



SOUND TRANSIT OPERATIONS AND ADMINISTRATION COMMITTEE MEETING

Summary Minutes

January 20, 2011

CALL TO ORDER

The meeting was called to order at 1:05 p.m. by Committee Chair Dave Enslow, in the Ruth Fisher Boardroom, 401 South Jackson Street, Seattle, Washington.

ROLL CALL

Committee Chair

(P) Dave Enslow, Sumner Mayor

Committee Vice Chair

(A) John Marchione, Redmond Mayor

Boardmembers

(P) Fred Butler, Issaquah Deputy Council President

(P) Claudia Thomas, Lakewood Councilmember

(A) Dow Constantine, King County Executive

(A) Pete von Reichbauer, King County Councilmember

(P) Paul Roberts, Everett Council President

Katie Flores, Board Coordinator, announced that a quorum of the committee was present at roll call.

REPORT OF THE CHAIR

Committee Chair Enslow announced that the Committee would be working from a revised agenda, Item 5F, Motion No. M2011-07 had been added.

REPORTS TO THE COMMITTEE

ST Express O&M Facility and Sounder Yard and Shops Facility Project Development Services

Andrea Tull, Senior Planner, and David Beal, Planning & Project Development Program Manager, gave a presentation on the Sounder and ST Express Maintenance Facility projects. The projects will provide capacity to operate, store and maintain the existing and future ST Express bus fleet and Sounder fleet through at least 2023. A request for proposals was issued for design services for both projects and the same contractor was selected for both. The Capital Committee authorized the contracts with Parsons Brinkerhoff at its January 13, 2011 meeting. Parsons Brinkerhoff will complete task orders one and two that includes confirming fleet, facility, and operating assumptions, completing site analysis, assessing different project delivery methods, identifying and quantifying potential cost saving measures, and reporting on options for proceeding with each of the maintenance facility projects. The contract also includes an option to provide preliminary engineering and environmental work through 30% design.

Currently, the Sounder fleet is maintained by Amtrak and the ST Express fleet is maintained by King County Metro, Community Transit, and Pierce Transit at their facilities. The total budget for the Sounder Yard and shops is \$6.9 million, and the total budget for the ST Express Bus Base is \$5.5 million.

Work on phases one and two will take approximately one year with the majority of the work done in six months. A briefing on preliminary findings will be presented in April or May to provide information in order to develop the 2012 budget. Board direction on both the Sounder Yard and Shops facility and ST Express Maintenance facility projects will be sought in December.

Report on the Sound Transit Red Lot

Ron Klein, Executive Director of Communications and External Affairs, reported on efforts to increase utilization of the Sound Transit Red Lot located in Puyallup. The parking lot was developed using Regional Mobility grant funds to provide additional parking for the Sounder riders at the Puyallup Station. To date, the lot has been underutilized with an average of 10-20 daily users. A variety of promotions is being used to increase utilization, including flyers, announcements from Sounder conductors, online rider alerts, e-mail alerts, announcements at the Puyallup Station, advertising in the Ride the Wave newsletter, posters and advertising signs. Permanent signage has also been installed at the parking lot.

Operations Report

Celia Kupersmith, Deputy CEO reported that Sound Transit prepared for snow on January 11, 2011 with the addition of a southbound Sounder round trip that departed King Street Station at 2:30 PM. The most significant service delay occurred on Central Link when an automobile lost control on 144th in Tukwila and slid down an embankment, over a retaining wall and landed upside down on the tracks. Service was stopped for two hours and a bus bridge was established while the vehicle was removed. The driver of the automobile suffered only minor injuries.

Increased parking enforcement began at Sound Transit-owned Sounder stations, park-and-ride lots and transit centers last Saturday. Vehicles may be towed if they are parked for more than 24 hours, in no-parking areas, in spots for the disabled, or in violation of other Sound Transit parking regulations. The parking enforcement is being done to ensure parking spaces available for riders.

Sound Transit is holding a series of open houses this month on the Sounder Station Access Study. The study will identify potential improvements in the ways commuters access commuter rail stations on the Seattle to Tacoma Sounder line. Possible station enhancements being studied include increased parking, pedestrian sidewalks, crosswalks and bridges, bicycle commute options, and transit facility enhancements. The open houses will take place from 4:00 to 7:00 p.m. in Puyallup today, in Lakewood on the 25th, in Kent on the 26th and in Auburn on the 27th. Two open houses were already held in Tacoma on January 18th and in Sumner on January 19th.

