

SOUND TRANSIT OPERATIONS AND ADMINISTRATION COMMITTEE MEETING

Summary Minutes

June 16, 2011

CALL TO ORDER

The meeting was called to order at 1:15 p.m. by Chair Dave Enslow, in the Ruth Fisher Boardroom, 401 South Jackson Street, Seattle, Washington.

ROLL CALL

Chair

(P) Dave Enslow, Sumner Mayor

Vice Chair

(P) John Marchione, Redmond Mayor

Boardmembers

(P) Fred Butler, Issaquah Deputy Council President

(P) Paul Roberts, Everett Council President

(P) Claudia Thomas, Lakewood Councilmember

(A) Pete von Reichbauer, King County Councilmember

Katie Flores, Board Coordinator, announced that a quorum of the committee was present at roll call.

REPORT OF THE CHAIR

Chair Enslow announced that the agenda had been revised to include Motion No. M2011-47.

REPORTS TO THE COMMITTEE

Celia Kupersmith, Deputy CEO announced that Sound Transit is celebrating National Dump the Pump Day. Many of the region's public transportation agencies are hosting events around Puget Sound to get drivers to try transit and urge regular transit customers to make June 16 a "zero drive" day.

Positive Train Control

Eric Beckman, Project Director described Positive Train Control (PTC), an integrated, overlay safety system for controlling train movements. The system protects against operator error and tracks the position and speed of trains. PTC was mandated through the Rail Safety Improvement Act enacted by Congress in October 2008 and is required for passenger rail. PTC must be in service by 2015 according to the federally established deadline.

Sound Transit will contribute a pro-rata share of costs to BNSF for improvements to track owned by BNSF. Sound Transit will also pay for on-board equipment for Sounder locomotives and vehicles, radio licenses, and develop a compatible system for rail lines owned by Sound Transit. The estimated cost of PTC is between \$35 and 45 million. Sound Transit currently has \$10 million budgeted for this work to allow initial design costs to begin. An RFP for the design of the system will be issued in July. The design will then be submitted to the federal government for certification in 2012. Implementation and testing are scheduled to meet for the December 2015 deadline.

Operations Report

Mike Perry, Deputy Executive Director, reported that April 2011 ridership for all modes increased about 6% over April 2010. Tacoma Link light rail increased 12.4%, attributed to Tacoma's recently implemented on-street parking fees in downtown Tacoma, increased convention activity, and special events. ST Express ridership increased 8.4%; contributing factors include rising fuel prices, the opening of the Mountlake Terrace Freeway Station on March 20, 2011, and the associated improvements on Route 511. Central Link ridership increased 4.6%.

Sounder ridership decreased about 4.6%, and about 2.1% year to date. Mudslides in January 2011 and fewer special events have contributed to this decline in ridership.

Annual year-to-date boarding's on all modes combined are up about 8.3%.

The monthly modal performance targets through April 2011 for Link and ST Express have been met.

Central Link on-time performance averaged 82%, with a goal of 90%. On-time performance is a challenge. Sound Transit continues to work with King County Metro over technology issues.

A Sound Transit team competed in the APTA Rail Conference's Annual Rail Rodeo. Each Sound Transit team was composed of Tacoma Link and Central Link employees, Sound Transit's rail operators finished sixth, and the maintenance technician team finished fourth out of 12 teams competing.

BUSINESS ITEMS

Minutes of the May 19, 2011 Operations and Administration Committee Meeting

It was moved by Boardmember Thomas, seconded by Vice Chair Marchione, and carried by the unanimous vote of all Boardmembers present that the minutes of the May 19, 2011 Operations and Administration Committee meeting be approved as presented.

Motion No. M2011-48 – Authorizing the chief executive officer to execute a contract with MBI Seattle to purchase and install office furniture for the seventh and half of the eighth floor at 315 Fifth Ave. S. in Seattle for a total authorized contract amount not to exceed \$696,404.

Vicky Youngs, Deputy Director of Property Facilities and Equipment, and Eileen Francisco, Asset Planning and Programming Manager, gave the staff presentation.

The furniture has a 12-year warranty, has been on the market for more than 25 years, and there are no concerns about availability of product. It has also been recently installed at 625 Union Station.

Public Comment (Comments on file with the Board Administrator)
Will Knedlik

It was moved by Boardmember Thomas, seconded by Vice Chair Marchione, and carried by the unanimous vote of all Boardmembers present that Motion No. M2011-48 be approved as presented.

