

**SOUND TRANSIT  
STAFF REPORT**

**MOTION NO. M2005-25**

**South Tacoma Station Final Design Contract**

<b>Meeting:</b>	<b>Date:</b>	<b>Type of Action:</b>	<b>Staff Contact:</b>	<b>Phone:</b>
Finance Committee	3/3/05	Discussion/Possible Action	Jim Edwards, Deputy Director, Capital Projects Sounder & Regional Express Vicki Youngs, Community Connections Program Manager <b>Kim Denny, Project Manager, Capital Projects</b>	(206) 398-5436  (206) 398-5024  (206) 398-5329

<b>Contract/Agreement Type:</b>	✓	<b>Requested Action:</b>	✓
Competitive Procurement	✓	Execute New Contract/Agreement	✓
Sole Source		Amend Existing Contract/Agreement	
Interlocal Agreement		Contingency Funds (Budget) Required	
Purchase/Sale Agreement		Budget Amendment Required	

✓ *Applicable to proposed transaction.*

**ACTION**

Authorizes the Chief Executive Officer to execute a contract with Otak, Incorporated to provide final design and design support services during construction for the Sounder Commuter Rail South Tacoma Station in the amount of \$980,408, with a 10% contingency of \$98,040, for a total authorized contract amount not to exceed \$1,078,448.

**KEY FEATURES**

- Defines a scope of work for final design of the Sounder Commuter Rail South Tacoma Station and park-and-ride lot, including identification of all project permits and application for design phase permits, all architectural, engineering (all disciplines), and landscape architecture.
- Defines a scope of work for support services during station construction bidding and contract award including attendance at the pre-bid conference, preparing responses to bidder's questions and substitution requests and preparing up to two addenda if required by Sound Transit.
- Defines a scope of work for design support services during construction including drawing revisions based on requests for information, drawing revision control, responses to construction contractor inquiries, review and approval of construction submittals, construction community outreach, and preparation of project record documents.

**BUDGET IMPACT SUMMARY**

There is no action outside of the Board-adopted budget; there are no contingency funds required, no subarea impacts, or funding required from other parties other than what is already assumed in the financial plan.

**BUDGET DISCUSSION**

This contract was anticipated and budgeted in the Adopted 2005 budget for the Sounder Commuter Rail South Tacoma Station. The budget for the final design phase contains sufficient budget to fund this action without jeopardizing any other project elements that will need to be funded out of the overall project. The contract will be expended from the first quarter 2005 through the third quarter 2007.

**REVENUE, SUBAREA, AND FINANCIAL PLAN IMPACTS**

The proposed action is consistent with the current Board-adopted budget and is affordable within Sound Transit's current long-term financial plan and the subarea financial capacity.

**BUDGET TABLE**

Action Item: Execute contract with OTAK for final design and design support services for the South Tacoma Sounder Commuter Rail Station (Project #251), \$s in thousands

	2005 Adopted Budget (A)	Committed To Date (B)	This Action (C)	Total Committed & Action (D)	Uncommitted (Shortfall) (E)
Agency Administration	823	\$ 620	\$ -	\$ 620	\$ 203
Preliminary Engineering	591	549	-	549	42
Final Design	1,150	6	1,078	1,085	65
Right of Way	1,047	322	-	322	725
Construction	6,461	138	-	138	6,322
Contingency	850	-	-	-	850
<b>Total Current Budget</b>	<b>10,922</b>	<b>\$ 1,636</b>	<b>1,078</b>	<b>\$ 2,715</b>	<b>\$ 8,207</b>

Phase Budget Detail - Final Design

Final design	\$ 1,084	\$ -	1,078	\$ 1,078	\$ 6
Other	66	6	-	6	60
<b>Total Phase</b>	<b>\$ 1,150</b>	<b>\$ 6</b>	<b>\$ 1,078</b>	<b>\$ 1,085</b>	<b>\$ 65</b>

Contract Budget	Approved Contract Value (F)	Spent to Date (G)	Proposed Action (H)	Proposed Total Contract Value (I)
OTAK	\$ -	\$ -	\$ 980	\$ 980
ST Contingency	-	-	\$ 98	98
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,078</b>	<b>\$ 1,078</b>
Percent Contingency	0%		10%	10%

Budget Shortfall

Level	Shortfall Amt (J)	Potential Funds (K)	Funding Source (L)
N/A	\$ -	\$ -	N/A

Notes:

- (A) Project budget shown on page 108 of the Proposed 2005 Budget book (adopted book not available yet).
- (B) Committed to-date amount includes actual outlays and commitments through February 2, 2005.

