

**SOUND TRANSIT
STAFF REPORT**

MOTION NO. M2005-143

Route 202 Shuttle Service

Meeting:	Date:	Type of Action:	Staff Contact:	Phone:
Finance Committee	12/15/05	Discussion/Possible Action	Martin Minkoff, Director, Transportation Services Timothy Dunn, Project Manager	(206) 398-5111 (206) 398-5016

Contract/Agreement Type:	✓	Requested Action:	✓
Competitive Procurement		Execute New Contract/Agreement	✓
Sole Source		Amend Existing Contract/Agreement	
Agreement with Other Jurisdiction(s)	✓	Budget Amendment	

PROJECT NAME

Mercer Island Park & Ride project Route 202 mitigation service

PROPOSED ACTION

Authorizes the Chief Executive Officer to execute an interagency agreement with King County for Route 202 mitigation, for a total authorized agreement amount not to exceed \$246,520.

KEY FEATURES of PROPOSED ACTION

- This action would authorize an interagency agreement between Sound Transit and King County effective February 13, 2006 through February 9, 2007.
- To accommodate the construction of a new parking structure, the Mercer Island Park & Ride will be closed for about one year. Users of the facility will be redirected to interim locations served by King County Metro along Route 202.
- To provide as much convenience as possible, shuttle mitigation trips would be added in conjunction with existing service to serve the interim park and rides. Commuters to downtown Seattle or east King County would be required to transfer between the mitigation shuttle trips and regular service traveling via I-90.
- County-owned transit coaches would operate the mitigation trips, providing peak direction service on weekdays. Eight morning northbound trips and eleven afternoon/evening southbound trips would be scheduled in between existing Route 202 and Route 205 trips providing ten-minute frequency and minimizing wait times.

BUDGET IMPACT SUMMARY

Project Name: Mercer Island Park & Ride (#354)
Current Project Phase: Final Design
Projected Completion Date: Q1 2007

Action Outside of Adopted Budget:	✓	Comments on Checked Items
This Project		
This Phase		
This Task	✓	The budget for this task within the construction phase is not sufficient to cover the gross cost of this contract. However, there are sufficient phase level contingencies available to fund this shortfall.
Budget Amendment Required		

Key Financial Indicators:	✓	Comments on Checked Items
Contingency Funds Required	✓	The project has sufficient reserves to fund this potential draw on contingency.
Funding required from other parties (other than what is in financial plan)		

Not checked = action is assumed in current Board-adopted budget. No budget action or adjustment to financial plan required.

BUDGET and FINANCIAL PLAN DISCUSSION

This action would authorize the expenditure of up to \$246,520 to pay for shuttle service for construction mitigation. The Mercer Island Park & Ride project (#354) was included in the Adopted 2006 Budget with a total project budget of \$14.3 million, of which \$9.7 million was included for construction. A total of \$3.6 million has been committed to date on this project; including \$318,524 for construction. \$230,000 has been set aside in the construction budget for this mitigation shuttle service. The total gross cost of this agreement is estimated to be no more than \$246,520. Any funding gap could be addressed through phase level contingency.

There are no new funds accruing to Sound Transit as a result of this action. There are no other costs or revenues not already included in the finance plan.

BUDGET TABLE

The budget for the Mercer Island Park & Ride project (#354) is on Page 142 of the Proposed 2006 Budget book. This budget was adopted by the Board through Resolution No. R2005-26 on December 8, 2005. The impact of this action on the project and phase budgets is reflected in the table below:

Summary for Board Action (Year of Expenditure \$000)

Action Item: Approve a contract with King County Metro for Route 202 mitigation shuttle services for the Mercer Island Park-and-Ride project (#354)

	2006 Board Adopted Budget ¹ (A)	Committed To Date ² (B)	This Action (C)	Total Committed & Action (D)	Uncommitted (Shortfall) (E)
1 Agency Administration	\$ 919	\$ 869	\$ -	\$ 869	\$ 50
2 Preliminary Engineering	1,509	1,570	-	1,570	(61)
3 Final Design	923	800	-	800	123
4 Right of Way	186	183	-	183	3
5 Construction	9,714	319	247	565	9,149
7 Contingency	1,059	-	-	-	1,059
8 Total Current Budget	\$ 14,310	\$ 3,740	\$ 247	\$ 3,987	\$ 10,323

