

MOTION NO. M2010-65
Public Involvement and Community Outreach Services

MEETING:	DATE:	TYPE OF ACTION:	STAFF CONTACT:	PHONE:
Capital Committee	7/15/10	Final Action	Ric Ilgenfritz, PEPD Executive Director Brooke Belman, Director, Community Outreach - DECM	206-398-5389 206-398-5238

PROPOSED ACTION

Authorizes the chief executive officer to execute a contract with EnviroIssues to administer community outreach and public involvement activities for the North Corridor High Capacity Transit project in the amount of \$1,082,585 with a 10% contingency of \$108,258, for a total authorized contract amount not to exceed \$1,190,843.

KEY FEATURES

- The proposed action would provide for community outreach and public involvement activities in support of the North Corridor High Capacity Transit (HCT) project. The community outreach and public involvement activities will support the project's planning, engineering, environmental compliance, real estate and architecture.
- The scope of work and timing of work will closely follow design and technical work in the Alternative Analysis, Environmental Scoping & Conceptual Engineering, Draft Environmental Impact Statement and Preliminary Engineering/Final Environmental Impact Statement project stages.
- Outreach activities in the north corridor will take place in and involve the cities of Seattle, Shoreline, Mountlake Terrace, Edmonds and Lynnwood, as well as King and Snohomish counties.

PROJECT DESCRIPTION

The North Corridor HCT project is part of ST2 and extends 8.2 miles from Northgate in the City of Seattle to Lynnwood in Snohomish County. The project also serves the cities of Shoreline and Montlake Terrace. For costing purposes, the alignment is assumed to be primarily aerial and built along I-5. The cost estimate assumes four stations north of the Northgate Station.

The current phase of the project includes alternatives analysis, conceptual engineering, the development of a draft and final environmental impact statements and preliminary engineering leading to the Sound Transit Board selecting a final alignment and obtaining a Record of Decision in 2014.

FISCAL INFORMATION

Budget Table

(Year of Expenditure \$000)

**North Corridor HCT -
Northgate to Lynnwood**

	Adopted 2010 Budget (A)	Committed To Date (B)	This Action (C)	Total Committed & Action (D)	Uncommitted (Shortfall) (E)
Agency Administration	13,281.676	72.278		72.278	13,209.398
Preliminary Engineering	42,219.302	5,272.434	1,190.843	6,463.277	35,756.025
Third Party Agreements	1,617.709	-		-	1,617.709
Total Current Budget	57,118.687	5,344.712	1,190.843	6,535.555	50,583.132

**Preliminary Engineering Phase
Detail**

AA/EIS/PE	37,270.000	5,272.434	1,190.843	6,463.277	30,806.723
PE Unallocated Contingency	4,979.302	-		-	4,979.302
Total Phase	42,219.302	5,272.434	1,190.843	6,463.277	35,786.025

Contract Amount	Board Approvals to Date (F)	Current Approved Contract Value (G)	Proposed Action (H)	Proposed Total for Board Approval (I)	Proposed Contract Value (J)
Contract Amount	-	-	1,082.585	1,082.585	1,082.585
Contingency	-	-	108.258	108.258	108.258
Total Contract	-	-	1,190.843	1,190.843	1,190.843
Percent Contingency	0%	0%	10%	10%	10%

(B) COMMITTED TO DATE amounts are from Link WBS Report as of May 2010 + approved and pending board actions not recorded as of 5/31/10, or submitted after that date, and include allocated contingencies.

SMALL BUSINESS PARTICIPATION

Envirolssues and Cocker Fennessy are small businesses and as such, we anticipate 100% small business participation on this contract.

EQUAL EMPLOYMENT WORKFORCE PROFILE

71 employees: 76% women, 11% minorities.

BACKGROUND

The North Corridor HCT project extends HCT approximately 8.2 miles from the Northgate Transit Center to the Lynnwood Transit Center. The HCT extension into South Snohomish County was included in the ST2 Plan approved by voters in November 2008 and will serve Seattle, Shoreline, Mountlake Terrace, Edmonds, Lynnwood and surrounding communities.

Envirolssues was selected through a competitive procurement process. A request for proposals for the public involvement and community outreach consultant services to support the North Corridor HCT project was issued on April 15, 2010. Six teams submitted proposals and two were selected for interviews. Envirolssues was ranked highest by the selection team and was invited to negotiate the scope of work and cost for the contract.

Work under this contract will follow the following project phases:

- Phase 1: Alternatives Analysis, Environmental Scoping and Conceptual Engineering (0% to 5-10%)
Estimated Duration: 12 Months.
- Phase 2: Draft Environmental Impact Statement and Early Preliminary Engineering (to 10%)
Estimated Duration: 18 Months.
- Phase 3: Preliminary Engineering (10% to 30%) and Final Environmental Impact Statement
Estimated Duration: 24 Months.

In consultation with Sound Transit, the consultant will draft a public involvement and community outreach plan to guide the work, which will address:

- Broad community outreach and awareness
- Public participation to meet and exceed NEPA/SEPA requirements
- Achieving the above public involvement and community outreach goals

The plan will identify community members, stakeholders, and organizations utilizing effective and innovative outreach methods and tools. The plan will include a list and schedule of proposed targeted outreach activities to support each of the three project phases. The plan will demonstrate how NEPA and SEPA public involvement requirements are being met and documented and will include a section specifically addressing environmental outreach activities. This plan will demonstrate a consistent level of public participation throughout the project's different phases, milestones and decisions.

ENVIRONMENTAL COMPLIANCE

SSK 6-22-10

TIME CONSTRAINTS

A one-month delay would not create a significant impact to the project schedule.

LEGAL REVIEW

JN 07/09/10

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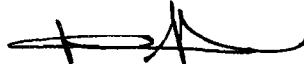
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MOTION:

It is hereby moved by the Capital Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a contract with EnviroIssues to administer community outreach and public involvement activities for the North Corridor High Capacity Transit project in the amount of \$1,082,585 with a 10% contingency of \$108,258, for a total authorized contract amount not to exceed \$1,190,843.

APPROVED by the Capital Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on July 15, 2010.



Fred Butler
Capital Committee Chair

ATTEST:



Marcia Walker
Board Administrator