Motion No. M2011-49 - Ratifying the award of six contracts with Anthro-Tech, Inc. for providing web and customer service information technology services in the amount of \$423,980.

Brian McCartan, CFO, gave the staff presentation. Boardmember Butler asked about internal controls to prevent similar ratifications in the future. Mr. McCartan responded that contract staff has been notified of the issue, a checklist has been established for any future Department of Information Services contracts and Sound Transit's internal auditor has also been asked to provide recommendations.

It was moved by Vice Chair Marchione, seconded by Boardmember Thomas, and carried by the unanimous vote of all Boardmembers present that Motion No. M2011-49 be approved as presented.

Motion No. M2011-52 – Authorizing the chief executive officer to both execute an Operating Agreement and amend the Right of Use Agreement with the City of Tacoma to add a Tacoma Link station located between the Convention Center Station and the Theatre District Station.

Barry Alavi, Rail Program Project Manager, gave the staff presentation. The Tacoma Link Light rail Commerce Street Station consists of two platforms north and south between 11th and 12th St; construction is almost 80% complete. The agreement states that City of Tacoma will bear all costs of construction, obtain all environment permits required for construction, and will retain ownership of improvements. Sound Transit will perform routine maintenance work such as janitorial services and replacing lights. Sound Transit is also going through a safety certification process expected to be complete in July 2011.

It was moved by Boardmember Thomas, seconded by Boardmember Roberts, and carried by the unanimous vote of all Boardmembers present that Motion No. M2011-52 be forwarded to the Board with a do-pass recommendation.

Motion No. M2011-51 – Adopting the name of the Tacoma Link Station located at Commerce Street and South 11th Street.

Barry Alavi, Rail Program Project Manager, gave the staff presentation. Per the term sheet, the City of Tacoma has approved "Commerce Street Station" for the new Tacoma Link station.

It was moved by Committee Vice Chair Marchione, seconded by Boardmember Thomas, and carried by the unanimous vote of all Boardmembers present that Motion No. M2011-51 be forwarded to the Board with a do-pass recommendation.

Motion No. M2011-50 – Authorizing the chief executive officer to execute a Transfer of title Agreement with Community Transit for the long-term ownership, operation and maintenance of the transit center elements of the Edmonds Station project.

Jodi Mitchell, Rail Program Project Manager, gave the staff presentation.

In January 2011, Sound Transit entered into a three-party interlocal agreement with the City of Edmonds and Community Transit for ownership, operations, and maintenance rights for each party. Sound Transit assigned Community Transit all duties and obligations to the transit center elements of the Edmonds Station. The Transfer of Title Agreement would retain Sound Transit's option to use the transit center assets for emergencies or future ST Express routes.

It was moved by Committee Vice Chair Marchione, seconded by Boardmember Thomas, and carried by the unanimous vote of all Boardmembers present that Motion No. M2011-50 be forwarded to the Board with a do-pass recommendation.

Motion No. M2011-47 - Authorizing the chief executive officer to execute a contract with MotivePower, Inc. to purchase three locomotives in the amount of \$14,662,632, with a 5% contingency of \$733,132, for a total authorized contract amount not to exceed \$15,395,764.

Brian Freerks, Commuter Rail Mechanized Superintendent, and Jennifer Peary, Senior Contracts Specialist, gave the staff presentation.

The new locomotives will allow the 12-year fleet overhaul. They have the same engine and parts as the current fleet. They will also meet EPA's Tier 3 emissions requirements that are scheduled to go into effect in 2012. Staff also performed a price analysis of MotivePower's last three contracts, and Sound Transit's purchase averaged \$100,000 less per locomotive than other agency's purchases.

It was moved by Boardmember Roberts, seconded by Boardmember Butler, and carried by the unanimous vote of all Boardmembers present that Motion No. M2011-47 be forwarded to the Board with a do-pass recommendation.

EXECUTIVE SESSION

None.

OTHER BUSINESS

None.

NEXT MEETING

Thursday July 21, 2011
1:00 to 3:30 p.m.
Ruth Fisher Boardroom

ADJOURN

The meeting was adjourned at 2:32 p.m.



Dave Enslow
Operations and Administration Committee Chair

ATTEST:



Marcia Walker
Board Administrator

APPROVED on July 21, 2011 GS