Sounder service from Seattle to Everett was cancelled yesterday and last Thursday and Friday due to mudslides. Back-up bus service was provided to Sounder North riders.

Bonnie Todd, Executive Director of Operations reported on ridership. Year to date ridership through November is up 23%, but when comparing 2010 ridership to 2009 ridership, all the modes have seen a decline. Ridership is down 4.2% over 2009 on ST Express mainly because the shuttle from Tukwila Station to the Airport is no longer needed and a problem with passenger counts recently discovered. The numbers are correct in the report presented to the Committee. Sounder ridership is down 4.7%.

The system performance report shows on-time performance met or exceeded goals excluding Central Link. Central Link headway performance was 91.9%. December ridership is up slightly from November.

Ms. Todd gave an update on the locomotive procurement. The agency planned to piggy-back on a TriRail procurement; however, a protest has been filed. Also, that procurement may not be as compatible with Sound Transit's existing fleet as previously thought. Two other agencies are currently procuring locomotives so other piggy-back options are being researched.

BUSINESS ITEMS

Minutes of the November 18, 2010 Operations and Administration Committee Meeting

It was moved by Boardmember Thomas, seconded by Boardmember Butler, and carried by the unanimous vote of all Boardmembers present that the minutes of the November 18, 2010 Operations and Administration Committee meeting be approved as presented.

Motion No. M2011-06 - Authorizing the chief executive officer to execute an Interlocal Agreement with the City of Edmonds and Community Transit for the ownership, operation, and maintenance responsibilities of the bus transit center elements of the Souder Edmonds Station project.

Jodi Mitchell, Project Manager, gave the staff presentation.

It was moved by Boardmember Butler, seconded by Boardmember Thomas, and carried by the unanimous vote of all Boardmembers present that Motion No. M2011-06 be forwarded to the Board with a do pass recommendation.

Resolution No. R2011-01 - 1) Amending the Adopted Lifetime Budget for the ST Express Fleet Replacement project from \$136,690,077 to \$141,490,077 and 2) amending the Adopted 2011 Annual Budget for the ST Express Fleet Replacement project from \$22,705,465 to \$30,860,465.

David Turissini, Bus Operations Manager, and David Huffaker, Operations Business Manager, presented for Resolution No. R2011-01, Motion No. M2011-04 and Motion No. M2011-05.

It was moved by Boardmember Butler, seconded by Boardmember Roberts, and carried by the unanimous vote of all Boardmembers present that Resolution No. R2011-01 be forwarded to the Board with a do pass recommendation.

Motion No. M2011-04 - Authorizing the chief executive officer to execute a contract with Gillig Corporation to manufacture and deliver 24 forty-foot hybrid buses in the amount of \$16,160,000 with a 5% contingency of \$808,000, for a total authorized amount not to exceed \$16,968,000.

Boardmembers asked that the benefits of the hybrid buses be presented at a future meeting.

It was moved by Boardmember Roberts, seconded by Boardmember Thomas, and carried by the unanimous vote of all Boardmembers present that Motion No. M2011-04 be forwarded to the Board with a do pass recommendation.

Motion No. M2011-05 - Authorizing the chief executive officer to execute a contract with New Flyer Industries Inc. to manufacture and deliver 10 sixty-foot, high-capacity buses in the amount of \$7,765,000 with a 5% contingency of \$390,000, for a total authorized amount not to exceed \$8,155,000.

It was moved by Boardmember Thomas, seconded by Boardmember Butler, and carried by the unanimous vote of all Boardmembers present that Motion No. M2011-05 be forwarded to the Board with a do pass recommendation.

Motion No. M2011-07 - Ratifying a contract amendment with CompView in the amount of \$2,732 for a total authorized contract amount not to exceed \$202,611 for the Union Station Ruth Fisher Boardroom upgrade.

The upgrade includes audio improvements to the speakers, amplification and microphones, repositioning the monitors for easier viewing and includes new video equipment that will improve video streaming and archiving of Board and Committee meetings.

It was moved by Boardmember Butler, seconded by Boardmember Roberts, and carried by the unanimous vote of all Boardmembers present that Motion No. M2011-07 be approved as presented.

EXECUTIVE SESSION

None.

OTHER BUSINESS


None.

NEXT MEETING

Thursday February 17, 2011
1:00 to 3:30 p.m.
Ruth Fisher Boardroom

ADJOURN

The meeting was adjourned at 2:15 p.m.



Dave Enslow
Operations and Administration Committee Chair

ATTEST:



Katie Flores
Board Coordinator

APPROVED on March 17, 2011, KWF