

**SOUND TRANSIT
STAFF REPORT**

MOTION NO. M2008-21

On Call Environmental Services

Meeting:	Date:	Type of Action:	Staff Contact:	Phone:
Finance Committee	02/21/08	Discussion/Possible Action	Jim Edwards, Director Capital Projects Marti Louthier, Project Manager	(206) 398-5436 (206) 398-5002

Contract/Agreement Type:	<input checked="" type="checkbox"/>	Requested Action:	<input checked="" type="checkbox"/>
Competitive Procurement	<input checked="" type="checkbox"/>	Execute New Contract/Agreement	<input checked="" type="checkbox"/>
Sole Source		Amend Existing Contract/Agreement	
Agreement with Other Jurisdiction(s)		Budget Amendment	
Real Estate		Property Acquisition	

PROJECT NAME

On-Call Environmental Services

PROPOSED ACTION

Authorizes the chief executive officer to execute a three-year contract with two one-year options to extend with ESA Adolfson Associates to provide on-call environmental services for a total authorized contract amount not to exceed \$1,860,000.

KEY FEATURES of PROPOSED ACTION

- The purpose of this action is to ensure compliance with environmental requirements that have been obtained during project development, construction and operation of projects within the Link Light Rail, Sounder Commuter Rail, and Regional Express Bus business lines.
- The on-call environmental services contract will be used to assist the Sound Transit Environmental Compliance Division (ECD) for preparation and procurement of environmental permits and approvals for a variety of projects on an as-needed basis.
- Work will be negotiated on a task order basis. Prior to authorization of each task, the contract manager and the project manager who requires the services will review, negotiate, and approve the proposed scope and budget.
- Anticipated work to be allocated under this contract includes responses to unexpected environmental requirements and work assignments that would not be large enough to procure separate contracts.
- The contract would allow ECD staff to directly manage the consultants assisting with work that is the responsibility of ECD to accomplish.

- This work would also include the development, implementation, and/or monitoring of mitigation plans for project impacts. Additionally, it would also include environmental analysis to meet the requirements of other regulations such as National Environmental Policy Act (NEPA), State Environmental Policy Act (SEPA), and Endangered Species Act (ESA) compliance. It may also include projects related to facilities that are in operation.
- This action is needed because the existing On-Call Environmental Services contract with Herrera Environmental Consultants is expiring. A new on-call environmental services contract is required to ensure timely response to environmental services needs. Herrera Environmental Consultants will be part of the new ESA/Adolfson team which will provide consistency and a smooth transition.

BUDGET IMPACT SUMMARY

Current Project Phase: Ongoing
Projected Completion Date: Ongoing

There is no action outside of the Board-adopted budget; there are no contingency funds required, no subarea impacts, or funding required from other parties other than what is already assumed in the financial plan.

BUDGET and FINANCIAL PLAN DISCUSSION

This on-call contract will be used for Sounder Commuter Rail, Regional Express Bus, and Link Light Rail projects. Costs associated with environmental permitting work are usually combined with other project element costs such as preliminary engineering and final design within the overall capital project budgets and post construction within the maintenance of stations and facilities expenses in the Transportation Services operations budget. The services described in the proposed action would be assigned, available budget verified and expenditures tracked, on a task order basis by project.

The proposed action is consistent with the Adopted 2008 Budget and is affordable within the agency's long-term financial plan and subarea financial capacity. The action will have no new revenue impact on Sound Transit.

BUDGET TABLE

Not applicable for this action.

SMALL BUSINESS PARTICIPATION

Prime Consultant/Contractor

ESA Adolfson and Associates is the prime consultant for this contract. ESA Adolfson Associates is committed to a 29% Small Business participation goal.

Utilization Breakdown Table

Subconsultant/Subcontractor	Business Type	% of Work	Dollar Value
Heffron Transportation	WBE/DBE	7%	\$130,200
Northwest Archeological Associates, Inc.	WBE/DBE	2%	\$37,200
Paragon Research Associates	WBE/DBE	2%	\$37,200
Springwood Associates	MWBE/DBE	2%	\$37,200
Triangle Associates	WBE	1%	\$18,600
True North Land Surveying	WBE/DBE	5%	\$93,000
Wakerobin, LLC	WBE/DBE	2%	\$37,200
White Shield, Inc.	MBE/DBE	5%	\$93,000
Cascade Interpretive	Small Business	1%	\$18,600
HWA	Small Business	1%	\$18,600
Restoration Logistics	Small Business	1%	\$18,600
Total		29%	\$539,400

EEO Commitment

ESA Adolfson Associates team workforce demographics are 47% women and 11% minorities. Less than 1% of the team workforce is disabled.

