 for the remainder of the year. The remaining budget is expected to be sufficient to cover the remaining payments anticipated under this agreement.

REVENUE, SUBAREA, AND FINANCIAL PLAN IMPACTS

The proposed action is consistent with the current Board adopted budget and is affordable within Sound Transit's current long-term financial plan and the subarea financial capacity. There are no additional revenues associated with this action.

BUDGET TABLE

The following table summarizes the impact of this action on the Agency transit operations budget, as detailed on page 28 of the Adopted 2004 Budget:

Summary for Board Discussion (Year of Expenditure \$000)

Action Item: Approve Interagency agreement for operations and maintenance of Tacoma Dome Station

| Transit Operations | Adopted 2004 Budget ¹ (A) | Committed To Date ³ (C) | This Action (D) | Committed & Action (E) | Uncommitted (Shortfall) (F) |
|--|---|---------------------------------------|--------------------|---------------------------|--------------------------------|
| Tacoma Dome portion of budget maintenance of stations ² | \$ 521 | \$ 384 | \$ 128 | \$ 512 | \$ 8 |
| Other Facilities O&M | 1,112 | - | \$ - | | |
| Total Maintenance of Stations | \$ 1,632 | \$ 384 | \$ 128 | \$ 512 | \$ 8 |

| Agreement Budget (2004 Portion) | Estimated Agreement Value (F) | Spent to Date (G) | Proposed Action (H) | Proposed Total 2004 Value (I) |
|---------------------------------|----------------------------------|----------------------|------------------------|----------------------------------|
| Tacoma Dome Station O&M | \$ 384 | \$ 299 | \$ 128 | \$ 512 |
| ST Contingency | - | 0 | - | - |
| Total | \$ 384 | \$ 299 | \$ 128 | \$ 512 |
| Percent Contingency | 0.0% | | 0.0% | 0.0% |

Notes

- The Adopted 2004 Budget is taken from page 28 of the Adopted Budget and includes the amounts budgeted by each line of service for the operations and maintenance of stations.
- The amount budgeted by each line of service for maintenance and operations of the Tacoma Dome Station were Regional Express=\$350,116, Sounder=\$90,000, and Tacoma Link=\$80,391 for an Agency-wide total of \$520,507
- The committed amount represents the actual payments through July 2004 and estimated payments remaining on the existing agreement from January 2004 - September 2004.

M/W/DBE – SMALL BUSINESS PARTICIPATION

Not applicable for this transaction.

HISTORY OF PROJECT

Prior Board or Committee Actions and Relevant Board Policies

| Motion or Resolution Number | Summary of Action | Date of Action |
|------------------------------------|--|-----------------------|
| M2004-70 | Execute new five-year interagency agreements with Pierce Transit the operations and maintenance of Regional Express service. | 07/22/2004 |
| M2000-106 | Execute an agreement with Pierce Transit for the operations and maintenance services at the Tacoma Dome Station. | 11/30/2000 |
| R99-12 | Execute an Operations and Maintenance Agreement for Regional Express bus service with Pierce Transit. | 04/22/1999 |

The Tacoma Dome Station is the first multimodal structured transit facility in the Puget Sound region providing over 2,400 covered parking stalls for Sound Transit and Pierce Transit customers. In addition to parking, there are on-site customer service office, public restrooms, bus platforms, a public plaza area, elevators, and a closed-circuit television security system.

In November 2000, Sound Transit entered into an interagency agreement with Pierce Transit for the operations and maintenance of the Tacoma Dome Station. This agreement will expire at the end of September 2004. The work scope of the current agreement includes all aspects of facilities maintenance, utilities, security, customer service and parking management. A new agreement is currently being negotiated and this extension will allow the new agreement to start on January 1, 2005 consistent with the fiscal year.

Staff will return to the Finance Committee for approval of the new agreement.

CONSEQUENCES OF DELAY

The current agreement expires on September 30, 2004, and without Finance Committee's authorization for extension, services at the Tacoma Dome Station may not be provided.

PUBLIC INVOLVEMENT

Not applicable.

LEGAL REVIEW

JW 8/10/04

SOUND TRANSIT

MOTION NO. M2004-88

A motion of the Finance Committee of the Central Puget Sound Regional Transit Authority authorizing the Chief Executive Officer to execute an amendment to the interagency agreement with Pierce Transit for the operations and maintenance of the Tacoma Dome Station to extend the term to December 31, 2004 in the amount of \$128,000 for a new total authorized amount not to exceed \$1,948,189.

Background:

The Tacoma Dome Station is the first multimodal structured transit facility in the Puget Sound region providing over 2,400 covered parking stalls for Sound Transit and Pierce Transit customers. In addition to parking, there are on-site customer service office, public restrooms, bus platforms, a public plaza area, elevators, and a closed-circuit television security system.

In November 2000, Sound Transit entered into an interagency agreement with Pierce Transit for the operations and maintenance of the Tacoma Dome Station. This agreement will expire at the end of September 2004. The work scope of the current agreement includes all aspects of facilities maintenance, utilities, security, customer service and parking management. A new agreement is currently being negotiated and this extension will allow the new agreement to start on January 1, 2005 consistent with the fiscal year.

Staff will return to the Finance Committee for approval of the new agreement.

Motion:


It is hereby moved by the Finance Committee of the Central Puget Sound Regional Transit Authority that the Chief Executive Officer is authorized to execute an amendment to the interagency agreement with Pierce Transit for the operations and maintenance of the Tacoma Dome Station to extend the term to December 31, 2004 in the amount of \$128,000 for a new total authorized amount not to exceed \$1,948,189.

APPROVED by the Finance Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on September 2, 2004.



Kevin R. Phelps
Finance Committee Chair

ATTEST:



Marcia Walker
Board Administrator