

**SOUND TRANSIT
STAFF REPORT**

MOTION NO. M2010-09

On-Call Environmental Due Diligence Services Contract

Meeting:	Date:	Type of Action:	Staff Contact:	Phone:
Finance Committee	1/7/10	Discussion/Possible Action	Ahmad Fazel, Executive Director Roger Hansen, Real Estate Division Manager	(206) 398-5389 (206) 689-3366

Contract/Agreement Type:	✓	Requested Action:	✓
Competitive Procurement	✓	Execute New Contract/Agreement	✓
Sole Source		Amend Existing Contract/Agreement	
Agreement with Other Jurisdiction(s)		Budget Amendment	
Real Estate		Property Acquisition	

PROJECT NAME

Link Light Rail, Sounder Commuter Rail, and ST Express Bus Capital Projects

PROPOSED ACTION

Authorizes the chief executive officer to execute a five-year contract with Camp, Dresser and McKee, Inc. to provide on-call environmental due diligence services for properties acquired or to be acquired for Sound Transit projects for a total authorized contract amount not to exceed \$3,840,650.

KEY FEATURES of PROPOSED ACTION

- Camp, Dresser and McKee, Inc. (CDM) will provide on-call environmental due diligence services including but not limited to Phase I and II environmental site assessments, hazardous building material surveys, cleanup action plans, and remediation cost estimates. This environmental due diligence services contract is for a period of five years for a total authorized contract amount not to exceed \$3,840,650.
- CDM will ensure that all environmental due diligence activities will be performed in full compliance with Sound Transit's policies and procedures; and applicable Washington State and federal regulations.
- As the Board authorizes property acquisition for approved projects, environmental due diligence services are necessary to ascertain the environmental condition of the properties in preparation of the appraisal and acquisition of the properties. This information is also incorporated into contract documents to identify the remediation effort required.
- Sound Transit issued a Request for Qualifications for these on-call environmental due diligence services that allowed for award of three contracts. The approach accommodates the amount and flow of work required to support real property acquisitions over the next five years. Shannon & Wilson, Inc. and GeoEngineers, Inc. are the other two firms selected.

BUDGET IMPACT SUMMARY

Current Project Phase: On going
Projected Completion Date: On going

There is no action outside of the Board-adopted budget; there are no contingency funds required, no subarea impacts, or funding required from other parties other than what is already assumed in the financial plan.

BUDGET AND FINANCIAL PLAN DISCUSSION

This on-call services contract will be used for Link light rail, Sounder commuter rail, and ST Express bus capital projects. Services may also be utilized by Sound Transit Operations, subject to budget funding in the future.

The proposed ongoing services for ST2 and remaining Sound Move projects would be assigned by task order within each project. Budget is to be identified and committed prior to a task order being approved to ensure that the total contract amount does not exceed the amount authorized by the Sound Transit Finance Committee. Since the proposed services will be assigned on an as-needed basis, the distribution of costs will be determined as project schedules and budgets are established. Work under these contracts will be authorized as the Board approves individual project budgets for property acquisition.

The proposed action is consistent with the Adopted 2010 Budget, and is affordable within the agency's current long-term financial plan and subarea financial capacity. The action will have no new revenue impact on Sound Transit.

BUDGET TABLE

Action Item: Camp, Dresser, and McKee, Inc. (CDM) (Five-year contract to provide on-call environmental due diligence services for properties acquired or to be acquired for Sound Transit projects)

(Year of Expenditure \$1000s)

	Board Approvals to Date (A)	Current Approved Contract Value (B)	Proposed Action (C)	Proposed Total for Board Approval (D)	Proposed Contract Value (E)
Contract Amount - This Board Action					
Contract Amount			3,841	3,841	3,841
Contingency			-	-	-
Total Contract	-	-	3,841	3,841	3,841
Percent Contingency	0%	0%	0%	0%	0%
Other ROW Services Board Actions					
HDR, Inc.			12,628	12,628	12,628
Universal Field Services, Inc.			12,628	12,628	12,628
Chicago Title Insurance			1,180	1,180	1,180
Pacific Northwest Title			460	460	460
McKee and Schalka			3,804	3,804	3,804
Bruce C. Allen and Associates, Inc.			3,805	3,805	3,805
Shannon & Wilson, Inc.			3,841	3,841	3,841
GeoEngineers, Inc.			3,841	3,841	3,841
Total Other ROW Services Board Actions	-	-	42,186	42,186	42,186
TOTAL ROW Services Board Actions					
Contract Amount	-	-	46,027	46,027	46,027
Contingency	-	-	-	-	-
TOTAL	-	-	46,027	46,027	46,027
Percent Contingency	0%	0%	0%	0%	0%

Right of Way Phase Budget	Adopted 2010 Budget (F)	Committed To Date (G)	This Action (H)	Total Committed & Action (I)	Uncommitted (Shortfall) (J)
Link Light Rail Capital Projects (1)	496,614	384,352	36,489	420,840	75,774
Sounder Commuter Rail Capital Projects (2)	575,058	365,895	8,263	374,158	200,901
Regional Express Bus Capital Projects (3)	60,724	48,916	1,276	50,192	10,533
Agency Operations (4)	151	151	-	151	-
Total Right of Way Phase	1,132,397	799,163	46,027	845,189	287,207

Notes:

(F) ADOPTED 2010 BUDGET amounts as adopted by resolution of the Sound Transit Board (R2009-23, approved 12/10/09).

