

SOUND TRANSIT FINANCE COMMITTEE
Summary Minutes
July 2, 2009

Call to Order

The meeting was called to order at 12:04 p.m. by Vice Chair Fred Butler in the Ruth Fisher Boardroom, 401 South Jackson Street, Seattle, Washington.

Roll Call

Chair

(A) Aaron Reardon, Snohomish County Executive

Vice Chairs

(P) Fred Butler, Issaquah Deputy Council President

Boardmembers

(P) Mary-Alyce Burleigh, Kirkland Councilmember

(P) Joe Marine, Mukilteo Mayor

(P) Richard Conlin, Seattle Council President

(P) Claudia Thomas, Lakewood Councilmember

(P) Dave Enslow, Sumner Mayor

(A) Pete von Reichbauer, King Co. Councilmember

Katie Weiss, Board Coordinator, announced that a quorum of the committee was present at roll call.

Report of the Chair

Vice Chair Butler announced that only a little more than two weeks remain until the opening of Central Link light rail.

Chief Financial Officer's Report

Chief Financial Officer Brian McCartan reported that the latest financial reports through March show tax revenues 4% below projections. April is the first month where ST2 taxes were collected for the entire month, but the amount is not known yet because of some questions about the reporting of the tax. He noted that once the final amount is known it would be shared with the Finance Committee.

Consent Agenda

Minutes of the June 4, 2009 Meeting

Minutes of the June 18, 2009 Meeting

It was moved by Boardmember Thomas, seconded by Boardmember Marine, and carried by the unanimous vote of all members present that the consent agenda be approved as presented.

Items within Finance Committee Authority for Final Action

Motion No. M2009-58 – Authorizing the chief executive officer to exercise a contract option with HNTB Corporation to provide continuation of on-call railroad engineering services, and to amend the contract in the amount of \$250,000, for a new total authorized contract amount not to exceed \$750,000.

Melissa Saxe, Project Manager, explained that this action exercises the final contract option with HNTB. Jim Edwards, Director of Capital Projects noted that the schedule for the D to M Street Project anticipates design reviews at the 75% and 100% levels in order to accelerate the process. Joni Earl, Chief Executive Officer, explained that the scope has not been finalized because work on grade-separation is continuing; the project will be baselined at the 75% design level.

Public Comment

Paul W. Locke (Comments on file with the Board Administrator)

It was moved by Boardmember Enslow, seconded by Boardmember Marine, and carried by the unanimous vote of all members present that Motion No. M2009-58 be approved as presented.

Motion No. M2009-59 – Authorizing the chief executive officer to exercise a contract option with KPFF to provide final design services for the Tukwila Sounder Commuter Rail Station project and amend the contract in the amount of \$2,922,930 with a 10% contingency of \$292,293 totaling \$3,215,223, for a new total authorized contract amount not to exceed \$4,302,944.

Paul Cornish, Project Manager presented the staff report. Ms. Earl described the history of the project.

Public Comment

Paul W. Locke (comments on file with Board Administration)

It was moved by Boardmember Thomas, seconded by Boardmember Burleigh, and carried by the unanimous vote of all members present that Motion No. M2009-59 be approved as presented.

Motion No. M2009-61 – Authorizing the chief executive officer to execute a 3-year contract with UpRoar to provide employment recruitment advertising services for a total authorized contract amount not to exceed \$500,000.

Adrian Byrd-Pina, Human Resources Officer, presented the staff report. She explained that contracting for the recruitment advertising services is more cost effective than purchasing advertising directly and noted that it will bring advertising to the national market.

Ms. Earl explained that the contract amount is a not to exceed amount that will not be expended if it is not needed. She pointed out that the Committee could authorize a lower amount. If additional funds are needed in the future, staff would seek Finance Committee authorization before the end of the contract term.

Boardmember Marine suggested reducing the not to exceed amount to \$300,000.

It was moved by Boardmember Marine, seconded by Boardmember Burleigh, and carried by the unanimous vote of all members present to amend Motion No. M2009-61 by replacing the not-to-exceed amount of \$500,000 with \$300,000.

Public Comment

(Comments on file with Board Administration)

Will Knedlik
Paul W. Locke

It was moved by Boardmember Conlin, seconded by Boardmember Burleigh, and carried by the unanimous vote of all members present that Motion No. M2009-61 be approved as amended.

Items for Recommendation to the Board

Motion No. M2009-60 – Authorizing the chief executive officer to execute the University Link Construction Services Agreement with the City of Seattle to reimburse the City for project-related services in support of University Link construction work in the amount of \$5,451,569 with a 10% contingency of \$545,157, for a total authorized agreement amount not to exceed \$5,996,726.

John Harrison, University Link Project Director, presented the staff report.

It was moved by Boardmember Burleigh, seconded by Boardmember Conlin, and carried by the unanimous vote of all members present that Motion No. M2009-60 be forwarded to the Board with a do-pass recommendation.

Next Meeting:

Thursday, July 16, 2009, 12:00 p.m. to 2:00 p.m., Ruth Fisher Boardroom, 401 South Jackson Street, Seattle WA.

Boardmember Conlin asked if the July 16, 2009 meeting was necessary, considering it falls two days before the launch of Central Link light rail. Ms. Earl noted that it could be cancelled if action items would not be affected by a delay.

Adjourn

There was no other business; the meeting was adjourned at 1:08 p.m.

ATTEST:

Aaron Reardon
Finance Committee Chair

Katie Weiss
Board Coordinator