

**SOUND TRANSIT BOARD MEETING**  
**Summary Minutes**  
**September 25, 2008**

**Call to Order**

The meeting was called to order at 1:11 p.m. by Chair Greg Nickels, in the Ruth Fisher Boardroom, 401 South Jackson Street, Seattle, Washington.

**Roll Call**

**Chair**

(P) *Greg Nickels, City of Seattle Mayor*

**Vice Chairs**

(P) *Aaron Reardon, Snohomish County Executive*

(P) *Claudia Thomas, Lakewood Councilmember*

(A) *Julie Anderson, Tacoma City Councilmember*

(P) *Mary-Alyce Burleigh, Kirkland Councilmember*

(P) *Fred Butler, Issaquah Deputy Council President*

(P) *Richard Conlin, Seattle Councilmember*

(P) *Dow Constantine, King County Council Vice Chair*

(P) *Deanna Dawson, Edmonds Councilmember*

(P) *David Enslow, City of Sumner Mayor*

(P) *Paula Hammond, WSDOT Secretary*

(A) *John Ladenburg, Pierce County Executive*

(P) *John Marchione, City of Redmond Mayor*

(A) *Julia Patterson, King County Council Chair*

(P) *Larry Phillips, King County Council Chair*

(P) *Paul Roberts, Everett Councilmember*

(A) *Ron Sims, King County Executive*

(P) *Peter von Reichbauer, King County*

*Councilmember*

Ms. Marcia Walker, Board Administrator announced that a quorum of the Board was present at roll call.

**Report of the Chair**

Chair Nickels reported that last Friday he and Board Vice Chair Claudia Thomas announced that three new Sounder Commuter rail routes are being added to Sound Transit's service. The new service includes one additional train from Tacoma to Seattle, one additional train from Everett to Seattle, and one reverse trip from Seattle to Tacoma. He also announced that the Sounder service had recently served its 10 millionth passenger.

Chair Nickels also announced that he attended the Puget Sound Regional Council Executive Board meeting along with Boardmembers Burleigh and Constantine last week where the Executive Board voted to approve the ST2 Plan as in conformity with the PSRC Destination 2030 plan.

**Chief Executive Officer's Report**

Ms. Earl reported that a safety fair will be held on the Martin Luther King Jr. Way light rail alignment this Saturday. The fair is part of an effort to educate the public about safety concerns with the start-up of testing light rail trains.

Ms. Earl announced that opening celebrations were held for the Lakewood Station and the South Everett Freeway Station. Parking at the South Everett Freeway Station was already nearly full, and some buses serving the station were standing room only. The agency will be looking at ways to shift some riders to the Eastmont park and ride located nearby.

Ms. Earl remarked on the success of the recent service changes and noted that the agency is only one train away from the full build out on the south Sounder line. The additional train from Everett to Seattle allows Sound Transit to shift the train schedule to meet the Clinton-Mukilteo ferry.

Ms. Earl then gave an update on her trip to Washington DC to meet with officials working on the FFGA grant for University Link. She noted that the agency expects to enter the grant agreement before year-end. She also met with Washington State representatives to update them on the Agency's ridership numbers, University Link Grant progress and the ST2 Plan.

Ms. Earl commented on the Independent Review Team (IRT) report on I-90. She explained that the report is consistent with previous briefings. Twenty-three issues related to the impact of adding light rail to the I-90 bridge were being reviewed and the report determined that issues can be addressed or mitigated. She reported that Sound Transit has reviewed the recommendations with WSDOT and the final design work the IRT recommended has been added to the scope for the East Link preliminary engineering work.

### **Public Comment**

(Comments are on file with the Board Administrator)

Douglas L. Tooley  
Paul W. Locke  
Will Knedlik

### **Diversity Oversight Committee Presentation**

Ms. Earl introduced Angela Tarah and Peter Guzman the Chair and Vice Chair of the Diversity Oversight Committee (DOC) respectively. She also introduced Leslie Jones, the Sound Transit Diversity Program Manager. Ms. Earl explained that the DOC was set up by the Board in July 2006. Members were appointed in January of 2007 and have been meeting for over a year; this is the committee's first report to the Board.

Ms. Tarah presented the DOC's year-end report and work plan for next year. She explained the mission statement of the committee and described the current membership of the committee which currently has 10 members with a variety of backgrounds. She also introduced committee member, Dr. Thaddeus Spratlen who was present in the audience.

