

**SOUND TRANSIT FINANCE COMMITTEE**  
**Summary Minutes**  
**June 18, 2009**

**Call to Order**

The meeting was called to order at 1:34 p.m. by Vice Chair Fred Butler in the Ruth Fisher Boardroom, 401 South Jackson Street, Seattle, Washington.

**Roll Call**

Chair

(A) Aaron Reardon, Snohomish County Executive

Vice Chairs

(P) Fred Butler, Issaquah Deputy Council President

Boardmembers

(A) Mary-Alyce Burleigh, Kirkland Councilmember

(P) Joe Marine, Mukilteo Mayor

(P) Richard Conlin, Seattle Council President

(P) Claudia Thomas, Lakewood Councilmember

(P) Dave Enslow, Sumner Mayor

(A) Pete von Reichbauer, King Co. Councilmember

Katie Weiss, Board Coordinator, announced that a quorum of the committee was present at roll call.

**Report of the Chair**

None.

**Chief Financial Officer's Report**

None.

**Items within Finance Committee Authority for Final Action**

Motion No. M2009-49 – Authorizing the chief executive officer to execute an agreement with King County to reimburse Sound Transit for costs related to construction of King County's Wastewater Treatment District utility pipeline work to be built as part of the Kirkland Transit Center/3<sup>rd</sup> Street Project

Barry Alavi, Project Manager, gave the staff report. In response to Boardmember Enslow, he explained the reimbursement to Sound Transit; costs are broken down into direct costs and indirect costs.

Public Comment

None.

**It was moved by Boardmember Thomas, seconded by Boardmember Conlin, and carried by the unanimous vote of all members present that Motion No. M2009-49 be approved as presented.**

Motion No. M2009-52 – Authorizing the chief executive officer to execute a contract amendment with Doxtater & Co. LLC dba The Workshop to provide additional event planning and management services for the Link Light Rail Launch project in the amount of \$517,500 for a new total authorized contract amount not to exceed \$712,500

Ron Klein, Director of Communications and External Affairs, and Tim Healy, Marketing Manager, presented the staff report. Joni Earl, Chief Executive Officer, noted that one of the most important services the contractor will provide is crowd management at each of the light rail stations on opening weekend of Link because of the large number expected to attend.

Public Comment

(Comments on file with Board Administration)

Paul W. Locke

Will Knedlik

**It was moved by Boardmember Thomas, seconded by Boardmember Conlin, and carried by the unanimous vote of all members present that Motion No. M2009-52 be approved as presented.**

Motion No. M2009-55 – Authorizing the chief executive officer to execute a one-year contract with a one-year option with Consolidated Press to provide printing services for the publication of Sound Transit's Ride the Wave transit guide in an amount not to exceed \$510,000

Jim Hammond, Creative Services Manager, presented the staff report and explained the procurement process for the contract and the basis for selecting Consolidated Press.

Boardmember Marine asked about accessing schedule information online rather than printing the transit guide. Mr. Hammond noted that the most recent customer satisfaction survey shows many riders do use the website. The quantity of guides produced is based on demand.

Public Comment

None.

**It was moved by Boardmember Thomas, seconded by Boardmember Enslow, and carried by the unanimous vote of all members present that Motion No. M2009-55 be approved as presented.**

Motion No. M2009-57 – Authorizing the chief executive officer to execute a contract amendment with Wells Fargo Bank to provide merchant services for Sound Transit's ticket vending machines and other debit card and credit card processing terminals, as part of the comprehensive banking services, in the amount of \$1,800,000, for a new total authorized contract amount not to exceed \$1,996,000

Tracy Butler, Treasurer, presented the staff report. The amount requested covers the initial year and two option years.

Public Comment

None.

**It was moved by Boardmember Thomas, seconded by Boardmember Marine, and carried by the unanimous vote of all members present that Motion No. M2009-57 be approved as presented.**

Motion No. M2009-51 – Authorizing the chief executive officer to execute a contract amendment with Werner Klotz to fabricate and install artworks for the SeaTac/Airport Station in the amount of \$70,000, with a contingency of \$7,000, for a new total authorized contract amount not-to-exceed \$269,000

Barbara Luecke, Public Art Administrator, presented the staff report. Boardmember Enslow asked if the increase would affect the art budget for the project and how the artwork will be maintained. Ms. Luecke explained that this increase does not exceed the budget, and maintenance will be in a separate maintenance budget within the art budget.

Public Comment

(Comments on file with Board Administration)

Paul W. Locke

**It was moved by Boardmember Conlin, seconded by Boardmember Marine, and carried by the unanimous vote of all members present that Motion No. M2009-51 be approved as presented.**

Motion No. M2009-56 – Authorizing the chief executive officer to execute a contract amendment with Fernanda D'Agostino to construct and install artwork at the Link SeaTac/Airport Station in the amount of \$76,000 for a new total authorized contract amount not-to-exceed \$248,500

Barbara Luecke, Public Art Administrator, presented the staff report. Ms. Luecke noted that the agreement with the City of SeaTac for the funding of this contract amendment is near completion. Ms. Luecke also noted that Sound Transit is working with the construction contractor to schedule installation of the artwork.