PROJECT DESCRIPTION and BACKGROUND for PROPOSED ACTION

ESA Adolfson Associates will assist the Sound Transit Environmental Compliance Division (ECD) in the needs assessment, preparation and procurement of environmental permits and approvals for projects on an as-needed basis. This work would include the development, implementation, and/or monitoring of mitigation plans for project impacts. It would also include environmental analysis to meet the requirements of other regulations such as NEPA, SEPA, ESA and other environmental standards.

Work orders will be issued under this contract for work currently planned and budgeted in multiple capital projects in both the Capital Project Department and in the Link Light Rail Department. It may also include projects related to facilities that are in operation. This contract will allow ECD to directly manage consultants working on projects that ECD staff oversees.

This contract will result in efficiencies in the environmental review and permitting process because the consulting team will become familiar with Sound Transit's way of doing business with regulatory agencies and they will understand the content and quality standards of Sound Transit's work.

Permits and authorizations that are required will vary by individual project and may include, but are not limited to the following: Endangered Species Act consultations, Section 404 and other Army Corps permits, Section 401, Coastal Zone Management Certifications, Hydraulic Project Approvals, Aquatic Use Authorizations, Forest Practices permits, National Pollutant Discharge Elimination System permits, Shoreline permits, and Critical Areas Ordinance approvals. The contract may also include working with local tribes whose usual and accustomed fishing areas intersect with Sound Transit's service area.

The cost estimate for this contract is based upon expenditure rates from the previous two Environmental Services contracts. Task-specific scopes of work and cost proposals will be negotiated on an as-needed basis.

In November 2007 a Request for Proposals (RFP) was advertised for an Environmental Services On-Call Contract. The ESA Adolphson Associates team was recommended as the top ranked firm out of five proposals received in response to that RFP.

CONSEQUENCES of DELAY

A delay in the approval of this contract will require a request to increase the spending limit on the existing Environmental Services On-Call Contract RTA/CP 58-05 which has been allocated to its spending limit. That current contract supports several on-going projects. If additional service authorization is delayed, it will jeopardize completion of several projects. For example, the McKinley Park wetland mitigation project that is slated for summer 2008 construction is in the design phase. The existing contract does not have the capacity to accommodate the final design of this mitigation project. If this project is delayed, construction may not be able to occur as scheduled.

PUBLIC INVOLVEMENT

Not applicable to this action.

ENVIRONMENTAL COMPLIANCE

SSK 1/31/08

LEGAL REVIEW

JW 2/11/08

SOUND TRANSIT

MOTION NO. M2008-21

A motion of the Finance Committee of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a three-year contract with two one-year options to extend with ESA Adolfson Associates to provide on-call environmental services for a total authorized contract amount not to exceed \$1,860,000.

Background:

ESA Adolfson Associates will assist the Sound Transit Environmental Compliance Division (ECD) in the needs assessment, preparation and procurement of environmental permits and approvals for projects on an as-needed basis. This work would include the development, implementation, and/or monitoring of mitigation plans for project impacts. It would also include environmental analysis to meet the requirements of other regulations such as NEPA, SEPA, ESA and other environmental standards.

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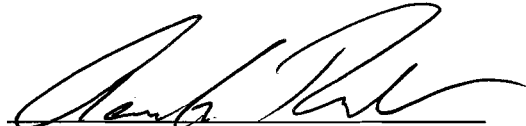
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Motion:

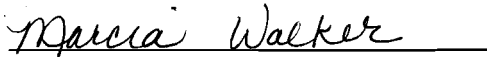
It is hereby moved by the Finance Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a three-year contract with two one-year options to extend with ESA Adolfson Associates to provide on-call environmental services for a total authorized contract amount not to exceed \$1,860,000.

APPROVED by the Finance Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on February 21, 2008.



Aaron Reardon
Finance Committee Chair

ATTEST:



Marcia Walker
Board Administrator