



**SOUND TRANSIT OPERATIONS AND ADMINISTRATION COMMITTEE MEETING**  
**Summary Minutes**  
**July 21, 2011**

**CALL TO ORDER**

The meeting was called to order at 1:05 p.m. by Chair Dave Enslow, in the Ruth Fisher Boardroom, 401 South Jackson Street, Seattle, Washington.

**ROLL CALL**

Chair

(P) Dave Enslow, Sumner Mayor

Vice Chair

(P) John Marchione, Redmond Mayor

Boardmembers

(P) Fred Butler, Issaquah Deputy Council President

(P) Paul Roberts, Everett Council President

(P) Claudia Thomas, Lakewood Councilmember

(A) Pete von Reichbauer, King County Councilmember

Alex Herzog, Board Coordinator, announced that a quorum of the committee was present at roll call.

**REPORT OF THE CHAIR**

None.

**REPORTS TO THE COMMITTEE**

Operations Report

Bonnie Todd, Executive Director of Operations, presented the Operations Report.

Overall, ridership is up 11.9% over May 2010. Individually, ST Express is up 14.6%, Sounder is up 2.9%, Central Link is up 9.9%, and Tacoma Link is up 14.6%. Sound Transit is meeting all modal performance targets, except for ridership and Central Link on time performance, due to operational challenges in the tunnel and through the Rainier Valley.

The King Street Station north entrance has been closed due to falling debris from the 2<sup>nd</sup> Avenue Extension Bridge. Sound Transit is erecting temporary scaffolding and is working with the City of Seattle on installing a net as a long-term solution. Sound Transit anticipates that the entrance will reopen in one to two weeks.

Operational milestones reached since the last report included the opening of the Edmonds Station on July 8, 2011, 25 replacement buses for 2011, and customer service hours are now extended to 7pm.

CEO Report

Celia Kupersmith, Deputy CEO, presented the CEO Report.

Link celebrated its two-year anniversary on July 18, 2011. Link averages more than 25,000 weekday passengers, and had about 13.5 million total boardings in the past two years. In that time,

Link trains have travelled 5 million miles, have made more than 180,000 trips, and have been in service more than 250,000 hours.

On July 14, 2011, the Capital Committee recommended that the Board approve the acceleration of the South Link project to open in September 2016. This would be four years earlier than planned in ST2, and would coincide with the opening of North Link, serving Capitol Hill and the University of Washington. The proposed South Link project would extend elevated rail 1.6 miles south from the Airport Station to a new South 200<sup>th</sup> Street Station, which would include a new 700-stall park-and-ride garage. Sound Transit is planning to apply for a federal TIGER grant for between \$28 and \$34 million to help pay for the South 200<sup>th</sup> Street extensions.

On July 14, 2011, the Capital Committee directed staff to prepare an action for the Board's consideration on the East Link project and seek a term sheet with a firm funding commitment from the City of Bellevue for the downtown tunnel alternative. The Capital Committee continues to support the current preferred alignment (B2M) on 112<sup>th</sup> Avenue SE.

#### East Link D2 Transitway Operations

Mike Williams, Director of Light Rail Project Development, and Mike Perry, Transportation Services Deputy Executive Director, gave a presentation on the D2 Transitway operations of East Link.

The East Link Final Environmental Impact Statement (FEIS) evaluates joint bus-rail operations and rail-only operations. Experience with the Downtown Seattle Transit Tunnel (DSTT) indicates that joint operations impacts transit reliability. Further discussions with King County Metro, WSDOT, and the City of Seattle are underway.

Annual East Link ridership is estimated at 11 million per year. It is critical that north-bound trains from the south and east arrive at the DSTT on schedule. This will require 8 minute headways on 4-car trains or 6 minute headways on 3-car trains. Under joint operations, the trains will operate in line of sight mode, which will require train speed to be reduced to 10mph at the bus/rail merge point. Trains may be further delayed by potential bus failures while on the Transitway.

All day I-90 bus routes to Seattle from the east will be replaced by light rail. Five peak period routes will use the D2 transitway with 21 buses per hour. Bus transit times will be impacted by waiting for Link trains and a security gate to prevent auto access to the Transitway. If buses are not operated on the Transitway, inbound bus travel times in the morning will be nearly the same, but outbound travel times in the PM may be delayed up to 12 minutes.