Public Comment

(Comments on file with Board Administration)

Paul W. Locke

**It was moved by Boardmember Marine, seconded by Boardmember Conlin, and carried by the unanimous vote of all members present that Motion No. M2009-56 be approved as presented.**

**Items for Recommendation to the Board**

Following a request from Boardmember Conlin, Vice Chair Butler noted that Item 5.H., Motion No. M2009-53 would be considered before Resolution No. R2009-14.

Motion No. M2009-53 – Authorizing the chief executive officer to increase funding authority for the agreement with the Port of Seattle for continued construction and construction management services in support of the Airport Link Project in the amount of \$2,459,129, for a new total authorized agreement amount not to exceed \$17,104,121

Ron Lewis, Airport Link Project Director, presented the staff report and reviewed the reasons an increase in funding authority is being requested. He explained that because construction of the Airport station began later than expected, work has not been as concurrent as originally planned and has resulted in an extension of the Port of Seattle's construction management services. In addition, the completion of punch list items and the extended time for dispute resolution has extended the time for the Port's oversight services. Sound Transit is also paying for a portion of a follow-on contract; the contract will cover clean-up work not included in the original contract and Port work that Sound Transit requested be delayed until now.

**It was moved by Boardmember Thomas, seconded by Boardmember Marine, and carried by the unanimous vote of all members present that Motion No. M2009-53 be forwarded to the Board with a do-pass recommendation.**

Resolution No. R2009-14 – Amending the Adopted 2008 Budget for ST Express from \$95,079,794 to \$96,679,794

Mike Perry, Deputy Director of Operations, and David Huffaker, Transportation Finance Planner, presented the staff report. Boardmembers raised concerns about the amount of time needed to complete the reconciliation for bus services; Mr. Huffaker responded that the partner agencies go through year-end closeout in March or April, and then send the final numbers to Sound Transit to be reviewed. Mr. Huffaker also noted that Sound Transit received notification that there was an error in allocation for parts in March.

**It was moved by Boardmember Enslow, seconded by Boardmember Thomas, and carried by the unanimous vote of all members present that Resolution No. R2009-14 be forwarded to the Board with a do-pass recommendation.**

Motion No. M2009-54 – Authorizing the chief executive officer to increase the contingency for the contract with PB Americas, Inc. (previously Parsons Brinckerhoff Construction Services, Inc.) to provide continuing construction management services of the Beacon Hill Station and Tunnel civil construction contract, in the amount of \$1,800,000, for a new total authorized contract amount not to exceed \$20,400,000

Dick Sage, Link Construction Manager, presented the staff report and explained the reasons for the contract amendment. Because of delays in the completion of the Beacon Hill station, construction management services are needed for longer than originally anticipated. An increase in the contingency was approved by the Board in December 2008 based on schedule estimates at the time, but the project has now gone beyond those schedule estimates. Ms. Earl noted that work to deal with voids discovered recently on Beacon Hill was not anticipated in the original contract or the previous contingency increase. Mr. Sage explained that part of the increase will pay for the construction management team to oversee close out and punch list work that will continue after the opening. They will also be providing analysis for an active claim.

Ahmad Fazel, Link Light Rail Director noted that the overall contract with PB Americas is 6.8% of the construction contract; below the 10% normally seen for construction management services. He explained that Sound Transit has control over the contract, which is based on costs plus a fixed fee. Boardmember Marine asked what incentive the construction management team has for completing the project on time; Ms. Earl noted that the construction contractor is charged liquidated damages for going beyond the date for completion. Mr. Fazel noted that no more money will be needed for this contract unless more time is needed for support of claims.

**It was moved by Boardmember Marine, seconded by Boardmember Thomas, and carried by the unanimous vote of all members present that Motion No. M2009-54 be forwarded to the Board with a do-pass recommendation.**

Resolution No. R2009-13 – Authorizing the chief executive officer to acquire, dispose, or lease certain real property interests by negotiated purchase, by condemnation (including settlement), by condemnation litigation, or by administrative settlement; and to pay eligible relocation and re-establishment benefits to affected parties as necessary for construction, maintenance and operation of a light rail tunnel between the University of Washington Station and the Pine Street Stub Tunnel

Roger Hansen, Real Property Manger, presented the staff report.

**It was moved by Boardmember Enslow, seconded by Boardmember Thomas, and carried by the unanimous vote of all members present that Resolution No. R2009-13 be forwarded to the Board with a do-pass recommendation.**

Motion No. M2009-50 – Authorizing the chief executive officer to execute an agreement with the Washington State Department of Transportation to receive funding in the amount of \$5,940,000 which will be used to assist with the D Street to M Street Connection project associated with the Point Defiance Bypass Project

Eric Beckman, Rail Program Manager, presented the staff report. He explained that the money would partially fund the project.

**It was moved by Boardmember Thomas, seconded by Boardmember Enslow, and carried by the unanimous vote of all members present that Motion No. M2009-50 be forwarded to the Board with a do-pass recommendation.**

**Next Meeting:**

Thursday, July 2, 2009, 12:00 p.m. to 2:00 p.m., Ruth Fisher Boardroom, 401 South Jackson Street, Seattle WA.


**Adjourn**

There was no other business; the meeting was adjourned at 3:26 p.m.



Fred Butler  
Finance Committee Vice Chair

ATTEST:

  
Katie Weiss  
Board Coordinator