Ms. Tarah explained that the committee has focused on four priority areas; the first being jobs and contracts. In support of this area of focus, the committee conducted research and an outreach event to inform small businesses of the importance of applying for contracts as a Disadvantaged Business Enterprise (DBE), met with the new director of the Washington State Office of Minority and Women's Business Enterprises to discuss the review time for DBE applications, and worked to increase utilization of small businesses for Sound Transit projects.

The second area the committee focused on was accountability for prime contractors. Ms. Tarah explained that the committee is encouraging small business participation at pre-bid conferences and reviewed small business commitment forms.

Ms. Tarah described the third area of focus, utilization and retention of apprentices. She noted that the committee is preparing funding for partnerships to increase utilization.

In the fourth area of monitoring and compliance, the committee is looking at the University Link project, seeking feedback from the community and from staff, and reviewing monthly reports.

Ms. Tarah listed some of the challenges that the committee is facing, including needing an additional five members to reach the committee's full membership. She described the plans for moving forward; the committee will be expanding its focus to include looking at workforce diversity at Sound Transit, provide the committee more visibility in the public, maintain monitoring of the University Link project, establish a detailed action plan for the next two years and look at agency wide implementation of Title VI. She thanked Ms. Earl and the Sound Transit staff for their responsiveness. In closing, she noted that the number one concern listed by small businesses in Washington is competition with large businesses.

Chair Nickels thanked Ms. Tarah and the committee for their time and effort; he noted that he would like to hear more about the apprenticeship part of their work.

Boardmember Roberts also thanked the committee and asked how the committee's work on apprenticeship has interfaced with educational institutions or the labor community. Ms. Tarah responded that the committee has a new member from Seattle vocational college, an institution that produces the majority of the apprentices for Sound Transit projects. Mr. Guzman noted that the committee is trying to act as a broker of information about apprenticeship programs. The committee is trying to develop procedures to get people in a pathway to construction. The committee is working with the State apprenticeship system and the committee is also interested in having K-12 education show construction as an option.

Boardmember Phillips noted that a lot of work has been done by the committee since the community brought contracting issues to the Board's attention. The University Link project is the next chance to provide opportunities to DBEs and the Board will be looking at that project and encouraging more participation.

Ms. Earl noted that the agency has looked at the data and the Board will be presented with a report in the future that will provide a total picture of the Central Link Initial Segment experience with regard to contracting.

### **Consent Agenda**

Voucher Certification for August 1, 2008 through August 15, 2008  
Voucher Certification for August 16, 2008 through August 31, 2008

**It was moved by Vice Chair Thomas, seconded by Boardmember Enslow, and carried by the unanimous vote of all members present that the consent agenda be approved as presented.**

### **Action Items**

#### Items referred by the Finance Committee

Motion No. M2008-95 – Authorizing the chief executive officer to implement an Owner Controlled Insurance Program for University Link by entering into all necessary agreements and contracts with selected insurance companies through Sound Transit's insurance broker, in an amount not to exceed \$21 million for the initial term.

**It was moved by Boardmember Butler, seconded by Vice Chair Thomas, and carried by the unanimous vote of all Boardmembers present that Motion No. M2008-95 be approved as presented.**

(Boardmember Hammond arrived at this time.)

Motion No. M2008-93 – Authorizing the chief executive officer to execute a sole source agreement with the Capitol Hill Chamber of Commerce to administer Capitol Hill Station construction business mitigation programs for the University Link project in the amount of \$610,000, with a 10% contingency of \$61,000, for a total authorized agreement amount not to exceed \$671,000.

**It was moved by Boardmember Butler, seconded by Boardmember Enslow, and carried by the unanimous vote of all Boardmembers present that Motion No. M2008-93 be approved as presented.**

Motion No. M2008-87 – Authorizing the chief executive officer to execute a cooperative and funding agreement with the Washington State Department of Transportation for an amount not to exceed \$9.5 million. WSDOT will reimburse Sound Transit to incorporate elements of WSDOT's Point Defiance Bypass Project in the Sounder M Street-to-Lakewood Track & Signal Project construction package.

**It was moved by Boardmember Butler, seconded by Vice Chair Thomas, and carried by the unanimous vote of all Boardmembers present that Motion No. M2008-87 be approved as presented.**

### **Executive Session**

None.