The Board does not need to make a decision on the D2 Transitway until the Federal Record of Decision on East Link is made in Fall 2011.

## **BUSINESS ITEMS**

### Minutes of the June 16, 2011 Operations and Administration Committee Meeting

**It was moved by Boardmember Roberts, seconded by Vice Chair Marchione, and carried by the unanimous vote of all Boardmembers present that the minutes of the June 16, 2011 Operations and Administration Committee meeting be approved as presented.**

Motion No. M2011-59 -- Authorizing the chief executive officer to execute a lease agreement with Auburn Omni Business Park, LLC, for warehouse space located in Auburn, WA, for a five-year term with five one-year options, for a total amount not to exceed \$425,671.

Nancy Bennett, Real Estate Property Manager, presented the staff report.

**It was moved by Boardmember Butler, seconded by Chair Enslow, and carried by the unanimous vote of all Boardmembers present that Motion No. M2011-59 be forwarded to the Board with a do-pass recommendation.**

Motion No. M2011-60 – Authorizing the chief executive officer to execute an amendment to the Rainier Valley Substitute Community Development Fund Agreement with the City of Seattle to delay \$2 million of the City of Seattle’s funding commitment to 2013.

Ron Lewis, Link Light Rail Deputy Executive Director, and Q’Deene Nagasawa, Finance and Information Technology Administrative Analyst presented the staff report. The City of Seattle requested this action, and Brian Surratt, Industry Sectors Project Manager, from the City of Seattle was available for questions.

**It was moved by Boardmember Thomas, seconded by Vice Chair Marchione, and carried by the majority vote of all Boardmembers present that Motion No. M2011-60 be forwarded to the Board with a do-pass recommendation, with Boardmember Butler voting in the minority.**

Motion No. M2011-56 – Authorizing the chief executive officer to execute a one year contract with Dell, Inc. for technology hardware purchases and hardware maintenance services for a total authorized contract amount not to exceed \$800,000.

Jason Weiss, Deputy CIO, presented the staff report.

**It was moved by Vice Chair Marchione, seconded by Boardmember Thomas, and carried by the unanimous vote of all Boardmembers present that Motion No. M2011-56 be approved as presented.**

Motion No. M2011-55 – Authorizing the chief executive officer to execute a ten-month contract with EMC Research, Inc., to conduct the Link Initial Segment Before and After Study as required by the Federal Transit Administration and the Sound Transit Origin/Destination Study in the amount of \$584,026, with a 10% contingency of \$58,403, for a total authorized contract amount not to exceed \$642,429.

Mr. Williams, Brant Lyerla, Transportation Planner, and Sarah Lovell, Senior Policy Planner, presented the staff report.

**It was moved by Boardmember Butler, seconded by Boardmember Roberts, and carried by the unanimous vote of all Boardmembers present that Motion No. M2011-55 be approved as presented.**

Motion No. M2011-58 – Authorizing the chief executive officer to execute a sole source contract with ABB Switzerland, Ltd. to provide auxiliary power supply equipment for the Tacoma Link fleet, for a total authorized contract amount not to exceed \$424,000.

Steve Bethel, Rail Maintenance Manager, presented the staff report.

**It was moved by Committee Boardmember Thomas, seconded by Boardmember Butler, and carried by the unanimous vote of all Boardmembers present that Motion No. M2011-58 be forwarded to the Board with a do-pass recommendation.**

Motion No. M2011-57 – Authorizing the chief executive officer to execute a contract with Pacific Air Control, Inc. to provide agency-wide heating, ventilation, and air conditioning maintenance and on-

call services for a term of one year and four one-year options to extend, in an amount not to exceed \$391,468.

John Weston, Facilities Maintenance Manager, presented the staff report.

**It was moved by Committee Vice Chair Marchione, seconded by Boardmember Thomas, and carried by the unanimous vote of all Boardmembers present that Motion No. M2011-57 be approved as presented.**

**EXECUTIVE SESSION**

None.

**OTHER BUSINESS**


None.

**NEXT MEETING**

Thursday August 18, 2011  
1:00 to 3:30 p.m.  
Ruth Fisher Boardroom

**ADJOURN**

The meeting was adjourned at 2:51 p.m.



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Dave Enslow  
Operations and Administration Committee Chair

ATTEST:



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Marcia Walker  
Board Administrator

APPROVED on August 18, 2011 GS