

**SOUND TRANSIT FINANCE COMMITTEE**  
**Summary Minutes**  
**May 15, 2008**

**Call to Order**

The meeting was called to order at 12:10 p.m. by Vice Chair Fred Butler in the Ruth Fisher Boardroom, 401 South Jackson Street, Seattle, Washington.

**Roll Call**

Chair

(A) Aaron Reardon, Snohomish County Executive

Vice Chair

(P) Fred Butler, Issaquah Deputy Council President

(P) Mary-Alyce Burleigh, Kirkland Councilmember

(P) Richard Conlin, Seattle Council President

(P) Dave Enslow, Sumner Mayor

(P) Claudia Thomas, Lakewood Councilmember

(P) Pete von Reichbauer, King Co. Councilmember

Jason Suzaka, Board Coordinator, announced that a quorum of the committee was present at roll call.

**Report of the Chair**

Vice Chair Butler announced that Boardmember von Reichbauer is unable to attend today's meeting, but has requested to participate by telephone. He explained the Board operating rules allowing members to attend meetings by teleconference. Requests to attend are acted on by motion prior to action taken on the first item of business and require a 2/3 affirmative vote of members who are physically in attendance.

**It was moved by Boardmember Burleigh, seconded by Boardmember Thomas, and carried by the unanimous vote of all members present that Boardmember von Reichbauer be allowed to participate in the meeting via teleconference.**

**Chief Financial Officer's Report**

Chief Financial Officer Brian McCartan announced that staff is working with the State Auditor's Office on a scope of work for the second performance audit. A finalized scope and audit schedule is expected in the near future.

Mr. McCartan provided a preview of projected sales tax and motor vehicle excise tax revenues for the agency. King County is slightly ahead of budget; Pierce County is below budget, with an 8% gap; Snohomish is slightly below budget, at about 2%. A more comprehensive report will be provided at the June 19, 2008 Audit and Reporting Subcommittee meeting.

Mr. McCartan announced that there will be a presentation on the ST2 financial plan at the next Finance Committee meeting on June 5; this presentation will include responses to questions from Boardmember Butler, about the accountability measures the agency will use

to provide clear and transparent reporting on ST2 costs. Boardmember Thomas emphasized that the community outreach team should provide clarity at the public open houses that the proposed projects are new and separate from those in Sound Move.

#### **Item within Finance Committee Authority for Final Action**

Minutes of May 1, 2008 Finance Committee Meeting

**It was moved by Boardmember Burleigh, seconded by Boardmember Conlin, and carried by the unanimous vote of all members present that the May 1, 2008 minutes be approved as presented.**

#### **Items for Recommendation to the Board**

Motion No. M2008-53 – Authorizing an increase in funding authority for the agreement with the Port of Seattle for continued construction management services in support of the Airport Link Project in the amount of \$1,954,470, for a new total authorized agreement amount not to exceed \$14,644,991

Airport Link Project Director Ron Lewis presented the staff report. He answered questions from Boardmembers Burleigh and Enslow regarding the funding request for emergency rescue training and Sound Transit's role in the training. He explained that the training had always been contemplated by staff and that it will be conducted under the direction of Sound Transit's Chief Safety, Security, and QA officer.

Mr. Lewis also answered questions about the project budget, explaining that the additional funding request will address unanticipated complexity of the work and the need for additional erosion control as required by the approved permits. He also confirmed for Boardmember Burleigh that the contingency amount in the budget is sufficient to complete the project.

Mr. Lewis confirmed to Vice Chair Butler that there are sufficient resources in the SeaTac Airport Station C430R contract to provide for construction management services.

**It was moved by Boardmember Thomas, seconded by Boardmember Burleigh, and carried by the unanimous vote of all members present that Motion No. M2008-53 be forwarded to the Board with a do-pass recommendation.**

Motion No. M2008-52 – Authorizing the chief executive officer to execute a contract amendment with LTK Engineering Services to complete systems design and contract documents to the Issue-for-Bid level (100%) for the University Link project in the amount of \$844,357, with a 10% contingency of \$84,436 totaling \$928,793, for a new total authorized contract amount not to exceed \$8,185,373

Link Executive Director Ahmad Fazel and Link Civil/Systems Integration Manager George Hodges presented the staff report.

Mr. Fazel answered questions from Boardmember Conlin and Vice Chair Butler regarding why staff is proposing to change its approach in how the systems and civil design for University Link would be phased. The original plan was to take the system design work to 90%, demobilize the design team for a period, and then remobilize and take the design to the 100% level. However, staff now recommends that performing the design work in a single stage would be more efficient.

Boardmember Conlin questioned the proposed change in approach; he expressed concerns that it risks the contract having to be amended later to update the design for changed conditions or permit requirements. Mr. Hodges advised that staff does not anticipate future changes to the contract.

**It was moved by Boardmember Burleigh, seconded by Boardmember Enslow, and carried by the majority vote of all members present that Motion No. M2008-52 be forwarded to the Board with a do-pass recommendation, with Boardmember Conlin voting in the minority.**

**Next Meeting:**

Thursday, June 5, 2008, 12:00 p.m. to 2:00 p.m., Ruth Fisher Boardroom, 401 South Jackson Street, Seattle WA.

**Adjourn**

There was no other business; the meeting was adjourned at 12:55 p.m.



Fred Butler  
Finance Committee Vice-Chair

ATTEST:



Jason Suzaka  
Board Coordinator