**Other Business**

None.

**Next Meeting**

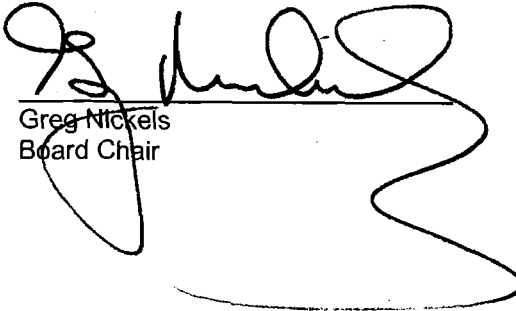
Thursday, October 9, 2008  
1:00 to 4:00 p.m.  
Ruth Fisher Boardroom

**Adjourn**

The meeting was adjourned at 2:05 p.m.

ATTEST:

Marcia Walker  
Marcia Walker  
Board Administrator

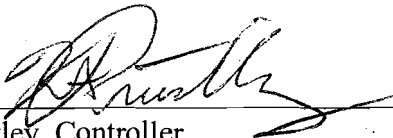
  
Greg Nickels  
Board Chair

**Regional Transit Authority**  
**Voucher Certification Approval**  
**August 15, 2008**

**Auditing Officer Certification**

I, the undersigned, certify under penalty of perjury that the expenses listed below represent claims that were just, due, and paid obligations against the Central Puget Sound Regional Transit Authority, and further that I am authorized to authenticate and certify said claims paid through the disbursement process.

Auditing Officer:

  
 \_\_\_\_\_  
 Kelly Priestley, Controller

The vouchers below have been reviewed and certified by individual departments and the Central Puget Sound Regional Transit Authority's Auditing Officer.

Claims Vouchers:	Numbers	Amounts
A/P Checks *	72229 - 72679*	13,221,205.67
Treasurer Checks	1236 - 1243	90.25
Wire Transfers, Credit Cards, ACHs	23	19,134,010.93
Voided Checks		0.00
<b>Total Claims</b>	<b>361</b>	<b>\$32,355,306.85</b>

Smart Card Central Payments:	Numbers	Amounts
Wire Transfers	5	145,800.00
<b>Total Claims</b>	<b>5</b>	<b>\$145,800.00</b>

Payroll Vouchers:	Numbers	Amounts
Payroll Checks	8090 - 8102**	\$21,873.90
Direct Deposit	444	\$760,865.23
Voided Check /EFT		0.00
Payroll Taxes	2	\$168,321.46
<b>Total Payroll</b>	<b>455</b>	<b>\$951,060.59</b>

\* Accounts Payable checks 72260, 72271, 72283 through 72399, 72420 and 72530 were not issued

\*\* Payroll check 8090 was not issued


Total certified vouchers from August 1, 2008 through August 15, 2008 are \$33,452,167.44.

**Regional Transit Authority  
Voucher Certification Approval  
August 31, 2008**

**Auditing Officer Certification**

I, the undersigned, certify under penalty of perjury that the expenses listed below represent claims that were just, due, and paid obligations against the Central Puget Sound Regional Transit Authority, and further that I am authorized to authenticate and certify said claims paid through the disbursement process.

Auditing Officer:

  
\_\_\_\_\_  
Kelly Priestley, Controller

The vouchers below have been reviewed and certified by individual departments and the Central Puget Sound Regional Transit Authority's Auditing Officer.

Claims Vouchers:	Numbers	Amounts
A/P Checks *	72680 - 72967	14,715,114.95
Treasurer Checks	1244	5.00
Wire Transfers, Credit Cards, ACHs	21	15,784,393.66
Voided Checks	1	(38,497.00)
<b>Total Claims</b>	<b>309</b>	<b>\$30,461,016.61</b>

Smart Card Central Payments:	Numbers	Amounts
Wire Transfers	3	74,781.50
<b>Total Claims</b>	<b>3</b>	<b>\$74,781.50</b>

Payroll Vouchers:	Numbers	Amounts
Payroll Checks	8103 - 8107	\$9,346.41
Direct Deposit	455	\$796,843.44
Voided Check /EFT		0.00
Payroll Taxes	1	\$177,186.05
<b>Total Payroll</b>	<b>461</b>	<b>\$983,375.90</b>

Total certified vouchers from August 16, 2008 through August 31, 2008 are \$31,519,174.01.