

**SOUND TRANSIT FINANCE COMMITTEE**  
**Summary Minutes**  
**September 3, 2009**

**Call to Order**

The meeting was called to order at 12:08 p.m. by Vice Chair Fred Butler in the Ruth Fisher Boardroom, 401 South Jackson Street, Seattle, Washington.

**Roll Call**

Chair

(A) Aaron Reardon, Snohomish County Executive

Vice Chairs

(P) Fred Butler, Issaquah Deputy Council President

**Boardmembers**

(P) Mary-Alyce Burleigh, Kirkland Councilmember

(P) Joe Marine, Mukilteo Mayor

(P) Richard Conlin, Seattle Council President

(P) Claudia Thomas, Lakewood Councilmember

(P) Dave Enslow, Sumner Mayor

(A) Pete von Reichbauer, King Co. Councilmember

Katie Flores, Board Coordinator, announced that a quorum of the committee was present at roll call.

**Report of the Chair**

Vice Chair Butler announced that he was filling in for Chair Reardon who was not able to attend today's meeting.

**Chief Financial Officer's Report**

None.

**Items within Finance Committee Authority for Final Action**

Minutes of August 20, 2009 Finance Committee Meeting

**It was moved by Boardmember Burleigh, seconded by Boardmember Marine, and carried by the unanimous vote of all members present that the August 20, 2009 minutes be approved as presented.**

Motion No. M2009-76 – Authorizing the chief executive officer to execute a three-year contract with Ad Club to provide employment recruitment advertising services for a total authorized contract amount not to exceed \$300,000

Adrian Byrd-Pina, Human Resources Officer, explained that a contract with UpRoar for advertising services was approved by the Finance Committee on July 2, 2009, but UpRoar asked to be released from the contract because they did not include labor costs in their bid proposal. A letter was sent on August 4, 2009 terminating the contract with UpRoar due to default. Ad Club was the second lowest bidder in that procurement, their bid was approximately \$15,000 more than the UpRoar bid.

Boardmember Butler asked how much was paid on the invoice received to date from UpRoar. Linda Thomas, Senior Contract Administrator explained that the invoice received from UpRoar was negotiated down to the contractual bid prices, plus some additional money for labor.

**Public Comment** (Comments on file with Board Administration)

Paul W. Locke

**It was moved by Boardmember Burleigh, seconded by Boardmember Thomas, and carried by the unanimous vote of all members present that Motion No. M2009-76 be approved as presented.**

Motion No. M2009-71 – Authorizing the chief executive officer to execute a contract amendment with Christian Moeller for fabrication and installation of artwork at the SeaTac/Airport Link light rail station in the amount of \$182,000, with a contingency of \$15,000, totaling \$197,000 for a new total contract amount not to exceed \$275,000

Barbara Luecke, Public Art Administrator, presented the staff report. It was anticipated that the contract would be executed in phases; the project is now ready to proceed with fabrication and installation. Ms. Luecke explained that the original budget for this artwork was \$200,000, but the artwork design was impacted by the redesign of the Airport Link Station. Ms. Luecke responded to Boardmember Enslow's question about the work done to date; two designs, a prototype and some testing have been completed.

Boardmember Burleigh asked if the sequencing could be done differently to avoid repeating steps due to changes to the facility design; Ms. Luecke explained that doing the design early allows the art design to be included in the construction drawings. Walk-throughs are being conducted with the contractor to review the installation schedule and sequence. The resulting installation plan will avoid conflicts during the installation and damage to the artwork.

Public Comment (Comments on file with Board Administration)

Paul W. Locke.

**It was moved by Boardmember Burleigh, seconded by Boardmember Thomas, and carried by the majority vote of all members present that Motion No. M2009-71 be approved as presented, with Boardmember Enslow voting in the minority.**

Motion No. M2009-75 – 1) Ratifying actions taken by Sound Transit staff to authorize Granite Construction Company to perform certain, limited work at the University of Washington Station site; and 2) Authorizing the chief executive officer to increase the contingency for the contract with Granite Construction Company (formerly Granite Northwest, Inc.) for the Advanced Utility Relocation construction at the University of Washington Station site in the total combined amount of \$300,000, for a new total authorized contract amount not to exceed \$3,518,000, which includes costs reimbursable to Sound Transit from the University of Washington for betterment work

Joe Gildner, University Link Project Director, and Ben Emam, University Link Construction Manager, presented the staff report. Mr. Emam responded to Boardmember Thomas' question about the project timeline; the facilities included in this contract were delivered on time to the University of Washington and there will be no impacts to the tunneling contract.

Boardmembers expressed discomfort that the contract needs to be ratified and asked that procedures be reviewed internally, and with respect to working with the University of Washington, so that this situation does not arise in the future. Vice Chair Butler noted that provisions exist for actions to be considered by the Board on short notice.

Boardmember Marine was concerned about the increases to this contract; the current economic environment should be providing cost savings to the agency.

Mr. Gildner noted that an agreement for work the University will be doing for Sound Transit will be coming to the Board in the near future for consideration.

Public Comment (Comments on file with Board Administration)

Paul W. Locke

It was moved by Boardmember Burleigh, seconded by Boardmember Conlin, and carried by the majority vote of all members present that Motion No. M2009-75 be approved as presented, with Boardmember Marine voting in the minority.

**Items for Recommendation to the Board**

Resolution No. R2009-15 – Amending and restating Master Resolution No. R98-47 and authorizing sales tax and motor vehicle excise tax bonds of the authority to be issued in one or more series to finance a portion of the Authority’s regional transit system plan

Brian McCartan, Chief Financial Officer, presented the staff report. Board Administrator Marcia Walker noted that a special meeting will be held on 9/16 for the Board to authorize the pricing and sale of the bonds, that meeting will take place from 9:00 am to 9:30 am.

In response to a question from Boardmember Enslow, Mr. McCartan noted that Sound Transit’s Board policies include a minimum net coverage of 1.5; current revenue projections show the agency near this threshold, so capital program decisions will be important.

It was moved by Boardmember Marine, seconded by Boardmember Burleigh, and carried by the unanimous vote of all members present that Resolution No. R2009-15 be forwarded to the Board with a do-pass recommendation.

Resolution No. R2009-16 – Authorizing the issuance of sales tax bonds of the Authority, in one or more series, to finance and refinance a portion of the Authority’s regional transit system plan; fixing certain provisions and covenants of the bonds, including provisions safeguarding the payment of the principal thereof and the interest thereon; and authorizing and directing the sale of such bonds

It was moved by Boardmember Burleigh, seconded by Boardmember Marine, and carried by the unanimous vote of all members present that Resolution No. R2009-16 be forwarded to the Board with a do-pass recommendation.

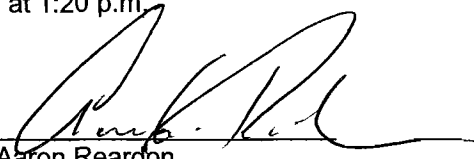
**Next Meeting:**

Thursday, September 17, 2009, 1:30 p.m. to 3:30 p.m., Ruth Fisher Boardroom, 401 South Jackson Street, Seattle WA.

The next Finance Committee meeting will be held from 1:30 p.m. to 3:30 p.m. so that the Audit and Reporting Subcommittee meeting can take place from 11:30 a.m. to 1:00 p.m.

**Adjourn**

There was no other business; the meeting was adjourned at 1:20 p.m.

  
Aaron Reardon  
Finance Committee Chair

ATTEST:

  
Katie Flores  
Board Coordinator