

SOUND TRANSIT FINANCE COMMITTEE
Summary Minutes
February 19, 2009

Call to Order

The meeting was called to order at 12:10 p.m. by Chair Aaron Reardon in the Ruth Fisher Boardroom, 401 South Jackson Street, Seattle, Washington.

Roll Call

Chair

(P) Aaron Reardon, Snohomish County Executive

Vice Chairs

(P) Fred Butler, Issaquah Deputy Council President

Boardmembers

(A) Mary-Alyce Burleigh, Kirkland Councilmember

(P) Claudia Thomas, Lakewood Councilmember

(A) Richard Conlin, Seattle Council President

(A) Pete von Reichbauer, King Co. Councilmember

(P) Dave Enslow, Sumner Mayor

Katie Weiss, Board Coordinator, announced that a quorum of the committee was present at roll call.

Report of the Chair

Chair Reardon noted that a recent Citizen Oversight Panel report raised some issues with how costs are reviewed. Based on that report, he suggested the Finance Committee hold a workshop to look how the Finance Committee reviews costs and to look at the financial model in light of the economy.

Chief Financial Officer's Report

Chief Financial Officer Brian McCartan reviewed a schedule of committee topics for 2009. The revenue forecast and financial plan update will be looked at in March, and the workshop to review the Citizen Oversight Panel's concerns about review of costs will be added to the first quarter. Budget amendments related to ST2, and possible changes to the Finance Committee budget review process will be looked at in the second quarter. The 2010 Budget and the 2010 Service Implementation Plan will be covered in the third quarter. In the fourth quarter, the Finance Committee will review an updated policy on administration of subarea equity, overall financial planning, and continue 2010 Budget review.

Boardmember Thomas asked that property acquisition and Transit Oriented Development policies be discussed and any new policies be identified.

Boardmember Butler asked about the role of the Finance Committee in implementing the recommendations from the Transit Operations Task Force. Mr. McCartan confirmed that the Finance Committee would be looking at the Task Force's recommendations that and incorporate them in the 2010 budget.

Chair Reardon asked that ST2 project elements and timetables be looked at in light of the current economy in order to ensure the agency is not in a position where timelines cannot be met. He asked that the committee track timelines so that decisions can be made to keep projects in line with ST2 commitments. He also asked that project variables be looked at to be sure taxpayers' money is being used in a valuable way.

Items within Finance Committee Authority for Final Action

Motion No. M2009-18 – Authorizing the chief executive officer to execute a contract with Copiers Northwest to provide copier equipment and copier maintenance services for a total authorized contract amount not to exceed \$775,000.

Jason Weiss, Acting CIO, presented the staff report.

Boardmember Butler asked if the proposed contract would cover Sound Transit's copy needs. Mr. Weiss responded that this contract will include all the elements needed and some functionality that removes the need for other office machines such as fax machines.

Public Comment

None.

It was moved by Boardmember Butler, seconded by Boardmember Enslow, and carried by the unanimous vote of all members present that Motion No. M2009-18 be approved as presented.

Motion No. M2009-19 – Authorizing the chief executive officer to execute a contract amendment with IKON Office Solutions for copier maintenance, lease and rental in the amount of \$275,000 for a new total authorized contract amount not to exceed \$1,155,000.

Jason Weiss, Acting CIO, noted that no additional equipment is being added to this contract, the contract amendment will fund the remaining copier leases until their terms expire.

Public Comment

None.

It was moved by Boardmember Thomas, seconded by Boardmember Enslow, and carried by the unanimous vote of all members present that Motion No. M2009-19 be approved as presented.

Motion No. M2009-20 – Authorizing the chief executive officer to execute a contract amendment with Pierce Transit to provide interim bus connector service between the Tukwila International Boulevard Station and Sea-Tac Airport in the amount of \$1,716,000, for a new total authorized contract amount not to exceed \$2,681,339.

Mike Bergman, Program Manager Service Planning and Development, presented the staff report.

Public Comment

None.

It was moved by Boardmember Butler, seconded by Boardmember Thomas, and carried by the unanimous vote of all members present that Motion No. M2009-20 be approved as presented.

Items for Recommendation to the Board

Motion No. M2009-21 – Authorizing the chief executive officer to increase the project contingency within Schedule F of the TubeArt System Wide Signage contract in the amount of \$500,000 for station customer signage for the Central Link Initial Segment and Airport Link projects for a new total authorized contract amount not to exceed \$6,018,639, which includes costs reimbursable to Sound Transit from King County Metro for betterment work.

Fred Wilhelm, Project Manager for System Wide Signage Program and Ahmad Fazel, Link Executive Director, presented the staff report.

Boardmember Enslow asked why money is being added to the contract. Mr. Fazel noted that the Airport Link project was not included in the original contract because Airport Link was not an approved project at the time the contract was awarded. He also noted that beyond the \$200,000 anticipated for Airport Link signage, additional money is needed for the state-mandated pictograms and cost escalation.

Boardmember Butler asked what inflation index was being used; Mr. Wilhelm responded that an industry wide Producer Price Index is being used, and will add 14.2% to purchases from 2004 to 2009.

It was moved by Boardmember Butler, seconded by Boardmember Thomas, and carried by the unanimous vote of all members present that Motion No. M2009-21 be forwarded to the Board with a do-pass recommendation.

Resolution No. R2009-04 – Amending the Adopted 2009 Budget to transfer lifetime budget authority of \$11.241 million from the Regional Fund Contingency to the Strategic Acquisition Fund to reflect final property acquisition costs consistent with Resolution Nos. R2006-14 and R2008-17 and Motion No. M2007-116.

Roger Hansen, Real Estate Division Manager, presented the staff report.

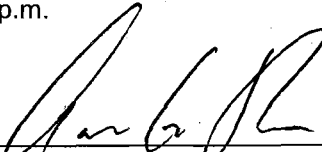
It was moved by Boardmember Thomas, seconded by Boardmember Butler, and carried by the unanimous vote of all members present that Resolution No. R2009-04 be forwarded to the Board with a do-pass recommendation.

Next Meeting:

Thursday, March 5, 2009, 12:00 p.m. to 2:00 p.m., Ruth Fisher Boardroom, 401 South Jackson Street, Seattle WA.


Adjourn

There was no other business; the meeting was adjourned at 1:02 p.m.



Aaron Reardon
Finance Committee Chair

ATTEST:



Katie Weiss
Board Coordinator