

**SOUND TRANSIT
STAFF REPORT**

MOTION NO. M2005-77

On Call Environmental Service Contract with Herrera Environmental Consultants

Meeting:	Date:	Type of Action:	Staff Contact:	Phone:
Finance Committee	7/21/05	Discussion/Possible Action	Agnes Govern, Director, Capital Projects Chris Townsend, Project Manager, Legal Department	(206) 398-5037 (206) 398-5135

Contract/Agreement Type:	<input checked="" type="checkbox"/>	Requested Action:	<input checked="" type="checkbox"/>
Competitive Procurement	<input checked="" type="checkbox"/>	Execute New Contract/Agreement	<input checked="" type="checkbox"/>
Sole Source	<input type="checkbox"/>	Amend Existing Contract/Agreement	<input type="checkbox"/>
Agreement with Other Jurisdiction(s)	<input type="checkbox"/>	Budget Amendment	<input type="checkbox"/>

PROPOSED ACTION

Authorizes the Chief Executive Officer to execute a three-year contract with Herrera Environmental Consultants to provide on-call environmental permitting services for a total authorized contract amount not to exceed \$864,000, with an option to extend the contract by one year.

KEY FEATURES of PROPOSED ACTION

- Provides consistent, long-term permitting services resource for local, regional, state, and federal environmental permits and approvals.
- The proposed action replaces the existing On-Call Environmental Services Contract RTA 75-02 which expires in November 2005.
- The purpose of this contract is to provide the Sound Transit Environmental Compliance Division with various environmental permitting services such as:
 - Assistance with the needs assessment, preparation and procurement of environmental permits and approvals for projects associated primarily with Capital Project and Link Light Rail projects.
 - Assistance with preparation and procurement of project-specific environmental permits and approvals including, but not limited to Endangered Species Act consultations, Section 404 and other Army Corps permits, Section 401, Coastal Zone Management Certifications, Hydraulic Project Approvals, Aquatic Use Authorizations, Forest Practices permits, National Pollutant Discharge Elimination System permits, Shoreline permits, and Critical Areas Ordinance approvals.
 - Development, implementation, and/or monitoring of mitigation plans for project impacts.
 - Tracking and monitoring the permit procurement process to ensure that projects remain on schedule.

BUDGET IMPACT SUMMARY

Project Name: On-call environmental permitting services for multiple projects
 Current Project Phase: Ongoing
 Projected Completion Date: Ongoing

Action Outside of Adopted Budget:	✓	Comments on Checked Items
This Project		
This Phase		
This Task		
Budget Amendment Required		

Key Financial Indicators:	✓	Comments on Checked Items
Contingency Funds Required		
Funding required from other parties (other than what is assumed in financial plan)		

Not checked = action is assumed in current Board-adopted budget. No budget action or adjustment to financial plan required.

BUDGET and FINANCIAL PLAN DISCUSSION

This on-call contract will primarily be used for Sounder and Regional Express capital projects but Link could potentially use the contract as well. Work orders for the following projects will likely be issued under this contract: I-90 Two Way Transit, South Everett Park-and-Ride Lot, Sounder North Corridor Construction Monitoring, and the Woodinville TOD project. Costs associated with environmental permitting work are usually combined with other project element costs such as preliminary engineering and final design within the overall capital project budgets.

BUDGET TABLE

Not applicable for this action.

M/W/DBE – SMALL BUSINESS PARTICIPATION

Prime Consultant/Contractor

Herrera Environmental Consultants is the prime consultant for this contract. Herrera is committed to a 30% M/W/DBE and Small Business goal.

Utilization Breakdown Table

Subconsultant	Business Type	% of Work	Dollar Value
Adolfson	W/DBE	9.0%	\$80,000
ICON Engineers	M/DBE	3.5%	\$30,000
Northwest Archaeological Associates	W/DBE	3.5%	\$30,000
Pacific Rim Geotechnical	M/DBE	6.0%	\$50,000
Springwood Associates	M/W/DBE	5.0%	\$40,000
True North Land Surveying	W/DBE	3.5%	\$30,000
Total		30.5%	\$260,000

EEO Commitment

The Herrera Environmental Consultants workforce demographics proposed to work on this contract are 37% women and 15% minorities.