(F1) Link Light Rail Capital Projects right of way phase budget is located on page 30 of the Proposed 2010 Transit Improvement Plan Book.

(F2) Sounder Commuter Rail Capital Projects right of way phase budget is located on page 53 of the Proposed 2010 Transit Improvement Plan Book.

(F3) Regional Express Bus Capital Projects right of way phase budget is located on page 84 of the Proposed 2010 Transit Improvement Plan Book.

(H4) Right of way administration services in support of Agency Operations would be subject to budget funding in the future.

(B) COMMITTED TO DATE amounts are from Link WBS Report and Agency E1 Reports as of November 2009 + approved and pending board actions not recorded as of 11/30/09, or submitted after that date.

SMALL BUSINESS PARTICIPATION

Consultant/Contractor

CDM will be performing 74% of the work under this contract.

Utilization Breakdown Table

Subconsultant	Business Type	% of Work	Dollar Value
Sound Environmental Strategies	Small Business	6%	\$230,439
Med-Tox Northwest	DBE	11%	\$422,472
Constellation Services	DBE	1%	\$38,407
Parcel Insight	Small Business	.5%	\$19,203
OnSite Environmental	DBE	2%	\$76,813
NVL Laboratory	DBE	.5%	\$19,203
Fremont Analytical	Small Business	1%	\$38,407
Underground Detection Services, Inc.	Small Business	1%	\$38,407
Cascade Drilling	Small Business	2%	\$76,813
ESN NW	Small Business	1%	\$38,407
Total		26%	\$998,571

EEO Commitment

CDM's project team workforce demographic is 19% minorities and 36% women.

PROJECT DESCRIPTION and BACKGROUND for PROPOSED ACTION

In order to continue to implement ST2 projects and remaining Sound Move projects (including light rail, commuter rail, and regional bus service, HOV improvements, and park-and-ride facilities throughout the central Puget Sound region) it will be necessary for Sound Transit to continue to acquire real property. This contract will allow Sound Transit to complete future Link light rail, Sounder commuter rail, and ST Express bus service acquisitions for various projects.

CDM will provide environmental due diligence services for Sound Transit property acquisition projects to determine the environmental condition. The work cannot be performed under existing contracts because the authorized funds have been expended or the scope of work does not cover the anticipated work. Sound Transit issued a request for qualifications for on-call environmental due diligence services and received 20 proposals. CDM and two other consultants were selected as the best qualified to provide environmental due diligence services.

Environmental compliance pursuant to the State Environmental Policy Act (SEPA) will be completed on a project by project basis and the Federal Transit Administration typically issues a Record of Decision for Sound Transit projects on a case by case basis upon completing compliance with the National Environmental Policy Act (NEPA).

PRIOR BOARD/COMMITTEE ACTIONS on THIS PROJECT

None.

CONSEQUENCES of DELAY

A delay in approval could result in a delay in environmental due diligence and subsequently acquisition activities for various Board approved projects and could result in properties needed for construction not being available in a timely manner.

PUBLIC INVOLVEMENT

Not applicable for this action.

ENVIRONMENTAL COMPLIANCE

Jl 12/23/09

LEGAL REVIEW

JW 12/30/09

SOUND TRANSIT

MOTION NO. M2010-09

A motion of the Finance Committee of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a five-year contract with Camp, Dresser and McKee, Inc. to provide on-call environmental due diligence services for properties acquired or to be acquired for Sound Transit projects for a total authorized contract amount not to exceed \$3,840,650.

Background:

Camp, Dresser and McKee, Inc. (CDM) will provide environmental due diligence services for Sound Transit property acquisition projects to determine the environmental condition of the properties to be acquired. The existing environmental due diligence contracts have expired, the authorized funds have been expended, or the scope of work does not cover the anticipated work. Sound Transit issued a request for qualifications for on-call environmental due diligence services and received 20 proposals. CDM and two other consultants were selected as the best qualified to provide environmental due diligence services.

In order to continue to implement ST2 projects and remaining Sound Move projects (including light rail, commuter rail, and regional bus service, HOV improvements, and park-and-ride facilities throughout the central Puget Sound region) it will be necessary for Sound Transit to continue to acquire real property. This contract will allow Sound Transit to complete future Link light rail, Sounder commuter rail, and ST Express bus service acquisitions for various projects.

Environmental compliance pursuant to the State Environmental Policy Act (SEPA) will be completed on a project by project basis and the Federal Transit Administration typically issues a Record of Decision for Sound Transit projects on a case by case basis upon completing compliance with the National Environmental Policy Act (NEPA).


Motion:

It is hereby moved by the Finance Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a five-year contract with Camp, Dresser and McKee, Inc. to provide on-call environmental due diligence services for properties acquired or to be acquired for various Sound Transit projects for a total authorized contract amount not to exceed \$3,840,650.

APPROVED by the Finance Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on January 7, 2010.

ATTEST:


Aaron Reardon
Board Chair


Marcia Walker
Board Administrator