Phase Budget Detail

9 Mitigation Shuttle Service	\$ 230	\$ -	\$ 247	\$ 247	\$ (17)
10 Construction and CM	7,600	-	-	-	7,600
11 Misc. Activity	1,884	319	-	319	1,565
12 Total Phase	\$ 9,714	\$ 319	\$ 247	\$ 565	\$ 9,149

Contract Budget	Current Approved Contract Value (F)	Spent to Date (G)	Proposed Action (H)	Proposed Total Contract Value (I)
13 King County Metro	\$ -	\$ -	\$ 247	\$ 247
14 Contingency	-	-	-	-
15 Total	-	-	247	247
16 Percent Contingency			0%	

Budget Shortfall³

Level	Shortfall Amt (J)	Potential Funds (K)	Funding Source (L)
Preliminary Engineering	\$ (61)	\$ 61	Project Contingency
Total	\$ (61)	\$ 61	

Notes:

¹ Project budget is located on page 142 of the proposed 2006 budget book. The budget was approved through Resolution R2005-26 on December 8, 2005.

² Committed to-date amount includes actual outlays and commitments through November 30, 2005.

³ Consistent with Sound Transit Board budget policies, these phase level shortfalls will be depicted as negative variances until the 2007 budget is adopted. At that time, the unallocated project contingency can be reallocated to the phases to align phase budget amounts with project phase activity.

M/W/DBE – SMALL BUSINESS PARTICIPATION

Not applicable to this action.

PROJECT DESCRIPTION and BACKGROUND for PROPOSED ACTION

Sound Transit will start construction work at the Mercer Island Park & Ride in early 2006. The work is expected to last about a year. During this period, the lot will be closed to all parking until it reopens as a park and ride garage with expanded space. Sound Transit will lease approximately 111 interim spaces at three existing locations along Routes 202 and 205. Additional parking will be accommodated at under-utilized facilities in east King County.

To provide as much convenience as possible, shuttle mitigation trips would be added in conjunction with existing service to serve the interim park and rides. Commuters to downtown Seattle or east King County would be required to transfer between the mitigation shuttle trips and regular service traveling via I-90.

County-owned transit coaches would operate the mitigation trips providing peak direction service on weekdays. Eight morning northbound trips and eleven afternoon/evening southbound trips would be scheduled in between existing Route 202 and Route 205 trips providing ten-minute frequency and minimizing wait times.

Prior Board/Committee Actions on this Project and Relevant Board Policies

No prior Board/Committee action on this project.

CONSEQUENCES of DELAY

A delay beyond February 1, 2006 will prevent the addition of trips and cause significant customer complaints and inconvenience.

PUBLIC INVOLVEMENT

Not applicable to this action

ENVIRONMENTAL COMPLIANCE

Reviewed by Environmental 12/6/05

LEGAL REVIEW

JW 11/28/05

SOUND TRANSIT

MOTION NO. M2005-143

A motion of the Finance Committee of the Central Puget Sound Regional Transit Authority authorizing the Chief Executive Officer to execute an interagency agreement with King County for Route 202 mitigation, for a total authorized agreement amount not to exceed \$246,520.

Background:

Sound Transit will start construction work at the Mercer Island Park & Ride in early 2006. The work is expected to last about a year. During this period, the lot will be closed to all parking until it reopens as a park and ride garage with expanded space. Sound Transit will lease approximately 111 interim spaces at three existing locations along Routes 202 and 205. Additional parking will be accommodated at under-utilized facilities in east King County.

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County-owned transit coaches would operate the mitigation trips providing peak direction service on weekdays. Eight morning northbound trips and eleven afternoon/evening southbound trips would be scheduled in between existing Route 202 and Route 205 trips providing ten-minute frequency and minimizing wait times.

Motion:


It is hereby moved by the Finance Committee of the Central Puget Sound Regional Transit Authority that the Chief Executive Officer is authorized to execute an interagency agreement with King County for Route 202 mitigation trips for a total authorized agreement amount not to exceed \$246,520.

APPROVED by the Finance Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on December 15, 2005.



Jack Crawford
Finance Committee Chair

ATTEST:



Marcia Walker
Board Administrator