Apprentice Utilization Commitment

Not applicable for this action.

PROJECT DESCRIPTION and BACKGROUND for PROPOSED ACTION

The purpose of this contract is to provide the Sound Transit Environmental Compliance Division (ECD) assistance with needs assessments, preparation, and procurement of environmental permits and approvals for capital projects on an as-needed basis. This work may include the development, implementation, and/or monitoring of mitigation plans for project impacts. It may also include environmental analysis to meet the requirements of other regulations such as NEPA, SEPA, and ESA. This contract will include work on Link Light Rail, Sounder Commuter Rail, and Regional Express Bus capital and associated mitigation projects.

Work orders will be issued under this contract for work currently planned and budgeted in multiple capital projects in both the Capital Project Department and in the Link Light Rail Department. This contract will allow the ECD to directly manage consultants working on projects that the ECD oversees. This contract will result in efficiencies in the environmental review and permitting process because the consulting team will become familiar with Sound Transit's way of doing business with regulatory agencies and they will understand the content and quality standards of Sound Transit's work.

Permits and authorizations required will vary by individual project and may include, but are not limited to, the following: Endangered Species Act consultations, Section 404 and other Army Corps permits, Section 401, Coastal Zone Management Certifications, Hydraulic Project Approvals, Aquatic Use Authorizations, Forest Practices permits, National Pollutant Discharge Elimination System permits, Shoreline permits, and Critical Areas Ordinance approvals. Demonstrated experience in working with local tribes whose usual and accustomed fishing areas intersect with Sound Transit's service area is also necessary.

Prior Board/Committee Actions on this Project and Relevant Board Policies

Motion or Resolution Number	Summary of Action	Date of Action
M2005-45	Executed a contract amendment with Herrera Environmental Consultants to provide professional services to assist the Sound Transit Environmental Compliance Division on an as-needed basis in the amount of \$150,000, for a new total authorized contract amount not to exceed \$850,000	4/21/05
M2002-127	Executed a contract with Herrera Environmental Consultants, Inc. to provide on-call environmental permitting services for a total authorized contract amount not to exceed \$700,000	11/21/02

CONSEQUENCES of DELAY

A two-week delay in approving this action will not have any adverse impact.

PUBLIC INVOLVEMENT

Not applicable for this action.

LEGAL REVIEW

JW 6/30/05

SOUND TRANSIT

MOTION NO. M2005-77

A motion of the Finance Committee of the Central Puget Sound Regional Transit Authority authorizing the Chief Executive Officer to execute a three-year contract with Herrera Environmental Consultants to provide on-call environmental permitting services for a total authorized contract amount not to exceed \$864,000, with an option to extend the contract by one year.

Background:

The purpose of this contract is to provide the Sound Transit Environmental Compliance Division (ECD) assistance with needs assessments, preparation, and procurement of environmental permits and approvals for capital projects on an as-needed basis. This work may include the development, implementation, and/or monitoring of mitigation plans for project impacts. It may also include environmental analysis to meet the requirements of other regulations such as NEPA, SEPA, and ESA. This contract will include work on Link Light Rail, Sounder Commuter Rail, and Regional Express Bus capital and associated mitigation projects.

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Motion:

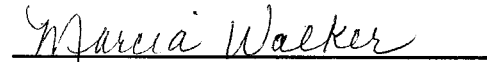
It is hereby moved by the Finance Committee of the Central Puget Sound Regional Transit Authority that the Chief Executive Officer is authorized to execute a three-year contract with Herrera Environmental Consultants to provide on-call environmental permitting services for a total authorized contract amount not to exceed \$864,000, with an option to extend the contract by one year.

APPROVED by the Finance Committee of the Central Puget Sound Regional Transit Authority
at a regular meeting thereof held on July 21, 2005.



Jack Crawford
Finance Committee Vice Chair

ATTEST:



Marcia Walker
Board Administrator