

MOTION NO. M2011-56
Contract for Technology Hardware

MEETING:	DATE:	TYPE OF ACTION:	STAFF CONTACT:
Operations and Administration Committee	07/21/11	Final Action	Brian McCartan, CFO Jason Weiss, Deputy CIO

PROPOSED ACTION

Authorizes the chief executive officer to execute a one year contract with Dell, Inc. for technology hardware purchases and hardware maintenance services for a total authorized contract amount not to exceed \$800,000.

KEY FEATURES

- Procurements will include the replacement of aging hardware and the purchase of new hardware for approved agency projects for both FTE and consulting staff of approximately 900.
 - As a general guideline, aged hardware including computer workstations, monitors and servers are budgeted for replacement after 4-5 years.
 - Actual replacement of aged hardware is based on equipment performance, supportability, and cost to maintain to insure the agency enjoys the longest possible useful life from every asset.
 - New hardware is procured for technology projects approved by Sound Transit’s internal Technology Governance Team.
 - Additional hardware is needed to support Agency growth. The request includes sufficient funds for planned staff and consultant growth over the next 12 months.
- This contract “piggy-backs” on the Western States Contracting Alliance (WSCA) for Dell Business Solutions Hardware. Using the agreement allows Sound Transit to take advantage of a 15% to 40% discount afforded by this multi-agency procurement mechanism.
- Sound Transit has procured technology hardware through a similar method for the past seven years; each with an annual contract to cover the year’s expected expenses.

PROJECT DESCRIPTION

This contract includes sufficient funds for employees and co-located consultants needing new hardware to replace expiring workstations, as well as new hardware for additional positions expected to be filled over the next year. This contract also includes funds for new server hardware required to support approved technology projects over the next 12 months.

FISCAL INFORMATION

Summary for Board Action (X \$1,000)

Action Item: Dell

Current Year Budget	Adopted 2011 Budget	Spent to date in 2011	Contract Expenditures 2011	Remaining 2011 Budget
Computer Equipment <\$5,000	373	156	200	16
Adminstration Capital-IT Hardware/Software	6,070	2,440	200	3,430
Total Account Category	6,443	2,597	400	3,446

Budget Shortfall

Level	Shortfall	Resources	Funding Source
N/A	-	-	N/A

Contract Spending Plan	Prior Year(s) Spending	2011 Spending	Future Expenditures	Total
Total Account Category		400	400	800

Contract Budget	Current Approved Contract Value	Spent to Date	Proposed Action	Proposed Total Contract Value
Corporate Services & Agency Operations	800	-	-	800
Contingency	-	-	-	-
Total	800	-	-	800
Percent Contingency	0%	-	-	0%

Notes:

Budget for this item is included in the Sound Transit 2011 Transit Improvement Plan on page 172 and 2011 Adopted Budget on page 145.

SMALL BUSINESS PARTICIPATION

This contract “piggy-backs” onto the Western States Contracting Alliance (WSCA) contract for Dell, Inc. As such, goals for participation were not established by Sound Transit.

EQUAL EMPLOYMENT WORKFORCE PROFILE

101,800 employees; 51% women or people of color; 31% women.

BACKGROUND

This is an annual contract for sustaining technology hardware procurements. Sound Transit has procured technology hardware through a similar method for the past seven years; each with an annual contract to cover planned expenses.

ENVIRONMENTAL COMPLIANCE

SSK 7-11-11

TIME CONSTRAINTS

A delay of two weeks would not significantly impact planned hardware procurements. If this action is not approved, IT would need to individually procure products and services for hardware/systems as required by the agency.

PUBLIC INVOLVEMENT

Not applicable to this action.

LEGAL REVIEW

JW 7/15/11

MOTION NO. M2011-56

A motion of the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a one year contract with Dell, Inc. for technology hardware purchases and hardware maintenance services for a total authorized contract amount not to exceed \$800,000.

BACKGROUND:

This is an annual contract for sustaining technology hardware procurements. Sound Transit has procured technology hardware through a similar method for the past seven years; each with an annual contract to cover planned expenses.

Procurements will include the replacement of aging hardware and the purchase of new hardware for approved agency projects for both FTE and consulting staff of approximately 900.

MOTION:

It is hereby moved by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a one year contract with Dell, Inc. for technology hardware purchases and hardware maintenance services for a total authorized contract amount not to exceed \$800,000.

APPROVED by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on July 21, 2011.



Dave Enslow
Operations and Administration Committee Chair

ATTEST:



Marcia Walker
Board Administrator