## **M/W/DBE – SMALL BUSINESS PARTICIPATION**

### **Prime Consultant/Contractor**

Otak, Incorporated is the prime consultant and will perform 70% of the work. Otak is committed to an 18% M/W/BE and small business goal.

### **Utilization Breakdown Table**

<b>Subconsultant</b>	<b>Business Type</b>	<b>% of Work</b>	<b>Dollar Value</b>
Milbor-Pita Associates	MBE/DBE	1.48%	\$14,510
Enviroissues	WBE/DBE	5.78 %	\$56,667
K2 & Associates	MBE	2.15 %	\$21,078
Matson-Carlson & Associates	WBE/DBE	2.85%	\$27,941
Technical Resource Consultants	WBE	1.00 %	\$ 9,804
Tres West Engineers	DBE	3.30 %	\$32,353
Clinkston-Brunner	Small Business	3.73 %	\$36,569
<b>Total</b>		<b>20.29%</b>	<b>\$198,922</b>

Herrera Environmental is also on the consultant team and was certified as a MBE/DBE until May 2003 when they graduated from the state and federal programs.

### **EEO Commitment**

Otak's workforce demographics are approximately 35% women and approximately 10% minorities.

### **Apprentice Utilization Commitment**

Not applicable for this action. There are no apprentice utilization requirements since this is a professional services contract.

## **HISTORY OF PROJECT**

### **Prior Board or Committee Actions and Relevant Board Policies**

<b>Motion or Resolution Number</b>	<b>Summary of Action</b>	<b>Date of Action</b>
R2002-21	Selected the corridor improvements, station facilities train storage facility, and park-and-ride lot improvements to be built for the Lakewood-to-Tacoma Commuter Rail and SR-512 Park-and-Ride Lot Expansion Project.	12/12/02
M2001-13	Identified the preferred alternative for the Lakewood to Tacoma commuter rail and SR 512 Park-and-Ride Lot expansion project to be considered in the Final Environmental Impact Statement, including rail line corridor improvements, commuter rail station locations in South Tacoma and Lakewood, a train storage facility, and the expansion of the SR 512 Park-and-Ride Lot parking capacity.	2/8/01

Preliminary engineering was complete in February 2003. In September 2004, a Request for Proposals for final design and design services during construction was advertised. Final design is expected to be complete in December 2005. The station is one of two stations in the Lakewood to Tacoma corridor. Station design and construction is being coordinated with track and signal improvements through the corridor.

### **CONSEQUENCES OF DELAY**

A significant delay of this action will affect the ad date for construction.

### **PUBLIC INVOLVEMENT**

Not applicable

### **LEGAL REVIEW**

BN 2/11/05

## SOUND TRANSIT

### MOTION NO. M2005-25

A motion of the Finance Committee of the Central Puget Sound Regional Transit Authority authorizing the Chief Executive Officer to execute a contract with Otak, Incorporated to provide final design and design support services during construction for the Sounder Commuter Rail South Tacoma Station in the amount of \$980,408, with a 10% contingency of \$98,040, for a total authorized contract amount not to exceed \$1,078,448.

#### Background:

The Sounder Commuter Rail South Tacoma Station project is located between South 56th and South 60th Streets in South Tacoma along the newly acquired BNSF Lakeview Subdivision Railroad. It will provide service to South Tacoma and University Place residents to destinations along the Sounder Commuter Rail corridor and intercept customers currently traveling to the Tacoma Dome Station. The project includes a single-side platform with passenger amenities, parking for approximately 230 vehicles, and a passenger drop-off zone.

Preliminary engineering was completed in February 2003. In September 2004, a Request for Proposals for final design and design services during construction was advertised. Final design is expected to be complete in December 2005. The station is one of two stations in the Lakewood to Tacoma corridor. Station design and construction is being coordinated with track and signal improvements through the corridor.

#### Motion:

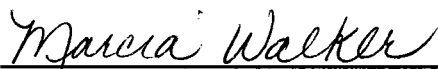
It is hereby moved by the Finance Committee of the Central Puget Sound Regional Transit Authority that the Chief Executive Officer is authorized to execute a contract with Otak, Incorporated to provide final design and design support services during construction for the Sounder Commuter Rail South Tacoma Station in the amount of \$980,408, with a 10% contingency of \$98,040, for a total authorized contract amount not to exceed \$1,078,448.

APPROVED by the Finance Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on March 3, 2005.



Kevin R. Phelps  
Finance Committee Chair

#### ATTEST:



Marcia Walker  
Board Administrator