

**SOUND TRANSIT  
STAFF REPORT**

**MOTION NO. M2008-20**

**On-Call Monitoring Contract for  
Environmental Compliance Requirements**

<b>Meeting:</b>	<b>Date:</b>	<b>Type of Action:</b>	<b>Staff Contact:</b>	<b>Phone:</b>
Finance Committee	02/21/08	Discussion/Possible Action	Jim Edwards, Director Capital Projects <b>Marti Louthier, Project Manager</b>	(206) 398-5436  (206) 398-5002

<b>Contract/Agreement Type:</b>	<input checked="" type="checkbox"/>	<b>Requested Action:</b>	<input checked="" type="checkbox"/>
Competitive Procurement	<input checked="" type="checkbox"/>	Execute New Contract/Agreement	<input checked="" type="checkbox"/>
Sole Source	<input type="checkbox"/>	Amend Existing Contract/Agreement	<input type="checkbox"/>
Agreement with Other Jurisdiction(s)	<input type="checkbox"/>	Budget Amendment	<input type="checkbox"/>
Real Estate	<input type="checkbox"/>	Property Acquisition	<input type="checkbox"/>

**PROJECT NAME**

On-Call Environmental Monitoring Services

**PROPOSED ACTION**

Authorizes the chief executive officer to execute a three-year contract with two one-year options to extend with Springwood Associates to provide on-call environmental monitoring services for a total authorized contract amount not to exceed \$1,320,000.

**KEY FEATURES of PROPOSED ACTION**

- The on-call environmental monitoring contract provides construction and post-construction monitoring of sensitive aquatic resources present on or adjacent to capital project construction sites. Springwood Associates will monitor sites during construction activities to determine if permit conditions are being adhered to. Additionally, Springwood Associates will monitor mitigation sites to determine whether or not the sites are meeting performance standards established in permit documents.
- This action is needed because Sound Transit must comply with permit requirements to monitor sites during construction and to monitor and maintain mitigation and restoration sites for a period of time ranging from 5 to 10 years after construction.
- Final scopes of services and cost proposals will be negotiated on a task order basis.

## **BUDGET IMPACT SUMMARY**

Current Project Phase: Ongoing  
Projected Completion Date: Ongoing

There is no action outside of the Board-adopted budget; there are no contingency funds required, no subarea impacts, or funding required from other parties other than what is already assumed in the financial plan.

## **BUDGET and FINANCIAL PLAN DISCUSSION**

This on-call contract will be used for Sounder Commuter Rail, Regional Express Bus, and Link Light Rail. Costs associated with environmental permitting work are usually combined with other project element costs such as preliminary engineering and final design within the overall capital project budgets and post construction within the maintenance of stations and facilities expenses in the Transportation Services operations budget. The services described in the proposed action would be assigned, available budget verified and expenditures tracked, on a task order basis by project.

The proposed action is consistent with the Adopted 2008 Budget and is affordable within the agency's long-term financial plan and subarea financial capacity. The action will have no new revenue impact on Sound Transit.

## **BUDGET TABLE**

Not applicable for this action.

## **SMALL BUSINESS PARTICIPATION**

### Prime Consultant/Contractor

Springwood Associates is the prime consultant for this contract, is an MWBE/DBE firm, and will perform 42% of the work for this project. Springwood Associates is committed to an 84% Small Business participation goal.

### Utilization Breakdown Table

<b>Subconsultant/Subcontractor</b>	<b>Business Type</b>	<b>% of Work</b>	<b>Dollar Value</b>
Wakerobin LLC	WBE/DBE	15%	\$198,000
Keith Fabing, Inc	Small Business	12%	\$158,400
Restoration Logistics	Small Business	15%	\$198,000
<b>Total</b>		<b>42%</b>	<b>\$554,400</b>

### EEO Commitment

The Springwood Associates Team workforce demographics are 46% women and 10% minorities and 1% disabled.

## **PROJECT DESCRIPTION and BACKGROUND for PROPOSED ACTION**

Springwood Associates will conduct environmental monitoring tasks on an on-call basis. The majority of the work assigned under this contract will be construction and post-construction monitoring of projects in the immediate vicinity of wetlands and streams within the Sound Transit service area including King County, Pierce County, and Snohomish County.

To implement projects Sound Transit had to secure environmental permits and as a result Sound Transit committed to upholding permit requirements and commitments. This contract will help ensure that environmental commitments are being fully implemented during the construction phase and the post-construction phase.

Prior to advertising for bid, an independent cost estimate was produced for this contract based on actual project requirements and an estimate of appropriate labor rates.

In December 2007, a Request for Proposal (RFP) was advertised for on-call environmental monitoring assistance. In response to the RFP solicitation, Sound Transit received five proposals. The Springwood Associates Team was recommended by the evaluation committee as the best value proposal submitted.

## **CONSEQUENCES of DELAY**

- If this action is delayed additional post-construction monitoring for the C755 project, scheduled to begin in spring 2008, would not occur and would put the current environmental permits out of compliance.
- The C759 project is scheduled for spring and this contract is intended to staff third-party review of construction activities. If this contract is not approved, another avenue for construction and post-construction monitoring for this project will need to be sought.
- Additionally, several other projects require post-construction monitoring and if this contract isn't approved, projects such as Totem Lake, Ash Way, and South Everett, would not have the appropriate amount of post-construction mitigation monitoring.

## **ENVIRONMENTAL COMPLIANCE**

SSK 1-31-08

## **LEGAL REVIEW**

JW 2/11/08

**SOUND TRANSIT**

**MOTION NO. M2008-20**

A motion of the Finance Committee of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a three-year contract with two one-year options to extend with Springwood Associates to provide on-call environmental monitoring services for a total authorized contract amount not to exceed \$1,320,000.

**Background:**

Springwood Associates will conduct environmental monitoring tasks on an on-call basis. The majority of the work assigned under this contract will be construction and post-construction monitoring of projects in the immediate vicinity of wetlands and streams within the Sound Transit service area including King County, Pierce County, and Snohomish County.

To implement projects Sound Transit had to secure environmental permits and as a result Sound Transit committed to upholding permit requirements and commitments. This contract will help ensure that environmental commitments are being fully implemented during the construction phase and the post-construction phase.

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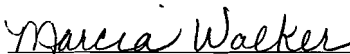
**Motion:**

It is hereby moved by the Finance Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a three-year contract with two one-year options to extend with Springwood Associates to provide on-call environmental monitoring services for a total authorized contract amount not to exceed \$1,320,000.

APPROVED by the Finance Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on February 21, 2008.

  
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Aaron Reardon  
Finance Committee Chair

ATTEST:

  
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Marcia Walker  
Board Administrator