

MOTION NO. M2011-32
Citizen Oversight Panel Appointment

MEETING:	DATE:	TYPE OF ACTION:	STAFF CONTACT:	PHONE:
Board	4/28/11	Final Action	Celia Kupersmith, Acting CEO	206-398-5037

PROPOSED ACTION

Appointing Ms. Annette Bailes to the Citizen Oversight Panel for a term of four years beginning May 2011 and expiring May 2015.

KEY FEATURES

- The purpose of this action is to fill one vacancy on the Citizen Oversight Panel (COP). This appointment will fulfill the minimum representation requirement of two members for each subarea.
- This motion is being brought directly to the Board for action prior to the next Executive Committee meeting scheduled on May 5, 2011 in order to expedite the appointment process and enable the Panel to fully represent the community.

PROJECT DESCRIPTION

The Sound Transit COP is a 15-member panel of citizen volunteers appointed by the Sound Transit Board to monitor and report on Sound Transit performance in delivering on the commitments it made in Sound Move and ST2.

The COP is an advisory committee charged with an annual review of Sound Transit's performance and financial plan, and provides reports and recommendations to the Board. Under Sound Move, the COP monitors Sound Transit's performance in the following areas:

- adherence to its public commitments
- open and timely involvement of citizens
- the process of evaluating project alternatives
- capital and operating budgets and finance plans
- management of the regional fund
- equity in subarea budgets and reporting
- adherence to schedules and budgets
- review of annual performance audits

FISCAL INFORMATION

There is no action outside of the Board-adopted budget; there are no contingency funds required, no subarea impacts, or funding required from other parties other than what is already assumed in the financial plan.

SMALL BUSINESS PARTICIPATION

Not applicable to this action.

EQUAL EMPLOYMENT WORKFORCE PROFILE

Not applicable to this action.

BACKGROUND

The Sound Transit Board created a Citizen Oversight Panel in 1996 to monitor Sound Transit's performance in carrying out its commitments under Sound Move. When a vacancy arises on the panel, every attempt is made to fill it with an individual whose skills, experience and demographic characteristics maintain the panel's geographic balance and diversity.

The Citizen Oversight Panel has three members whose terms expired in March. This appointment will fill one of the two remaining vacancies. The remaining vacancy will be filled through a future Board action.

To fulfill the minimum representation requirement of two members for each subarea, this appointment represents South King County. The remaining vacancy should represent South King County or Pierce County. Following all three appointments, the COP will have a full panel of 15 members.

Candidate qualifications include:

- Be a registered voter within the Sound Transit District
- Reside and/or work in King County, Pierce County or Snohomish County within the Sound Transit district boundary
- Have experience/skills in one or more areas of expertise related to the panel's responsibilities-business and finance management, engineering, large projects construction management, public facilities and service, government processes, and public policy development or review
- Be able to attend meetings twice each month during normal business hours

Ms. Annette Bailes has over 30 years experience as an office and facilities manager and executive assistant. Currently, Ms. Bailes works for the Washington Insurance Examining Bureau, Inc & Washington Surveying & Rating Bureau in Seattle. Her areas of expertise range from budget and accounts management and program and project management to team building and monitoring. She is a certified facility manager. Over her career, she has performed the duties or supervised the work of her company's in-house Commute Trip Reduction Specialist. Ms. Bailes is a resident of Kent and a regular Sounder commuter.

ENVIRONMENTAL COMPLIANCE

SSK 4-21-11

PRIOR BOARD/COMMITTEE ACTIONS

Motion No. M2011-27 – Appointed Ms. Karen Mask to the Citizen Oversight Panel for a term of four years beginning April 2011 and expiring April 2015.

Motion No. M2011-16 – Appointed Mr. Harold Wirch and Mr. Philip Lovell to the Citizen Oversight Panel for a term of four years beginning March 2011 and expiring March 2015.

Motion No. M2002-87 – Regarding the terms of Citizen Oversight Panel members.

Motion No. 18 – Committed to the timely establishment of a Citizen Oversight Panel.

TIME CONSTRAINTS

A one month delay would not create a significant impact to the COP membership, a delay beyond one month would affect the subarea allocation of the panel and would impact the COP's ability to sufficiently represent the community.

PUBLIC INVOLVEMENT

The Board and current members of the COP have been actively recruiting members since December. Outreach efforts also included sending a news release to a wide variety of media and interested individuals as well as posting it on the Sound Transit's website.

LEGAL REVIEW

JW 4/21/11

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A motion of the Board of the Central Puget Sound Regional Transit Authority appointing Ms. Annette Bailes to the Citizen Oversight Panel for a term of four years beginning May 2011 and expiring May 2015.

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MOTION:

It is hereby moved by the Board of the Central Puget Sound Regional Transit Authority that Ms. Annette Bailes is appointed to the Citizen Oversight Panel for a term of four years beginning May 2011 and expiring May 2015.

APPROVED by the Board of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on April 28, 2011.



Aaron Reardon
Board Chair

ATTEST:



Marcia Walker
Board Administrator